Ohio Resource Guide
for Relatives Caring for Children
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Office of Families and Children
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Chapter 1

What is Kinship Care?
What is Kinship Care?

Kinship Care refers to a temporary or permanent arrangement in which a relative—or any non-relative adult who has a long-standing relationship or bond with the child and/or family—has taken over the full-time, substitute care of a child whose parents are unable or unwilling to do so. Reasons for this can include death or chronic illness, substance abuse, incarceration, domestic violence, child abuse or neglect, teenage pregnancy, unemployment, poverty, or other problems. Kinship care includes those relationships established through an informal arrangement, a legal custody or guardianship order, a relative foster care placement, or a kinship adoption. Regardless of the type of kinship care arrangement, the kinship caregivers’ voluntary commitment to devote their lives to the children in their care is a courageous, life-changing decision.

Are you raising your relatives?

If your answer is yes, you are not alone. According to the Ohio Department of Aging, grandparents are filling the role of primary parents to their grandchildren in 10 percent of all Ohio households with children. According to 2000 Census data, 185,443 Ohio children live with their grandparents. In 86,000 Ohio households with children, the grandparent is the primary caregiver.

Kinship caregivers may be unable to obtain public assistance to buy food and clothing, to qualify and re-certify for public housing, to obtain medical care, or to enroll the children under their care in school. Caregivers and the children they raise may also experience serious emotional stress, in addition to their economic problems. Many kinship caregivers are grandparents and other older individuals who are unexpectedly raising a family for the second time. The stress of caring for young children, accompanied by their own difficulties, can be overwhelming.

Additionally, many kinship caregivers are left to care for children who may be dealing with issues resulting from the absence of their parents, prior abuse or neglect, behavioral problems or mental health needs. Regardless of the circumstances that have made these arrangements necessary, all kinship care families share the same need for resources, information, and government and community support. The Ohio Resource Guide seeks to address these needs.
Frequently Asked Questions About Kinship Care

1. I have just taken children into my home. What immediate issues might I face?

The safety of the children may be your first concern if you or a public children services agency (PCSA) removed them from a difficult and unsafe home environment. It may be necessary for you or the PCSA to assume legal custody of the children in order to continue to provide them with a safe home until it is determined that they can return to their parent.

2. Can the child’s biological parent(s) take the child from my home when I have told them “no”?

It depends on the child(ren)’s legal status. You have full rights to say “no” only if you have adopted the children. If you have legal custody, the parents may be granted the right to visit the children by court order. However, if there is no court order, they could take them without your consent. Legal custody means that you are responsible for taking care of the children until they are adults. If the county has custody of the children in your care, the biological parent cannot take them without the agreement of the PCSA or a court order. If you have not adopted the child(ren) and neither you nor the PCSA has either legal custody of the child(ren) or a temporary court injunction preventing the child(ren)’s removal, then the biological parent(s) could take back the child(ren) without your consent. If they do so, and you fear for their safety, you need to contact the PCSA to intervene.

3. If I become my little brother’s foster parent, can I keep him with me until he is grown?

As a foster parent, you would not have legal custody of your brother. The PCSA would have custody. By law, the county is charged with seeking a stable, permanent home for each child in care. Legally, your brother could be adopted by another family, he could be moved into another foster home, or another relative could gain custody of him. The only adults who have rights to keep children when they have been taken from their parents are those who have adopted the children or who have been granted legal custody of them.

4. My unmarried son wants to take his child into my home. Can we do this?

The first thing your son must do is legally establish that he is the father of the child. He should contact his local child support enforcement agency (CSEA) for help. Once he has legally established that he is the father of the child, he can then contact an attorney regarding the establishment of a custody or visitation order.

5. I have legal custody of my niece. Can I become her foster parent so I can get other financial help that the county gives to foster families?

No. Foster homes and foster parents are used only in situations where the county has temporary or permanent custody of the child. If you

Demographic Profile of Grandparents

Age. The average age of grandparents in Ohio who raise and care for their grandchildren is 55.

Sex. 87 percent of the grandparents raising and caring for their grandchildren are female, and 13 percent are male.

Household Income. 51 percent of Ohio grandparents live in households with incomes of less than $30,000.

Employment Status. 45 percent of Ohio grandparents are employed; 22 percent are retired, disabled or unemployed; and 33 percent say they are “keeping house.”

Source: Grandparents Raising Grandchildren Task Force Report
6. Should I consult an attorney?

Responsibility for the care of a child is a serious matter, and it is your right to seek legal advice. Whether the parents, the county, or you have custody of the child, legal issues are involved. There is often more than one right answer to the question of what is the best placement for the child.

7. Do I have to give information about my income and financial resources to receive any government assistance for relatives in my care?

If you seek cash assistance or Medicaid coverage for yourself and/or Food Assistance for your household, you must disclose your income and financial resources. If you are requesting assistance only for the child in your care, you may not be required to give financial information.

8. Does my income count in applying for child care assistance?

Yes. You would have to meet all eligibility requirements for the subsidized child care program, including financial need, based on your gross monthly income. It is important to note that, in all cases, the child care subsidy is available only to caregivers who are working full-time or part-time or are enrolled in education or training leading to employment. The child care subsidy pays a part of the child care cost; the family pays some of the cost on a sliding fee scale. The state issues payments to eligible providers of child care services, which include licensed child care centers and certified family child care home providers.
Chapter 1: What is Kinship Care

9. I am caring for my grandchildren, and I am worn out. Is there someone I can talk to about my problems?

Yes. You may want to consider counseling for yourself and the children. Also, you may want to join a grandparents’ support group, where you can share ideas and concerns and get information. By joining a group, you will get a chance to spend time with others going through the same experiences in caring for children. You will know that you are not alone.

10. I am having trouble reaching one of the county caseworkers involved with my family. What do I do if I can’t get the worker on the phone?

If you know the phone number, call the worker’s supervisor. If not, call the main number for your county department of job and family services or public children services agency and ask to speak to your caseworker’s supervisor. County agency information is listed in the appendix of this resource book.

What is the role of a public children services agency?

If the children in your care were abused, neglected or abandoned by their parents, a part of your county government known as the public children services agency (PCSA) may become involved with your family. The PCSA’s job is to protect children from abuse and neglect, and to help their families. Sometimes the agency becomes involved because a family asks for help. Other times, someone else—such as a neighbor or doctor—reports that a child is in danger.

Because it has the important job of keeping children safe, the PCSA has powers that other agencies do not have. If an agency worker finds a child in danger, the agency can take steps to physically remove the child from the parent or other caregiver. For example, a PCSA might remove a child from the parent’s home and then ask you to care for the child.

That does not mean that an agency worker can move children from home to home at will. PCSAs must follow laws and rules, and judges must approve their actions. Parents and other caregivers can disagree with a PCSA’s actions. They can tell the judge their side of the story, and have a lawyer present any other information that will help the judge decide. The court system—not the PCSA or the parent—will make the final decisions.
Chapter 2
Caring for Children Who Were Abused, Neglected or Abandoned
Even if the children in your care are happy to be with you, they have been through a lot. Losing a parent is hard on a child, and so are too many changes. One or both parents may abuse drugs or alcohol, be violent or mentally unstable. Because of these problems, the children in your care may have been hurt physically or emotionally. They may have been left without enough food, or without the care they needed to stay safe and to grow. They may have been allowed to see sexual activity or even have been sexually abused. As a result, the children in your care may need special help to grow and thrive.

In addition to physical abuse or neglect, children who have suffered a loss seem to share several common mental health issues. However, each child's reaction or response to the loss depends on:

- The significance of the loss
- Whether the loss is temporary or permanent
- Inherent coping abilities of the child
- Availability of supports
- Age and cognitive abilities of the child (at the time of the loss and the present time)

Consequently, while some children may react in very extreme ways, others may respond mildly or not at all. In addition, one child may be affected in one area while another child may be affected in another area. Below is a list of common mental health issues that may affect the children in your care.

**Grief**

When children have been separated from significant figures in their lives, their emotional response is one of grief and mourning. There are five identifiable stages of grief: shock/denial, anger/rage, bargaining, depression and resolution/understanding.

**Common Signs of Physical Abuse**

- Inflicted bruises such as human hand marks, human bite marks or strap marks.
- Inflicted burns such as cigarette burns, match tip or incense burns, branding burns, or scalds.
- Inflicted retinal hemorrhages or subdural hematomas—a form of traumatic brain injury—caused by direct blows or violent shaking resulting in skull fractures.
- Inflicted head injuries such as subdural hematomas, scalp bruises or black eyes.
- Inflicted abdominal injuries such as ruptured liver or spleen, ruptured blood vessels, or injury to kidneys.
- Inflicted bone injuries such as chip fractures, fractures at different stages of healing, repeated fractures to the same site or unusual fractures such as those to the ribs.
- Underfeeding resulting in an underweight condition, failure to gain weight and ravenous appetite.
Control

Many children who have experienced a loss feel that they have no control over their lives. Consequently, they may try to regain control by being orderly, compulsive, routine-focused or planning ahead. Other youth may demonstrate their need for control via power struggles with authority figures, truancy, defiance, substance abuse or tantrums.

Loyalty

Having at least two sets of parents creates a conflict for the child. The child may feel that closeness and love for one set of parents may be an act of disloyalty toward the other set of parents.

Rejection/Fear of Abandonment

Regardless of the circumstances surrounding the child’s loss, the child may feel that s/he was rejected and abandoned by the birth family. To avoid the risk of that happening again, some children may not allow themselves to get close to others, or they may react by continually seeking acceptance and approval from those around them.

Self-Esteem

The perception of being rejected is a direct blow to a child’s self-esteem. They may feel unwanted and that something is wrong with them. School performance and self-confidence may suffer.

Trust

This is a particularly crucial issue for children who have had multiple moves during their young lives. Separations at an early age may make it difficult for them to trust and become attached to their new caregivers.

Identity

The lack of information and secrecy that often surround a child’s history and birth family make it difficult for the child to establish his/her identity, a major task of adolescent development. The child may find this issue confusing, frustrating and scary.

Not all children will experience problems with these issues. Some may experience minor difficulties at different developmental stages. These minor difficulties may be handled successfully by the kinship caregiver or with the help of a professional. It is recommended that kinship caregivers experiencing these issues find supportive services that can address each child’s specific needs.

For more information on mental health services in your county, please call your information and referral service. A list of information and referral services in your county is located in the appendix.
Chapter 3
Finding Help with Expenses
Finding Help With Expenses

Raising children is expensive. No matter how much you love the children in your care, you have to be practical. Before the children came to live with you, you probably had a budget that met your needs (or, at least, almost did). Now it may be strained to the breaking point. This chapter looks at government programs that may help you provide for the children in your care.

Kinship Permanency Incentive Program

The Kinship Permanency Incentive (KPI) program provides temporary financial support for minor children in the legal and physical custody of grandparents, relatives or other "kinship caregivers." (Ohio law defines a kinship caregiver as any relative or non-relative adult who has a long-standing relationship or bond with the child and/or family.) The KPI program is designed to promote permanent commitments by kinship caregivers, by helping defray some of the costs of caring for children.

KPI provides time-limited incentive payments to families caring for their kin. Eligible kinship caregivers will receive an initial payment to defray costs of initial placement and may receive subsequent payments at six-month intervals to support the stability of the child's placement in the home. The maximum incentive amount may not exceed six payments and will not be provided for longer than thirty-six consecutive months. Participation in this program does not preclude these families from also receiving child-only Ohio Works First benefits (see page 17). To apply, eligible kinship caregivers need to fill out an application at their local public children service agency.

To be eligible for the Kinship Permanency Incentive, the following conditions must be met:

- A court must have awarded the kinship caregiver legal custody or guardianship of the child on or after July 1, 2005.
A public children service agency must have approved the placement and conducted a home assessment.

The gross income of the caregiver’s family, including the child, may not exceed 300 percent of the federal poverty guidelines.

Ohio Works First

Kinship caregivers and the children in their care can apply for monthly cash assistance through the Ohio Works First (OWF) program. In order to be eligible for OWF, you must be related by blood or marriage, or be a legal guardian or custodian to the children in your care.

There are two ways kinship caregivers can receive OWF benefits. The first is for you to receive income only for the children in your care. In these cases, the county department of job and family services will not take into account any of your income and will not provide money for you as part of the OWF grant for the children. These are called child-only cases. You will generally be able to receive this money until the child turns 18 or leaves your home.

If you have a child-only grant, you will not be impacted by many of the OWF requirements that you may have heard about (such as work requirements or time limits). However, in order to receive child-only OWF assistance, you must be willing to cooperate with child support requirements to ensure that the child’s parents are held financially responsible. You should call a legal service provider if you have more specific questions about receiving this benefit.

The second way for you to receive OWF for the child(ren) in your care is to be part of the grant yourself. This means that the county department

What should you take with you when applying for Ohio Works First?

The best strategy is to bring as much information as possible. The more information you can provide, the more quickly your application can be processed. Bring as many of the following items as possible:

- A photo ID, such as a driver’s license.
- A rent receipt, house payment book, or lease with the landlord name and phone number. This information verifies your current address.
- A birth certificate for each child, showing the parent’s name and the date and place of birth. This helps verify your relationship with the child.
- Social Security cards for all people in your family who have Social Security numbers.
- A visa, green card or immigration papers if you or anyone requesting assistance is not a U.S. citizen.
- Proof of legal custody or legal guardianship.
- Pay stubs covering a period of one month, if you have a job. Pay stubs are necessary only if you are applying for cash assistance for yourself.
- Notice of your last pay raise, if you have a job.
Ohio Works First, Continued

of job and family services will look at your income, and if you are eligible for OWF, include you as part of the grant. You will receive more money because the grant will be for both you and the child(ren) in your care. However, the OWF work and time-limit requirements will apply to you. This means that you will probably be required to work and will be limited to three years of OWF assistance. If you are not sure which type of grant to apply for, it is a good idea to consult with a legal service provider.

Most kinship caregivers receive child-only grants and do not have to worry about work requirements or time limits. One problem many kinship caregivers face during the application process is proving that they are related to the child. You can generally use birth certificates to prove your relationship to the child. In complicated situations, you may need affidavits or other types of proof. If you are having trouble proving your relationship, you should seek help from a legal services provider.

You can apply for Ohio Works First online by going to http://ODJFSBenefits.Ohio.gov, or by filling out the “Request for Cash, Food and Medical Assistance” (JFS 7200) form and submitting it to your county department of job and family services. You can get the form at your county agency or at http://www.odjfs.state.oh.us/forms/interfind.asp?formnum=07200. For your county agency’s location and phone number, see the appendix.

What should you take with you when applying for Food Assistance?

The best strategy is to bring as much information as possible with you to your county department of job and family services. The more you can tell them, the quicker your application can be processed. Bring as many of the following items as possible, but remember that you can apply even if you do not have all of these papers. Your intake worker can help you get these documents after you have applied, or if you have applied online.

• A rent receipt, house payment book, or lease with the landlord name and phone number. This information verifies your current address and rent expenses.
• Utility and phone bills to show how much money you generally spend on heat, electricity, water and the telephone.
• Social Security cards for all people in your family who have Social Security numbers.
• Proof of any income deductions you can claim, such as child care expenses, tuition or care for an invalid.
• A visa, green card, or immigration/naturalization card if any member of your household is not a US citizen.
• Bank accounts, to provide proof of your income level.
• Proof of any benefits received through Unemployment Compensation, Social Security, Supplemental Security Income or Veteran Benefits.
• Statements of any scholarships or educational loans.
Food Assistance

If you are eligible, you can use Food Assistance benefits (formerly known as food stamps) instead of cash to buy food at the grocery store. The benefits are approved and placed on a plastic debit card that can be used anywhere in the US. You may use the card by swiping it and entering your personal identification number (PIN). The amount of your purchase will then be automatically deducted from your account.

No sales tax is charged on Food Assistance purchases. These benefits cannot be used to buy non-food items such as soap, diapers, alcohol or tobacco, or hot food purchases that are prepared to be eaten immediately.

You can apply for Food Assistance online by going to http://ODJFSBenefits.Ohio.gov, or by filling out the “Request for Cash, Food and Medical Assistance” (JFS 7200) form and submitting it to your county department of job and family services. You can get the form at your county agency or at http://www.odjfs.state.oh.us/forms/interfind.asp?formnum=07200. For your county agency’s location and phone number, see the appendix.

Your county department of job and family services will decide whether you are eligible by looking at the gross income and counted liquid assets of everyone in the household. Gross income includes almost all cash income, except things like loans and student financial aid. Counted liquid assets include cash, checking and savings accounts. Resources do not include the value of your home or residence, your vehicle or your furnishings.

If you have a child-only OWF grant for the children in your care, your income and assets may be too high for your family to obtain Food Assistance. Still, if you think you might be eligible, you should apply for both programs.

If your household is in a crisis situation, you may be able to get expedited Food Assistance within seven days. You qualify for expedited food stamps if (1) the members of your household have a combined monthly income of $100, (2) your income and resources are not enough to pay the rent or mortgage and utilities this month, or (3) your household is homeless.

* Note: For expedited Food Assistance, only identification is required for verification. If you anticipate having trouble with the application process or getting to the store to use your benefits, you can designate an “authorized representative” to act on your behalf. In that case, the authorized representative also must present identification.

You can apply for cash, food or medical assistance online, at your local Ohio Benefit Bank site, or your county department of job and family services. Please visit http://ODJFSbenefits.Ohio.gov or see the appendix for the phone number of the CDJFS in your county.
Additional Services and Programs

Post Adoption Special Services Subsidy
The Post Adoption Special Services Subsidy (PASSS) offers eligible families financial assistance to help pay for the treatment of a child's physical, developmental, mental or emotional condition—most often, mental health, respite care and counseling services. Ohio has been nationally recognized for this innovative program. Please contact your county PCSA for more information.

Adoption Assistance
The Adoption Assistance program provides federal funds to states to facilitate the timely placement of children whose special needs or circumstances would otherwise make it difficult to place them with adoptive families. Families eligible for Adoption Assistance receive a monthly subsidy; each subsidy is paid for with a combination of federal, state and, in some instances, local funds. Family income is not considered when calculating this subsidy. Children receiving this benefit may be entitled to other assistance, as well, including Medicaid coverage. Please contact your county PCSA for more information.

State Adoption Assistance Program
The State Adoption Subsidy Program is a state of Ohio financial assistance program that provides monthly maintenance subsidies to families who adopt children with special needs who are ineligible for the federal Adoption Assistance program. Children who qualify for the State Adoption Subsidy Program may also be eligible for Medicaid coverage. Public children services agencies are responsible for determining eligibility for the State Adoption Subsidy Program, and for administering it. The family's income is taken into consideration when determining eligibility for this program.

Child Support
The Ohio child support program provides services that help to ensure that children receive the financial and medical support they are legally entitled to and deserve. In order to be eligible to receive child support, a caregiver must have physical custody of the child. This means that the child must live with and be cared for full-time by the caregiver. The amount of child support that the child's parents will be ordered to pay depends on both their ability to pay and the needs of the child. If the caregiver is already receiving OWF for the child, child support will be paid directly to the county department of job and family services.

Every county has a child support enforcement agency (CSEA) that provides services to obtain and maintain child support. A CSEA can help order child support wage withholding from a parent's paycheck, intercept tax refunds, help to locate an absent parent and/or establish paternity. See the appendix for the phone number of the CSEA in your county.

Disability Financial Assistance
The Disability Financial Assistance (DFA) program provides a basic cash assistance payment to the very lowest-income Ohioans: those with
incomes at 14 percent of the federal poverty level. Recipients have re-
sources totaling $1,000 or less, are unable to work because of severe
physical or mental impairments, and are often homeless. They also are
not eligible for Ohio Works First. Most of them rely on a Disability Finan-
cial Assistance payment of up to $115 a month while they wait for their
Supplemental Security Income (SSI) applications to be determined. This
can take as long as three years. To learn more about the DFA program,
inquire at your county department of job and family services. For your
county agency’s location and phone number, see the appendix.

Publicly Funded Child Care
ODJFS offers financial assistance to eligible needy parents or legal guard-
ians to pay for child care while they engage in work or approved school or
training activities. To be eligible for publicly funded child care, a family’s
income must not exceed the current limit for the program. Families can be
eligible for all or part of their monthly child care expenses. County depart-
ments of job and family services determine families’ eligibility for this
program. For more information, or to apply, inquire at your county depart-
ment of job and family services. For your county agency’s location and
phone number, see the appendix.

Prevention, Retention and Contingency Program
The Prevention, Retention and Contingency (PRC) program offers a variety
of job training, employment assistance and other work support services to
help low-income Ohioans find and maintain employment. Each county de-
termines what PRC services it will provide, based on local needs. This can
include such things as clothing and shelter assistance, domestic violence
help, housing relocation and disaster assistance, and transportation help
(including auto repair expenses or a down payment on a car). For more information, please contact your county department of job and family services. For your county agency's location and phone number, see the appendix.

**Housing Assistance**

If you are having difficulty making your mortgage payments, call the Save the Dream Ohio Hotline toll-free at 1-888-404-4674. The Save the Dream effort is designed to give struggling homeowners or renters more information about the foreclosure process and link them to possible sources of help, even if foreclosure proceedings have already started.

If you need emergency shelter or want to learn more about possible federal housing assistance, dial 2-1-1 or—if your area does not have 2-1-1 service—your local information and referral service. See the appendix to find the referral service in your county.

More than 75 percent of Ohioans have access to 2-1-1, a free, multilingual and confidential telephone information service that links callers with trained professionals who can give them information about local food banks, shelters, clothing sources, rent assistance, utility help and foreclosure assistance. Like 9-1-1, 2-1-1 is staffed 24 hours a day, seven days a week, 365 days a year.

**Home Energy Assistance Program**

The Home Energy Assistance Program ( HEAP) is designed to help low-income households pay their heating bills. HEAP makes a one-time payment for winter heating to the utility company or provides a voucher for those who do not have a utility bill in their name. In addition, a Winter Emergency Heating Assistance program offers help to those who have been, or are threatened with, being disconnected, or who have less than a 10-day fuel supply. You can obtain a HEAP application by contacting your county department of job and family services. For your county agency’s location and phone number, see the appendix.

**Home Weatherization Assistance Program**

The Home Weatherization Assistance Program ( HWAP) is a no-cost energy assistance program designed for customers whose annual household income is at or below 200 percent of the federal poverty guidelines. Services include installation of improved insulation and heating system repair or replacement. For more information, call the Ohio Department of Development’s Office of Community Services at 1-800-282-0880.
Chapter 4
Finding Help with Medical Services for You and the Children in Your Care
Healthy Start and Healthy Families Programs

The Healthy Start and Healthy Families Medicaid programs offer free and low-cost comprehensive health care coverage to families, children (up to age 19) and pregnant women with limited income.

You may apply for Healthy Start and Healthy Families for yourself and for the children in your care. If you are receiving OWF through a child-only grant, the children in your care are automatically eligible, and no separate application is required. If eligible for coverage, your household will be issued a health card with a number. This card must be presented to your doctor, hospital or pharmacist each time you receive medical services or fill a prescription.

Additional Services and Programs

Women, Infants and Children Program

The federal Women, Infants and Children (WIC) program provides grants to states for supplemental foods, health care referrals and nutrition education for low-income pregnant, breastfeeding and non-breastfeeding postpartum women, and to infants and children up to age five who are found to be at nutritional risk. Participants in the program receive coupons that can be used at authorized local stores to purchase nutritious foods such as milk, cheese, eggs, juice, beans, peanut butter, cereal and, if not breastfeeding, infant formula. Breastfeeding mothers may receive tuna and carrots. WIC has income-related and other eligibility requirements. For more information, and to locate the health agencies, hospitals and community action agencies in your county that provide WIC services, call the Help Me Grow Helpline at 1-800-755-GROW (4769).

How to apply for Healthy Start and Healthy Families

You can apply for Healthy Start and Healthy Families online by going to http://ODJFSBenefits.Ohio.gov, or by filling out the “Combined Program Application” (JFS 7216) form and submitting it to your county department of job and family services. You can get the form by calling the Ohio Medicaid Consumer Hotline at 1-800-324-8680 or by visiting your county agency. For your county agency’s location and phone number, see the appendix.

No face-to-face interview is required when applying for health coverage using the Combined Program Application. However, you will need to submit the following items:

- Proof of income
- If pregnant, proof of pregnancy
- Alien status (if not a U.S. citizen)
- Other health insurance coverage (if applicable)
Expedited Medicaid

The Expedited Medicaid Program is available to pregnant women whose applications for Healthy Start are being processed. To apply, complete the “Combined Programs Application” (JFS 7216) form and present proof of your identity, proof of pregnancy and an income statement. If you are found to be eligible, you will receive a Medicaid card good for 60 days until your Healthy Start application is processed. (The Expedited Medicaid card does not cover hospitalization.) To apply, call the Ohio Medicaid Consumer Hotline at 1-800-324-8680 or visit your county department of job and family services. For your county agency’s location and phone number, see the appendix.

Medicare

Medicare is a federal health insurance program for those 65 years or older and some people with disabilities under the age of 65. To apply for Medicare, or to obtain more information, please contact your local Social Security office.

Bureau for Children with Medical Handicaps

The Bureau for Children with Medical Handicaps (BCMH) is a health care program within the Ohio Department of Health that links families of children with special health care needs to a network of quality providers. It also helps families obtain payment for the services their children need. For more information, call the Help Me Grow Helpline at 1-800-755-GROW (4769).

Early Intervention Services Program

The Early Intervention Services Program provides early intervention and treatment services for infants and children with developmental delays. For more information, call the Help Me Grow Helpline at 1-800-755-GROW (4769).
Help Me Grow

Help Me Grow is designed to encourage prenatal and well-baby care. By calling the Help Me Grow Helpline, you can receive free prenatal and wellness guides, including incentive coupons. The Help Me Grow Helpline also serves as an information and referral service to some other state programs. For more information, call 1-800-755-GROW (4769).

Sickle Cell Service Program

The Ohio Department of Health’s Sickle Cell Service Program is responsible for ensuring the availability and access to quality, comprehensive sickle cell services and promoting public awareness about this disease. For additional information, call (614) 466-1549.
Chapter 5
Finding Help with Educational Services
Finding Help with Educational Services and Other Services

Kinship caregivers may find that the children in their care face challenging educational experiences. It is important for caregivers to have a good grasp of the rights and protections available to children in public schools, so they can effectively advocate for the children's needs.

Children who exhibit learning and behavioral problems may qualify for federally mandated identification and individualized services. Once identified, these children are entitled to appropriate interventions. The Individuals with Disabilities Education Act (IDEA) guarantees children with disabilities from ages 3 to 21 an appropriate, free public education designed to meet their individual needs.

Kinship caregivers can quickly and effectively seek school intervention by a written request for an evaluation and services. This letter should be mailed to the child's school principal and superintendent. Once received, the school district must act upon the request. Under IDEA, school districts must complete action within 90 days after receipt. Testing must be completed, reported and, if the child is found to be eligible, a special education plan must be developed within this time frame. To be eligible for services, the child must have one of the following: mental retardation, hearing impairment, speech or language impairment, visual impairment, serious emotional disturbance, orthopedic impairment, autism, traumatic brain injury, other health impairments, specific learning disability, or developmental delay for children ages 3 to 9.

If the children in your care are experiencing difficulty in school, contact your school principal or district superintendent's office for more information. For help obtaining appropriate educational services for the children in your care, contact one of the Special Education Regional Resource Centers on pages 29 - 30.

Special Education Regional Resource Centers

Special Education Regional Resource Centers provide timely and specialized assistance to parents and school personnel.

- They assist school district personnel in providing appropriate services to children with disabilities, through technical assistance and cooperative planning.
- They provide regular and special education teachers, support personnel, administrators and parents with resources designed to improve the quality of instruction for children with disabilities, through the delivery of instructional materials and methodologies designed to meet the individual needs of children with special needs.
- They provide staff development to local school district personnel and parents, on an individual and team basis, to improve the quality of instruction for children with disabilities.
Special Education Regional Resource Centers play an essential role in state-wide networking, advocacy on behalf of students with disabilities, and state and national outreach and information dissemination. Below is a list of Special Education Regional Resource Centers and the counties they serve:

“Red Flags” for the Need for Referral and Services

- The child was held back a grade.
- The child has failing grades.
- The child has expressed a dislike of school.
- The child has multiple behavior problems in school and/or multiple in-school suspensions.
- The child has experienced out-of-school suspension or expulsion.
- The child is more disorganized than is normal.
- The child has a medical or mental health problem giving rise to school-related problems (such as attention deficit disorder, depression, anxiety or obsessive compulsive disorder).

**State Support Team Region 1**
Counties Served: Defiance, Fulton, Hancock, Henry, Lucas, Ottawa, Paulding, Putnam, Sandusky, Seneca, Van Wert, Williams, Wood
10142 Dowling Road
Bowling Green, Ohio 43402
419-833-6771

**State Support Team Region 2**
Counties Served: Erie, Huron, Lorain
1230 Beechview Drive, Suite 100
Vermillion, Ohio 44089-1604
440-967-8355

**State Support Team Region 3**
Counties Served: Cuyahoga
Cedarwood Landing, Suite 130
5811 Canal Road
Valley View, Ohio 44125
216-524-2770

**State Support Team Region 4**
Counties Served: Geauga, Lake
30 South Park Place, Suite 150
Painesville, Ohio 44125
440-350-2563

**State Support Team Region 5**
Counties Served: Ashtabula, Trumbull, Mahoning
5555 Youngstown-Warren Road, Unit 696
Niles, Ohio 44446
800-776-8298, 330-394-0310

**State Support Team Region 6**
Counties Served: Allen, Auglaize, Champaign, Hardin, Logan, Mercer, Shelby
1045 Dearbaugh Ave., Suite 1
Wapakoneta, Ohio 45895
419-738-9224

**State Support Team Region 7**
Counties Served: Ashland, Crawford, Knox, Marion, Morrow, Richland, Wyandot
1495 Longview Avenue, Ste. 200
Mansfield, Ohio 44906
419-747-4808

**State Support Team Region 8**
Counties Served: Medina, Portage, Summit
420 Washington Avenue, Ste. 100
Cuyahoga Falls, Ohio 44221
330-929-6634

**State Support Team Region 9**
Counties Served: Columbiana, Stark, Wayne
2100 38th Street NW, Door #6
Canton, Ohio 44709
330-492-8136, 800-733-7732

**State Support Team Region 10**
Counties Served: Clark, Darke, Greene, Miami, Montgomery, Preble
1831 Harshman Road
Dayton, Ohio 45424
937-236-9965
Additional Services and Programs

Head Start
When a preschool-aged child comes to live with you, many questions come to mind. How can you be sure the child gets a good start mentally and physically? How do you care for a toddler properly without wearing yourself out? How can you prepare the child for elementary school? Enrolling the child in Head Start may be the answer to these and other questions. Head Start is a federally funded, all-day program for preschoolers that provides education, enrichment and many other services to small children and the adults raising them. The children enrolled in the program receive breakfast and lunch through the program.

Head Start provides the following services to children ages 3-5 who live at or below the federal poverty level, as well as children with disabilities and their families:
Additional Services and Programs, Continued

- Early childhood education
- Medical services
- Dental services
- Nutrition services
- Parent education
- Other social services

To obtain more information about Head Start or to apply, contact the local Head Start agency in your community.

High School Equivalency Diploma

Individuals over the age of 18 who have not completed high school can take courses to earn a High School Equivalency Diploma. For more information about programs in your county, call the Adult Basic Literacy Education Program at 1-800-228-READ (7323).

Grants and Scholarships for Higher Education

OWF recipients, children in foster care and other low-income children can qualify for government grants, scholarships and low-interest loans to help support the cost of college or other post-secondary education. For a free information packet, call the Ohio Board of Regents’ State Grants and Scholarships Department at 1-888-833-1133.

Kinship Care Support Programs

Additional kinship care support services may be available through your county public children services agency. See the appendix for the phone number of the public children services agency in your county. You can also find a support group in your area by going to www.ohiograndparentkinship.org/ and then clicking on “Resources.”
Finding Help with Legal Services

As you raise the children in your care, you probably have your hands full. Lawyers—and, in fact, the whole legal system—may be the last thing you want to think about. You also have to be concerned about expenses. You may be thinking, “OK, if I must go to court, I'll do it on my own.”

These concerns are legitimate, but the truth is you will probably have to use the legal system, and the services of a lawyer, if you continue to raise the children in your care. You will have to take some steps to keep the children safe and secure. You will probably need legal papers just to get them medical care or enroll them in school. You may also need legal help to plan for their future or to keep them safe from harm. You will need to make decisions that require sound legal advice.

Making the Law Work for You

This chapter explains the legal process and what it can and cannot do for you. It shows how decisions you make may affect the children in your care and your family. It also includes tips on finding the right lawyer—and what to do if you can’t pay for one.

Only you can decide what is right for your family, not your lawyer, not your neighbor, not your best friend. Start by looking at the needs of the children in your care and thinking about how best to meet them. Then think about what will work for your family. Be honest about what you do well and what will be hard for you. Try not only to think about today, but also later when the children—and you—are older. Remember that the law is a tool, and a lawyer is someone who can help you use that tool. With effort, you can make the law work for you.

Finding a Lawyer

The decisions you make about legal issues are important. A lawyer can help you understand what each choice may mean for your family, and whether those choices might result in any legal risks. A lawyer can also help to work out agreements with the parents and present facts to the judge. If the children in your care need cash benefits or medical coverage from the government, a lawyer may help with this, too.

The attorney you hire should be one who knows the law, who will work well with you, and who can argue effectively for the rights of the children in your care. Call the offices of a few lawyers and ask about their legal experience and fees.

Look for a lawyer with experience in abuse and neglect law, guardianship, and adoption. Ask if the lawyer knows about any program (like SSI or adoption subsidies) that may be an option for your family.
Finding a Lawyer, Continued

When you find an attorney you like, preferably one who gives free initial consultations, make an appointment. Go to that first meeting with a list of the main facts of the case. Provide the lawyer with all of these facts, including facts that could hurt your case. Agree to hire the lawyer only if you feel comfortable with that individual and if you feel that you can work as a team.

If You Can’t Afford to Pay

Legal Services. Also known as Legal Aid, these law offices help low-income people with common legal problems. A list of legal resources can be found at the end of this chapter.

Law School Clinics. If you live near a law school, see if they have a clinic that represents kinship caregivers in child welfare or custody cases. A law student may be able to work with you, supervised by an experienced lawyer.

Pro Bono Lawyers. Sometimes private lawyers will work for free or for a reduced fee. If you are trying to change an unfair law or challenge an unfair state policy, you might find an interested lawyer. For more information, call the Ohio State Bar Association at 614-487-2050. Also contact your county or city bar association to see if they might have pro bono attorneys willing to take your case.

What is Legal Custody?

If you are an adult kinship caregiver, court-ordered legal custody can give you certain rights and responsibilities with respect to the child you are raising. Legal custody will allow you to:

- Provide emotional support for the child.
- Determine where and with whom the child will live.
- Make many of the major decisions regarding the child’s care, upbringing, education and medical needs.
- Provide food, shelter, education and ordinary medical care for the child.
- Protect and discipline the child.

Legal custody is not limited to parents and blood relatives. If it is best for the emotional and physical well-being of the child, the court may award legal custody to an unrelated person who has demonstrated a willingness and ability to raise the child.

When a child is born, the mother automatically has legal custody—and so does the father, if they are married. Kinship caregivers, however, must go to a court to get legal custody of the children in their care.
Types of Legal Custody

There are three ways to gain legal custody of a child:

A Custody Order. If a judge issues you a custody order, this means you will be responsible for the child’s day-to-day care but the parents will continue to have a legal relationship with the child. They will have a right to visit (unless the judge says they cannot) and could someday ask a judge to return custody to them.

Guardianship. If you are appointed the child’s legal guardian, this means you will be given day-to-day responsibility for the child, while the parents keep some rights. The main difference between a custody order and guardianship is that guardianship is usually granted in the probate court, with different rules.

Adoption. If you adopt the child, you will become the child’s legal parent in every way. The legal relationship between the child and the child’s birth parents will end, and you will decide if and when they visit. The birth parents will never again have the right to ask a judge to send the children back to them, except in extremely rare situations during the first year after an adoption decree is issued.

Two Other Options

If you are a grandparent currently caring for your grandchild, but you do not have legal custody or guardianship and are unable to make decisions about and access educational and medical services for your grandchild, there are two other ways you can obtain “care, physical custody and control”: a Power of Attorney or a Child Caretaker Authorization Affidavit.

Power of Attorney

Power of Attorney allows you temporarily to:

- Authorize your grandchild’s enrollment in school.
- Access educational information.
- Be involved in the child’s educational planning.
- Provide consent for educational activities.
- Arrange for the child’s routine and emergency medical, dental and psychological treatment.

To obtain Power of Attorney for your grandchild, you must:

- Fill out the appropriate form. (Refer to the appendix.)
- Understand and agree to the terms regarding Power of Attorney.
- Provide the signature of the consenting parent, yourself and the official notary.
- File the form with your local juvenile court within five days of signing.

A Power of Attorney does not give you authority over your grandchild’s adoption, marriage or custody arrangements. If you have questions about obtaining a Power of Attorney, call the Ohio Department of Job and Family Services’ Kinship Program Coordinator at 614-466-1213.
Caretaker Authorization Affidavit

If you have tried but failed to locate your grandchild's parents after making reasonable efforts to do so, you may obtain a Child Caretaker Authorization Affidavit. The Child Caretaker Authorization Affidavit allows you temporarily to:

- Authorize your grandchild's enrollment in school.
- Access educational information.
- Be involved in the child's educational planning.
- Provide consent for educational activities.
- Arrange for the child's routine and emergency medical, dental and psychological treatment.

To obtain a Child Caretaker Authorization Affidavit, you must:

- Fill out the appropriate form. (Refer to the appendix)
- Understand and agree to the terms regarding the Child Caretaker Authorization Affidavit.
- Provide your signature and that of an official notary.
- File the form with your local juvenile court within five days of signing it.

A Child Caretaker Authorization Affidavit does not give you authority over your grandchild's adoption, marriage or custody arrangements. If you have questions about obtaining a Caretaker Authorization Affidavit, call the Ohio Department of Job and Family Services' Kinship Program Coordinator at 614-466-1213.

What is Foster Care?

Foster Care is a federally mandated program administered by public children services agencies and supervised by the Ohio Department of Job and Family Services. The purpose of foster care is to provide a safe environment for children and youth who temporarily cannot live with their families. The goal of foster care is to safely return the child to the parents or, when that is not possible, move the child into an adoptive or permanent home. In cases where a court has found a child to be abused or neglected, the court may certify a related caregiver or family friend as the foster parent.

Once a child is formally placed with a relative or friend who has been officially approved and licensed as a foster parent, the public children services agency (not the caregiver) maintains legal custody over the child. In the eyes of the law, the public children services agency is considered the legal custodian of the child and has ultimate control over all decisions concerning the child, including the decision to keep or not to keep the child in the caregiver's home. While the foster caregiver does have certain daily responsibilities for the care of the child, the caregiver does not have legal authority unless legal custody, guardianship or adoption is pursued.
Appendix

County Resources
POWER OF ATTORNEY
AUTHORIZED BY SECTIONS 3109.57 to 3109.62 OF THE OHIO REVISED CODE

I, the undersigned, residing at ______________________________, in the county of ________________, state of ____________, hereby appoint the child’s grandparent, _____________________, residing at ______________________ __________, in the county of ________________, in the state of Ohio, with whom the child of whom I am the parent, guardian, or custodian is residing, my attorney in fact to exercise any and all of my rights and responsibilities regarding the care, physical custody, and control of the child, __________________________, born ________________, having social security number (optional)____________________, except my authority to consent to marriage or adoption of the child ____________, and to perform all acts necessary in the execution of the rights and responsibilities hereby granted, as fully as I might do if personally present. The rights I am transferring under this power of attorney include the ability to enroll the child in school, to obtain from the school district educational and behavioral information about the child, to consent to all school-related matters regarding the child, and to consent to medical, psychological, or dental treatment for the child. This transfer does not affect my rights in any future proceedings concerning the custody of the child or the allocation of the parental rights and responsibilities for the care of the child and does not give the attorney in fact legal custody of the child. This transfer does not terminate my right to have regular contact with the child.

I hereby certify that I am transferring the rights and responsibilities designated in this power of attorney because one of the following circumstances exists:

(1) I am:
   a. Seriously ill, incarcerated or about to be incarcerated,
   b. Temporarily unable to provide financial support or parental guidance to the child,
   c. Temporarily unable to provide adequate care and supervision of the child because of my physical or mental condition,
   d. Homeless or without a residence because the current residence is destroyed or otherwise uninhabitable, or
   e. In or about to enter a residential treatment program for substance abuse;
(2) I am a parent of the child, the child’s other parent is deceased, and I have authority to execute the power of attorney; or
(3) I have a well-founded belief that the power of attorney is in the child’s best interest.

I hereby certify that I am not transferring my rights and responsibilities regarding the child for the purpose of enrolling the child in a school or school district so that the child may participate in the academic or interscholastic athletic programs provided by that school or district.
I understand that this document does not authorize a child support enforcement agency to redirect child support payments to the grandparent designated as attorney in fact. I further understand that to have an existing child support order modified or a new child support order issued, administrative or judicial proceedings must be initiated. If a court order names me the residential parent and legal custodian of the child who is the subject of this power of attorney, and I am the sole parent signing this document, I hereby certify that one of the following is the case:

(1) I have made reasonable efforts to locate and provide notice of the creation of this power of attorney to the other parent and have been unable to locate that parent;

(2) The other parent is prohibited from receiving a notice of relocation; or

(3) The parental rights of the other parent have been terminated by order of a juvenile court.

This POWER OF ATTORNEY is valid until the occurrence of whichever of the following events occurs first:

(1) One year elapses following the date this POWER OF ATTORNEY is notarized;

(2) I revoke this POWER OF ATTORNEY in writing;

(3) The child ceases to reside with the grandparent designated as attorney in fact;

(4) This POWER OF ATTORNEY is terminated by court order;

(5) The death of the child who is the subject of the power of attorney; or

(6) The death of the grandparent designated as the attorney in fact.

WARNING: DO NOT EXECUTE THIS POWER OF ATTORNEY IF ANY STATEMENT MADE IN THIS INSTRUMENT IS UNTRUE. FALSIFICATION IS A CRIME UNDER SECTION 2921.13 OF THE REVISED CODE, PUNISHABLE BY THE SANCTIONS UNDER CHAPTER 2929. OF THE REVISED CODE, INCLUDING A TERM OF IMPRISONMENT OF UP TO 6 MONTHS, A FINE OF UPTO $1,000, OR BOTH.

Witness my hand this _____ day of ____________, ______

_______________________________
Parent/Custodian/Guardian’s signature

_______________________________
Parent’s signature

_______________________________
Grandparent designated as attorney in fact

State of Ohio                               )
) ss: __________________________________________
County of ___________________ )

Subscribed, sworn to, and acknowledged before me this ___ day
of __________, ______

_______________________________
Notary Public
NOTICES REGARDING POWER OF ATTORNEY

1. A power of attorney may be executed only if one of the following circumstances exists:
   a. The parent, guardian, or custodian of the child is:
      i. Seriously ill, incarcerated or about to be incarcerated;
      ii. Temporarily unable to provide financial support or parental guidance to the child;
      iii. Temporarily unable to provide adequate care and supervision of the child because of the
           parent's, guardian's, or custodian's physical or mental condition;
      iv. Homeless or without a residence because the current residence is destroyed or otherwise
          uninhabitable; or
      v. In or about to enter a residential treatment program for substance abuse;
   b. One of the child's parents is deceased and the other parent, with authority to do so, seeks to execute a
      power of attorney; or
   c. The parent, guardian, or custodian has a well-founded belief that the power of attorney is in the child's
      best interest.

2. The signatures of the parent, guardian, or custodian of the child and the grandparent designated as the
   attorney in fact must be notarized by an Ohio notary public.

3. A parent, guardian, or custodian who creates a power of attorney must notify the parent of the child who is not
   the residential parent and legal custodian of the child unless one of the following circumstances applies:
   a. The parent is prohibited from receiving a notice of relocation in accordance with section 3109.051 of
      the Revised Code of the creation of the power of attorney;
   b. The parent's parental rights have been terminated by order of a juvenile court pursuant to Chapter
      2151. of the Revised Code;
   c. The parent cannot be located with reasonable efforts;
   d. Both parents are executing the power of attorney.

   The notice must be sent by certified mail not later than five days after the power of attorney is created and must
   state the name and address of the person designated as the attorney in fact.

4. A parent, guardian, or custodian who creates a power of attorney must file it with the juvenile court of the
   county in which the attorney in fact resides, or any other court that has jurisdiction over the child under a
   previously filed motion or proceeding. The power of attorney must be filed not later than five days after the date
   it is created and be accompanied by a receipt showing that the notice of creation of the power of attorney was
   sent to the parent who is not the residential parent and legal custodian by certified mail.

5. A parent, guardian, or custodian who creates a second or subsequent power of attorney regarding a child who
   is the subject of a prior power of attorney must file the power of attorney with the juvenile court of the county in
   which the attorney in fact resides or any other court that has jurisdiction over the child under a previously filed
   motion or proceeding. On filing, the court will schedule a hearing to determine whether the power of attorney is
   in the child's best interest.

6. This power of attorney does not affect the rights of the child's parents, guardian, or custodian regarding any
   future proceedings concerning the custody of the child or the allocation of the parental rights and responsibilities
   for the care of the child and does not give the attorney in fact legal custody of the child.

7. A person or entity that relies on this power of attorney, in good faith, has no obligation to make any further
   inquiry or investigation.

8. This power of attorney terminates on the occurrence of whichever of the following occurs first:
   a. One year elapses following the date the power of attorney is notarized;
   b. The power of attorney is revoked in writing by the person who created it;
c. The child ceases to live with the grandparent who is the attorney in fact;

d. The power of attorney is terminated by court order;

e. The death of the child who is the subject of the power of attorney; or

f. The death of the grandparent designated as the attorney in fact.

If this power of attorney terminates other than by the death of the attorney in fact, the grandparent who served as the attorney in fact shall notify, in writing, all of the following:

a. Any schools, health care providers, or health insurance coverage provider with which the child has been involved through the grandparent;

b. Any other person or entity that has an ongoing relationship with the child or grandparent such that the other person or entity would reasonably rely on the power of attorney unless notified of the termination;

c. The court in which the power of attorney was filed after its creation; and

d. The parent who is not the residential parent and legal custodian of the child who is required to be given notice of its creation. The grandparent shall make the notifications not later than one week after the date the power of attorney terminates.

9. If this power of attorney is terminated by written revocation of the person who created it, or the revocation is regarding a second or subsequent power of attorney, a copy of the revocation must be filed with the court with which that power of attorney was filed.

ADDITIONAL INFORMATION:

To the grandparent designated as attorney in fact:

1. If the child stops living with you, you are required to notify, in writing, any school, health care provider, or health care insurance provider to which you have given this power of attorney. You are also required to notify, in writing, any other person or entity that has an ongoing relationship with you or the child such that the person or entity would reasonably rely on the power of attorney unless notified. The notification must be made not later than one week after the child stops living with you.

2. You must include with the power of attorney the following information:

a. The child’s present address, the addresses of the places where the child has lived within the last five years, and the name and present address of each person with whom the child has lived during that period;

b. Whether you have participated as a party, a witness, or in any other capacity in any other litigation, in this state or any other state, that concerned the allocation, between the parents of the same child, of parental rights and responsibilities for the care of the child and the designation of the residential parent and legal custodian of the child or that otherwise concerned the custody of the same child;

c. Whether you have information of any parenting proceeding concerning the child pending in a court of this or any other state;

d. Whether you know of any person who has physical custody of the child or claims to be a parent of the child who is designated the residential parent and legal custodian of the child or to have parenting time rights with respect to the child or to be a person other than a parent of the child who has custody or visitation rights with respect to the child;

e. Whether you previously have been convicted of or pleaded guilty to any criminal offense involving any act that resulted in a child being an abused child or a neglected child or previously have been determined, in a case in which a child has been adjudicated an abused child or a neglected child, to be the perpetrator of the abusive or neglectful act that was the basis of the adjudication.
To school officials:

1. Except as provided in section 3313.649 of the Revised Code, this power of attorney, properly completed and notarized, authorizes the child in question to attend school in the district in which the grandparent designated as attorney in fact resides and that grandparent is authorized to provide consent in all school-related matters and to obtain from the school district educational and behavioral information about the child. This power of attorney does not preclude the parent, guardian, or custodian of the child from having access to all school records pertinent to the child.

2. The school district may require additional reasonable evidence that the grandparent lives in the school district.

3. A school district or school official that reasonably and in good faith relies on this power of attorney has no obligation to make any further inquiry or investigation.

To health care providers:

1. A person or entity that acts in good faith reliance on a power of attorney to provide medical, psychological, or dental treatment, without actual knowledge of facts contrary to those stated in the power of attorney, is not subject to criminal liability or to civil liability to any person or entity, and is not subject to professional disciplinary action, solely for such reliance if the power of attorney is completed and the signatures of the parent, guardian, or custodian of the child and the grandparent designated as attorney in fact are notarized.

2. The decision of a grandparent designated as attorney in fact, based on a power of attorney, shall be honored by a health care facility or practitioner, school district, or school official.
CARETAKER AUTHORIZATION AFFIDAVIT

USE OF THIS AFFIDAVIT IS AUTHORIZED BY SECTIONS 3109.65 to 3109.73 OF THE OHIO REVISED CODE. Completion of items 1-7 and the signing and notarization of this affidavit is sufficient to authorize the grandparent signing to exercise care, physical custody, and control of the child who is its subject, including authority to enroll the child in school, to discuss with the school district the child's educational progress, to consent to all school-related matters regarding the child, and to consent to medical, psychological, or dental treatment for the child.

The child named below lives in my home, I am 18 years of age or older, and I am the child’s grandparent.

(1) Name of child:___________________________________________________________

(2) Child’s date and year of birth:______________________________________________

(3) Child’s social security number (optional):____________________________________

(4) My name:________________________________________________________________

(5) My home address:__________________________________________________________

(6) My date and year of birth:__________________________________________________

(7) My Ohio driver’s license number or identification card number:__________________
____________________________________________________________________________

(8) Despite having made reasonable attempts, I am either:

   a. Unable to locate or contact the child’s parents, or the child’s guardian or custodian; or

   b. I am unable to locate or contact one of the child’s parents and I am not required to contact the other parent because paternity has not been established; or

   c. I am unable to locate or contact one of the child’s parents and I am not required to contact the other parent because there is a custody order regarding the child and one of the following is the case:

      i. The parent has been prohibited from receiving notice of a relocation; or

      ii. The parental rights of the parent have been terminated.

(9) I hereby certify that this affidavit is not being executed for the purpose of enrolling the child in a school or school district so that the child may participate in the academic or interscholastic athletic programs provided by that school or district.

I understand that this document does not authorize a child support enforcement agency to redirect child support payments. I further understand that to have an existing child support order modified or a new child support order issued administrative or judicial proceedings must be initiated.

WARNING: DO NOT SIGN THIS FORM IF ANY OF THE ABOVE STATEMENTS ARE INCORRECT. FALSIFICATION IS A CRIME UNDER SECTION 2921.13 OF THE REVISED CODE, PUNISHABLE BY THE SANCTIONS UNDER CHAPTER 2929. OF THE REVISED CODE, INCLUDING A TERM OF IMPRISONMENT OF UPTO 6 MONTHS, A FINE OF UPTO $1,000, OR BOTH.
I declare that the foregoing is true and correct:

Signed: ____________________________ Date: ________________

Grandparent

State of Ohio )
) ss:

County of _________________________)

Subscribed, sworn to, and acknowledged before me this ___ day

of __________, ________

_______________________________________
Notary Public

NOTICES REGARDING CARETAKER AUTHORIZATION

1. The grandparent’s signature must be notarized by an Ohio notary public.

2. The grandparent who executed this affidavit must file it with the juvenile court of the county in which the grandparent resides or any other court that has jurisdiction over the child under a previously filed motion or proceeding not later than five days after the date it is executed.

3. A grandparent who executes a second or subsequent caretaker authorization affidavit regarding a child who is the subject of a prior caretaker authorization affidavit must file the affidavit with the juvenile court of the county in which the grandparent resides or any other court that has jurisdiction over the child under a previously filed motion or proceeding. On filing, the court will schedule a hearing to determine whether the caretaker authorization affidavit is in the child’s best interest.

4. This affidavit does not affect the rights of the child’s parents, guardian, or custodian regarding the care, physical custody, and control of the child, and does not give the grandparent legal custody of the child.

5. A person or entity that relies on this affidavit, in good faith, has no obligation to make any further inquiry or investigation.

6. This affidavit terminates on the occurrence of whichever of the following occurs first:
   
   (1) One year elapses following the date the affidavit is notarized;
   (2) The child ceases to live with the grandparent who signs this form;
   (3) The parent, guardian, or custodian of the child acts to negate, reverse, or otherwise disapprove an action or decision of the grandparent who signed this affidavit; or
   (4) The affidavit is terminated by court order;
   (5) The death of the child who is the subject of the affidavit; or
   (6) The death of the grandparent who executed the affidavit.
A parent, guardian, or custodian may negate, reverse, or disapprove a grandparent’s action or decision only by delivering written notice of negation, reversal, or disapproval to the grandparent and the person acting on the grandparent’s action or decision in reliance on this affidavit.

If this affidavit terminates other than by the death of the grandparent, the grandparent who signed this affidavit shall notify, in writing, all of the following:

(a) Any schools, health care providers, or health insurance coverage provider with which the child has been involved through the grandparent;
(b) Any other person or entity that has an ongoing relationship with the child or grandparent such that the person or entity would reasonably rely on the affidavit unless notified of the termination;
(c) The court in which the affidavit was filed after its creation.

The grandparent shall make the notifications not later than one week after the date the affidavit terminates.

7. The decision of a grandparent to consent to or to refuse medical treatment or school enrollment for a child is superseded by a contrary decision of a parent, custodian, or guardian of the child, unless the decision of the parent, guardian, or custodian would jeopardize the life, health, or safety of the child.

ADDITIONAL INFORMATION:

To caretakers:

1. If the child stops living with you, you are required to notify, in writing, any school, health care provider, or health care insurance provider to which you have given this affidavit. You are also required to notify, in writing, any other person or entity that has an ongoing relationship with you or the child such that the person or entity would reasonably rely on the affidavit unless notified. The notifications must be made not later than one week after the child stops living with you.

2. If you do not have the information requested in item 7 (Ohio driver’s license or identification card), provide another form of identification such as your social security number or Medicaid number.

3. You must include with the caretaker authorization affidavit the following information:

(a) The child’s present address, the addresses of the places where the child has lived within the last five years, and the name and present address of each person with whom the child has lived during that period;
(b) Whether you have participated as a party, a witness, or in any other capacity in any other litigation, in this state or any other state, that concerned the allocation, between the parents of the same child, of parental rights and responsibilities for the care of the child and the designation of the residential parent and legal custodian of the child or that otherwise concerned the custody of the same child;
(c) Whether you have information of any parenting proceeding concerning the child pending in a court of this or any other state;
(d) Whether you know of any person who has physical custody of the child or claims to be a parent of the child who is designated the residential parent and legal custodian of the child or to have parenting time rights with respect to the child or to be a person other than a parent of the child who has custody or visitation rights with respect to the child;
(e) Whether you previously have been convicted of or pleaded guilty to any criminal offense involving any act that resulted in a child being an abused child or a neglected child or previously have been determined, in a case in which a child has been adjudicated an abused child or a neglected child, to be the perpetrator of the abusive or neglectful act that was the basis of the adjudication.
To school officials:

1. This affidavit, properly completed and notarized, authorizes the child in question to attend school in the district in which the grandparent who signed this affidavit resides and the grandparent is authorized to provide consent in all school-related matters and to discuss with the school district the child’s educational progress. This affidavit does not preclude the parent, guardian, or custodian of the child from having access to all school records pertinent to the child.

2. The school district may require additional reasonable evidence that the grandparent lives at the address provided in item 5.

3. A school district or school official that reasonably and in good faith relies on this affidavit has no obligation to make any further inquiry or investigation.

4. The act of a parent, guardian, or custodian of the child to negate, reverse, or otherwise disapprove an action or decision of the grandparent who signed this affidavit constitutes termination of this affidavit. A parent, guardian, or custodian may negate, reverse, or disapprove a grandparent’s action or decision only by delivering written notice of negation, reversal, or disapproval to the grandparent and the person acting on the grandparent’s action or decision in reliance on this affidavit.

To health care providers:

1. A person or entity that acts in good faith reliance on a CARETAKER AUTHORIZATION AFFIDAVIT to provide medical, psychological, or dental treatment, without actual knowledge of facts contrary to those stated in the affidavit, is not subject to criminal liability or to civil liability to any person or entity, and is not subject to professional disciplinary action, solely for such reliance if the applicable portions of the form are completed and the grandparent’s signature is notarized.

2. The decision of a grandparent, based on a CARETAKER AUTHORIZATION AFFIDAVIT, shall be honored by a health care facility or practitioner, school district, or school official unless the health care facility or practitioner or educational facility or official has actual knowledge that a parent, guardian, or custodian of a child has made a contravening decision to consent to or to refuse medical treatment for the child.

3. The act of a parent, guardian, or custodian of the child to negate, reverse, or otherwise disapprove an action or decision of the grandparent who signed this affidavit constitutes termination of this affidavit. A parent, guardian, or custodian may negate, reverse, or disapprove a grandparent’s action or decision only by delivering written notice of negation, reversal, or disapproval to the grandparent and the person acting on the grandparent’s action or decision in reliance on this affidavit.
# County Resources

## Adams County

**Department of Job and Family Services**  
482 Rice Drive, P.O. Box 386  
West Union, OH 45693-0386  
Phone: 937-544-2371  
Fax: 937-544-5406  
TTY/TTD: 800-750-0750, Ext. 269  
Hours: 7am-4:45pm, M-Th  
7am-11am, F  
Holiday week 7am-3:45pm, M-F  
* Closed from 11:30am-12:15pm

**Child Support Enforcement Agency**  
482 Rice Drive, P.O. Box 386  
West Union, OH 45693-0386  
Phone: 937-544-2371 or 800-840-5711  
Fax: 937-544-5406  
TTY/TTD: 800-750-0750, Ext. 269  
Hours: 7am-4:45pm, M-F  
Ext. W by appt as needed

**Public Children Services Agency**  
300 North Wilson Drive  
West Union, OH 45693-1157  
Phone: 937-544-2511  
Fax: 937-544-9724  
After Hours Emergency: 937-544-2511  
Hours: 8:30am-4:30pm, M-F

## Ashtabula County

**Department of Job and Family Services**  
2924 Donahoe Drive  
Ashtabula, OH 44004-4540  
Phone: 440-998-1110 or 800-935-0242  
Fax: 440-998-1538  
www.acdjfs.org  
Hours: 8am-4:30pm, M-F

**Child Support Enforcement Agency**  
4332 Main Avenue  
Ashtabula, OH 44004  
Phone: 440-994-1212 or 800-935-0242  
Fax: 440-998-1538  
www.acdjfs.org  
Hours: 8am-4:30pm, M-F

**Public Children Services Agency**  
3914 C Court, P.O. Box 1175  
Ashtabula, OH 44005-1175  
Phone: 440-998-1811 or 888-998-1811  
Fax: 440-992-6828  
TTY/TTD: 440-998-1811,  
After Hours Emergency: 888-998-1811  
www.kidshelpine.org  
Hours: 8am-5pm, M-F
## Athens County

**Department of Job and Family Services**  
184 North Lancaster Street  
Athens, OH 45701-1699  
Phone: 740-797-2523 or 800-762-3775 or 800-338-4484  
Fax: 740-797-2201  
[www.jfs.athenscountygovernment.com](http://www.jfs.athenscountygovernment.com)  
Hours: 8am-5pm, M-F

**Child Support Enforcement Agency**  
184 North Lancaster Street  
Athens, OH 45701-1699  
Phone: 740-593-5046 or 800-436-8933  
Fax: 740-797-2934  
[http://csea.athenscountygovernment.com](http://www.csea.athenscountygovernment.com)  
Hours: 8am-5pm, M-F

**Public Children Services Agency**  
18 Stonybrook Drive, P.O. Box 1046  
Athens, OH 45701-1046  
Phone: 740-592-3061 or 877-477-0772  
Fax: 740-797-2301  
[http://csea.athenscountygovernment.com](http://www.csea.athenscountygovernment.com)  
Hours: 8am-5pm, M-F

## Brown County

**Department of Job and Family Services**  
775 Mt. Orab Pike  
Georgetown, OH 45121-0289  
Phone: 937-378-6104  
Fax: 937-378-4753  
Hours: 7am-12pm, M-F and 12:45pm-5:45pm, M-F

**Child Support Enforcement Agency**  
740 Mt. Orab Pike  
Georgetown, OH 45121  
Phone: 937-378-6414 or 800-244-9833  
Fax: 937-378-2552  
Hours: 7:30am-4pm M-F

**Public Children Services Agency**  
775 Mt. Orab Pike  
Georgetown, OH 45121-0289  
Phone: 937-378-6104  
Fax: 937-378-4753  
After Hours Emergency: 937-378-4435  
Hours: 7am-12pm M-F and 12:45pm-5:45pm, M-F

## Auglaize County

**Department of Job and Family Services**  
12 North Wood Street  
Wapakoneta, OH 45895  
Phone: 419-739-6505  
Fax: 419-739-6506  
Hours: 7am-4:30pm, M-F

**Child Support Enforcement Agency**  
12 North Wood Street  
Wapakoneta, OH 45895  
Phone: 419-739-6510 or 800-508-8817  
Fax: 419-739-6511  
Hours: 7am-4:30pm, M-F

**Public Children Services Agency**  
12 North Wood Street  
Wapakoneta, OH 45895  
Phone: 419-739-6505  
Fax: 419-739-6506  
After Hours Emergency: 419-738-2147  
Hours: 7am-4:30pm, M-F

## Butler County

**Department of Job and Family Services**  
315 High Street, P.O. Box 4000  
Hamilton, OH 45012-4000  
Phone: 513-887-4000 or 800-582-4267  
Fax: 513-887-4296 or 513-887-4334  
TTY/TTD: 513-887-4322  
[www.butlercountyohio.org/ workplace](http://www.butlercountyohio.org/workplace)  
Hours: 7am-5pm, M-F

**Child Support Enforcement Agency**  
310 Fox Shannon Place  
St. Clairsville, OH 43950-0428  
Phone: 740-695-1074 or 800-494-1616  
Fax: 740-695-9145  
Hours: 8am-4:30pm, M-F

**Public Children Services Agency**  
310 Fox Shannon Place  
St. Clairsville, OH 43950-0428  
Phone: 740-695-3036  
Fax: 740-695-3036  
After Hours Emergency: 740-695-3813  
Hours: 8am-4:30pm, M-F

**Belmont County**

**Department of Job and Family Services**  
310 Fox Shannon Place  
St. Clairsville, OH 43950-0428  
Phone: 740-695-1075  
Fax: 740-695-5251  
Hours: 8am-4:30pm, M-F

**Child Support Enforcement Agency**  
310 Fox Shannon Place  
St. Clairsville, OH 43950-0428  
Phone: 740-695-1074 or 800-494-1616  
Fax: 740-695-9145  
Hours: 8am-4:30pm, M-F

**Public Children Services Agency**  
310 Fox Shannon Place  
St. Clairsville, OH 43950-0428  
Phone: 740-695-3036  
Fax: 740-695-3036  
After Hours Emergency: 740-695-3813  
Hours: 8am-4:30pm, M-F
<table>
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<tr>
<th>County</th>
<th>Department</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>TTY/TTD</th>
<th>After Hours Emergency</th>
<th>Website</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Butler County</td>
<td>Child Support Enforcement Agency</td>
<td>315 High Street, 7th Floor Hamilton, OH 45011</td>
<td>513-887-3362 or 800-542-0806</td>
<td>513-887-3699 or 513-785-5888 (Adm)</td>
<td><a href="http://www.butlercountyohio.org/csea">www.butlercountyohio.org/csea</a></td>
<td>7am-5pm, M-F</td>
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<tr>
<td>Butler County</td>
<td>Public Children Services Agency</td>
<td>300 North Fair Avenue Hamilton, OH 45011-4249</td>
<td>513-887-4055 or 800-325-2685</td>
<td>513-887-4260</td>
<td>513-887-4322</td>
<td>330-627-2141 (Sheriff's office)</td>
<td><a href="http://www.carrollcountyohio.us">www.carrollcountyohio.us</a></td>
<td>8am-4:30pm, M-F</td>
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<tr>
<td>Champaign County</td>
<td>Child Support Enforcement Agency</td>
<td>1512 South US Highway 68, Suite N100 Urbana, OH 43078-0353</td>
<td>937-484-1500</td>
<td>937-484-1506</td>
<td>937-484-1590</td>
<td><a href="http://www.clarkdjfs.org">www.clarkdjfs.org</a></td>
<td>8am-4:30pm, M, W, Th, F 7:30am-6pm, T</td>
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<tr>
<td>Champaign County</td>
<td>Public Children Services Agency</td>
<td>1512 South US Highway 68, Suite N100 Urbana, OH 43078-0353</td>
<td>937-484-7313 or 800-442-2545</td>
<td>937-484-4969</td>
<td>937-484-1590</td>
<td><a href="http://www.clarkdjfs.org">www.clarkdjfs.org</a></td>
<td>8am-4:30pm, M, W, Th, F 7:30am-6pm, T</td>
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<td>Clark County</td>
<td>Child Support Enforcement Agency</td>
<td>1345 Lagonda Avenue Springfield, OH 45501-1037</td>
<td>937-327-1700 or 800-516-3463</td>
<td>937-327-1996</td>
<td>937-327-1874</td>
<td><a href="http://www.clarkdjfs.org">www.clarkdjfs.org</a></td>
<td>7am-5pm, M, F 7am-6pm, T, W, Th</td>
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<tr>
<td>Clark County</td>
<td>Public Children Services Agency</td>
<td>1345 Lagonda Avenue Springfield, OH 45501-1037</td>
<td>937-327-1700 or 800-516-3463</td>
<td>937-327-3715</td>
<td>937-327-3715</td>
<td><a href="http://www.clarkdjfs.org">www.clarkdjfs.org</a></td>
<td>7am-5pm, M, F 7am-6pm, T, W, Th</td>
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For more current contact information, visit [http://jfs.ohio.gov/county](http://jfs.ohio.gov/county).

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**Notes:**
- TTY/TTD indicates Telecommunications Relay Services.
- For emergency after hours, contact the specific office or Sheriff's office provided.
- Visit the respective websites for detailed contact information and hours.

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**Appendix: County Resources**
### County Resources, Continued

#### Clermont County

**Department of Job and Family Services**  
2400 Clermont Center Drive  
Batavia, OH 45103  
Phone: 513-732-7111  
Fax: 513-732-7216  
[www.djfs.clermontcountyohio.gov](http://www.djfs.clermontcountyohio.gov)  
Hours: 7am-5:30pm, M-F

**Child Support Enforcement Agency**  
2400 Clermont Center Drive, Suite 107  
Batavia, OH 45103  
Phone: 513-732-7248 or 800-571-0943  
Fax: 513-732-7444  
[www.clermontsupportskids.org](http://www.clermontsupportskids.org)  
Hours: 7am-5:30pm, M-F

**Public Children Services Agency**  
2400 Clermont Center Drive  
Batavia, OH 45103  
Phone: 513-732-7173  
Fax: 513-732-8013  
After Hours Emergency: 513-731-7173  
[http://cps.clermontcountyohio.gov](http://cps.clermontcountyohio.gov)  
Hours: 8am-4:30pm, M-F

#### Columbiana County

**Department of Job and Family Services**  
110 N. Nelson Avenue  
Lisbon, OH 44432  
Phone: 330-424-1471  
Fax: 330-424-0925  
TTY/TTD: 330-424-7767  
[www.columbianacountyjfs.org](http://www.columbianacountyjfs.org)  
Hours: 8am-4:30, M-F  
8am-6:30pm, 1st and 3rd Th

**Child Support Enforcement Agency**  
110 N. Nelson Avenue  
Lisbon, OH 44432  
Phone: 330-424-7781 or 800-353-0125  
Fax: 330-424-0931  
TTY/TTD: 330-424-7767  
[www.columbianacountyjfs.org](http://www.columbianacountyjfs.org)  
Hours: 8am-4:30pm, M-F

**Public Children Services Agency**  
110 N. Nelson Avenue  
Lisbon, OH 44432  
Phone: 330-424-7781 or 800-353-0125  
Fax: 330-424-0931  
TTY/TTD: 330-424-7767  
After Hours Emergency: 330-424-7767  
[www.columbianacountyjfs.org](http://www.columbianacountyjfs.org)  
Hours: 8am-4:30pm, M-F

#### Clinton County

**Department of Job and Family Services**  
1025 S. South Street, Suite 300  
Wilmington, OH 45177  
Phone: 937-382-5935 or 800-284-8942  
Fax: 937-382-1165  
After Hours Emergency: 937-382-2449  
Hours: 8am-4:30pm, M-F

**Child Support Enforcement Agency**  
1025 S. South Street, Suite 400  
Wilmington, OH 45177  
Phone: 937-382-5935 or 800-793-0125  
Fax: 330-424-0931  
TTY/TTD: 330-424-7767  
[www.columbianacountyjfs.org](http://www.columbianacountyjfs.org)  
Hours: 8am-4:30pm, M-F

**Public Children Services Agency**  
1025 S. South Street, Suite 300  
Wilmington, OH 45177  
Phone: 937-382-5935 or 800-793-0125  
Fax: 330-424-0931  
TTY/TTD: 330-424-7767  
After Hours Emergency: 330-424-7767  
[www.columbianacountyjfs.org](http://www.columbianacountyjfs.org)  
Hours: 8am-4:30pm, M-F

#### Crawford County

**Department of Job and Family Services**  
224 Norton Way  
Bucyrus, OH 44820-1831  
Phone: 419-562-0015  
Fax: 419-562-1056  
TTY/TTD: 419-562-7906  
Hours: 7:30am-4pm, M-F

**Child Support Enforcement Agency**  
225 East Mary St.  
Bucyrus, OH 44820  
Phone: 419-562-0773 or 800-761-0773  
Fax: 419-562-2018  
TTY/TTD: 419-562-7906  
Hours: 7:30am-4pm, M-F
County Resources, Continued

Public Children Services Agency
865 Harding Way West
Galion, OH 44833-1685
Phone: 419-468-3255 or 877-997-4344
Fax: 419-468-6771
After Hours Emergency: 877-997-4344
Hours: 7:30am-4:30pm, M-F

Cuyahoga County

Employment and Family Services
Virgil E. Brown Center
1641 Payne Avenue, Room 520
Cleveland, OH 44114
Phone: 216-987-7000

Child Support Enforcement Agency
Virgil E. Brown Building
1640 Superior Ave, P.O. Box 93318
Cleveland, OH 44101-5318
Phone: 216-443-5100 or 800-443-1431
Fax: 216-515-8484
www.csea.cuyhogacounty.us

Department of Children and Family Services
Jane Edna Hunter Building
3955 Euclid Ave. Room 320-E
Cleveland, OH 44115
Phone: 216-432-3390 or 800-321-0322
Fax: 216-432-3379

Darke County

Department of Job and Family Services
631 Wagner Ave.
Greenville, OH 45331
Phone: 937-548-4132 or 800-501-5635
Fax: 937-548-4928
TTY/TTD: 548-4132
After Hours Emergency: 937-548-2020
Hours: 8am-5pm, M-F

Defiance County

Department of Job and Family Services
631 Wagner Ave.
Greenville, OH 45331
Phone: 937-548-4132
Fax: 937-548-4928
TTY/TTD: 548-4132
After Hours Emergency: 937-548-2020
Hours: 8am-5pm, M-F

Child Support Enforcement Agency
1300 East Second Street, Suite 204
Defiance, OH 43512
Phone: 419-784-2123 or 800-569-8003
Fax: 419-784-3249
After Hours Emergency: 419-784-1155
Hours: 8am-4:30pm, M-F

Public Children Services Association
06879 Evansport Road, Suite A
Defiance, OH 43512
Phone: 419-782-3881 or 800-342-0160
Fax: 419-784-3249
After Hours Emergency: 419-784-1155
Hours: 8am-4:30pm, M-F

Delaware County

Department of Job and Family Services
140 North Sandusky, 2nd Floor
Delaware, OH 43015-1789
Phone: 740-833-2300 or 800-899-3180
Fax: 740-833-2299
www.delawaredjfs.org
Hours: 8am-4:30pm, M-F

Child Support Enforcement Agency
140 North Sandusky, 3rd Floor
Delaware, OH 43015-1733
Phone: 740-833-2720 or 800-490-9534
Fax: 740-833-2719
TTY/TTD: 800-750-0750
www.co.delaware.oh.us/csea
Hours: 8am-4:45pm, M-F

Public Children Services Agency
06879 Evansport Road, Suite A
Delaware, OH 43012-0639
Phone: 419-782-3881
Fax: 419-833-2123
After Hours Emergency: 419-833-2200
www.delawaredjfs.org
Hours: 8:15am-4:30pm, M-F

Erie County

Department of Job and Family Services
221 West Parish Street
Sandusky, OH 44870-4886
Phone: 419-626-6781
Fax: 419-626-5854
TTY/TTD: 419-626-6781
Hours: 8am-5pm, M-F
County Resources, Continued

Child Support Enforcement Agency
221 West Parish Street
Sandusky, OH 44870-4886
Phone: 419-626-6781 or 800-454-3747
Fax: 419-624-6387
TTY/TTD: 419-626-6781
Hours: 8am-5pm, M-F

Public Children Services Agency
221 West Parish Street
Sandusky, OH 44870-4886
Phone: 419-624-6401
Fax: 419-626-5854
TTY/TTD: 419-626-6781
After Hours Emergency: 419-625-7951
Hours: 8am-4:30pm, M-F

Fairfield County
Department of Job and Family Services
239 West Main Street
Lancaster, OH 43130
Phone: 740-653-1701 or 800-450-8845
Fax: 740-687-7182
TTY/TTD: 740-681-7211
www.fcjfs.org
Hours: 8am-4pm, M-F
Before/after hour by appt

Child Support Enforcement Agency
239 West Main Street
Lancaster, OH 43130
Phone: 740-653-1701 or 800-450-8845
Fax: 740-687-7182
TTY/TTD: 740-681-7211
www.fcjfs.org
Hours: 8am-4pm, M-F
Before/after hour by appt

Public Children Services Agency
239 West Main Street
Lancaster, OH 43130
Phone: 740-653-4060 or 800-450-8845
Fax: 740-687-7070
TTY/TTD: 740-681-7211
After Hours Emergency: 740-653-5223
www.fcjfs.org
Hours: 8am-4pm, M-F
Before/after hour by appt

Fayette County
Department of Job and Family Services
133 South Main St.
Washington Court House, OH 43160
Phone: 740-335-0350 or 800-845-3272
Fax: 740-335-3572
Hours: 7:30am-4:30pm, M-F

Child Support Enforcement Agency
133 South Main St.
Washington Court House, OH 43160
Phone: 740-335-0745 or 800-922-0745
Fax: 740-333-3572
Hours: 7:30am-4:30pm, M-F

Public Children Services Agency
133 South Main St.
Washington Court House, OH 43160
Phone: 740-335-0350
Fax: 740-333-3581
After Hours Emergency: 740-335-6171
Hours: 7:30am-4:30pm, M-F

Franklin County
Department of Job and Family Services
80 East Fulton St.
Columbus, OH 43215-5127
Phone: 614-233-2000
Fax: 614-525-5974
www.co.franklin.oh.us/jafs
Hours: 8am-5pm, M-F

Child Support Enforcement Agency
80 East Fulton Street
Columbus, OH 43215-5127
Phone: 614-525-3275 or 800-827-3740
Fax: 614-224-5042
TTY/TTD: 614-525-7697
www.franklincountyohio.gov/commissioners/csea
Hours: 8am-5pm, M-F

Public Children Services Agency
855 West Mound St.
Columbus, OH 43223
Phone: 614-525-2571
Fax: 614-275-2755
TTY/TTD: 614-229-7000
www.franklincountyohio.gov/children_services
Hours: 8am-5pm, M-F

Fulton County
Department of Job and Family Services
604 South Shoop Avenue, Suite 200
Wauseon, OH 43567
Phone: 419-337-0010 or 800-344-3575
Fax: 419-337-0061
TTY/TTD: 419-337-7630
Hours: 8am-4:30pm, M-F

For more current contact information, visit
http://jfs.ohio.gov/county.
<table>
<thead>
<tr>
<th>County</th>
<th>Department of Job and Family Services</th>
<th>Address</th>
<th>Phone Numbers</th>
<th>Fax Numbers</th>
<th>TTY/TTD</th>
<th>Hours</th>
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<td><strong>Gallia County</strong></td>
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<tr>
<td>Child Support Enforcement Agency</td>
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<td>848 Third Ave. Gallipolis, OH 45631-1661</td>
<td>Phone: 740-446-3222, Ext. 229</td>
<td>Fax: 740-446-8942</td>
<td><a href="http://www.gallianet.net">www.gallianet.net</a></td>
<td>Hours: 7am-5pm, M-Th Closed Friday</td>
</tr>
<tr>
<td>Public Children Services Agency</td>
<td></td>
<td>83 Shawnee Lane Gallipolis, OH 45631-8595</td>
<td>Phone: 740-446-4963</td>
<td>Fax: 740-446-2063</td>
<td>After Hours Emergency: 740-446-1221</td>
<td>Hours: 8am-4pm, M-F</td>
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<td><strong>Greene County</strong></td>
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<td>Child Support Enforcement Agency</td>
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<td>541 Ledbetter Road Xenia, OH 45385-3699</td>
<td>Phone: 937-562-6200 or 800-337-1740</td>
<td>Fax: 937-562-6285</td>
<td><a href="http://www.geaugajfs.org">www.geaugajfs.org</a></td>
<td>Hours: 7:30am-5pm, M-F</td>
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<tr>
<td>Public Children Services Agency</td>
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<td>541 Ledbetter Road Xenia, OH 45385-3699</td>
<td>Phone: 937-562-6200 or 800-337-1740</td>
<td>Fax: 937-562-6285</td>
<td><a href="http://www.geaugajfs.org">www.geaugajfs.org</a></td>
<td>Hours: 7:30am-5pm, M-F</td>
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<td><strong>Guernsey County</strong></td>
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<tr>
<td>Child Support Enforcement Agency</td>
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<td>324 Highland Avenue Cambridge, OH 43725</td>
<td>Phone: 740-432-2381</td>
<td>Fax: 740-432-1952</td>
<td><a href="http://www.gcdjfs.com">www.gcdjfs.com</a></td>
<td>Hours: 7:30am-6pm, M 7:30am-4:30pm, T-F</td>
</tr>
</tbody>
</table>

For more current contact information, visit [http://jfs.ohio.gov/county](http://jfs.ohio.gov/county).
County Resources, Continued

Child Support Enforcement Agency
324 Highland Avenue
Cambridge, OH 43725
Phone: 740-432-2381 or 800-307-8422
Fax: 740-432-1952
www.gcdjfs.com
Hours: 7:30am-6pm, M 7:30am-4:30pm, T-F

Public Children Services Agency
274 Highland Avenue
Cambridge, OH 43725-2528
Phone: 740-439-5555
Fax: 740-439-5521
After Hours Emergency: 740-439-5555
www.guernseycsb.org
Hours: 8:30am-4:30pm, M-F

Hamilton County
Department of Job and Family Services
222 East Central Parkway
Cincinnati, OH 45202
Phone: 513-946-1000 or 800-315-7119
Fax: 513-946-2451
TTY/TTD: 513-946-1295
www.hcjfs.org
Hours: 7am-5pm, M-F

Child Support Enforcement Agency
222 East Central Parkway
Cincinnati, OH 45202
Phone: 513-946-1000 or 800-315-7119
Fax: 513-946-2265
TTY/TTD: 513-946-1295
After Hours Emergency: 513-241-5437
www.hcjfs.hamilton-co.org
Hours: 7am-5pm, M-F

Hancock County
Department of Job and Family Services
7814 County Road 140, P.O. Box 270
Findlay, OH 45839-0270
Phone: 419-422-0182
Fax: 419-422-1081
www.hancockjfs.org

Child Support Enforcement Agency
7814 County Road 140, P.O. Box 270
Findlay, OH 45839-0270
Phone: 419-424-1365 or 800-228-2732
Fax: 419-422-1081
Hours: 8am-4:30pm, M-F

Public Children Services Agency
7814 County Road 140, P.O. Box 270
Findlay, OH 45839-0270
Phone: 419-424-7022
Fax: 419-422-1081
After Hours Emergency: 419-673-1268
www.hancockjfs.hamilton-co.org
Hours: 8am-4:30pm, M-W,Th,F 8am-5:30pm, T

Hardin County
Department of Job and Family Services
175 West Franklin Street, Suite 150
Kenton, OH 43326-9902
Phone: 419-675-1130 or 800-442-7346
Fax: 419-675-1100
TTY/TTD: 419-675-3630
After Hours Emergency: 419-673-1268
www.hardincountyjfs.net
Hours: 8am-4:30pm, M-Th 8:30am-2:30pm, F

Public Children Services Agency
175 West Franklin Street, Suite 220
Kenton, OH 43326-0428
Phone: 419-674-2269 or 800-320-2148
Fax: 419-673-1417
Hours: 8am-5pm, M-F

Child Support Enforcement Agency
175 West Franklin Street, Suite 150
Kenton, OH 43326-9902
Phone: 419-675-1130
Fax: 419-675-1100
TTY/TTD: 419-675-3630
After Hours Emergency: 419-673-1268
www.hardincountyjfs.net

Harrison County
Department of Job and Family Services
520 North Main Street, P.O. Box 239
Cadiz, OH 43907-0239
Phone: 740-942-2171 or 800-960-7820
Fax: 740-942-2370
After Hours Emergency: 740-942-2428
Hours: 8:30am-4:30pm, M-F
County Resources, Continued

Child Support Enforcement Agency
538 N. Main Street,
Suite E, P.O. Box 273
Cadiz, OH 43907-1116
Phone: 740-942-2900 or
800-455-5355
Fax: 740-942-8135
After Hours Emergency:
740-942-2428
Hours: 8:30am-4:30pm, M-F

Public Children Services Agency
520 North Main Street,
P.O. Box 239
Cadiz, OH 43907-0239
Phone: 740-942-3015 or
800-960-7820
Fax: 740-942-2370
After Hours Emergency:
740-942-2197
Hours: 8:30am-4:30pm, M-F

Henry County
Department of Job and Family Services
104 East Washington Street
Hahn Center, P.O. Box 527
Napoleon, OH 43545-0527
Phone: 419-592-0946 or
888-844-6449 or
419-592-4942 (Adm)
Fax: 419-599-9058
TTY/TTD: 419-592-0946, Ext. 132
After Hours Emergency:
419-592-8010
www.henrycounty.com
Hours: 8am-5:30pm, M-F

Child Support Enforcement Agency
1575 North High Street, Suite 100
Hillsboro, OH 45133-9442
Phone: 937-393-4278
Fax: 937-393-4461
Hours: 8am-4:30pm, M-F
8am-5:30pm, W

Public Children Services Agency
93 West Hunter Street
Logan, OH 43138
Phone: 740-385-4168
Fax: 740-385-2479
TTY/TTD: 330-674-0966
After Hours Emergency:
740-380-8239
Hours: 8:30am-4:30pm, M-F

Hocking County
Department of Job and Family Services
350 State Route 664 North,
P.O. Box 548
Logan, OH 43138-0548
Phone: 740-385-5663 or
800-599-6935
Fax: 740-385-1911
TTY/TTD: 330-674-0966
Hours: 7:30am-4pm, M-F

Child Support Enforcement Agency
350 State Route 664 North,
P.O. Box 548
Logan, OH 43138-0548
Phone: 740-385-8905 or
800-599-6935 or
800-555-2480
Fax: 740-380-0309
TTY/TTD: 330-674-0966
Hours: 7:30am-4pm, M-F

Public Children Services Agency
117 East Main Street
Hillsboro, OH 45133-1468
Phone: 937-393-3111 or
800-406-3822
Fax: 937-393-3299
After Hours Emergency, Highland
937-393-1421 (County sheriff)
www.co.highland.oh.us
Hours: 8am-4:30pm, M-F

Highland County
County Department of Job and Family Services
1575 North High Street, Suite 100
Hillsboro, OH 45133-9442
Phone: 937-393-4278
Fax: 937-393-4461
Hours: 8am-4:30pm, M-F
8am-5:30pm, W

Public Children Services Agency
1809 Oakwood Avenue,
P.O. Box 190
Napoleon, OH 43545
Phone: 419-592-4633 or
800-592-4633
Fax: 419-592-7433
Hours: 8:30am-4:30pm, M-F

Hocking County
Department of Job and Family Services
85 North Grant Street, P.O. Box 72
Millersburg, OH 44654-0072
Phone: 330-674-1111 or
800-971-7979
Fax: 330-674-0770
TTY/TTD: 330-674-0966
www.holmescountydfs.com
Hours: 7:30am-4:30pm, M-F

Holmes County
Department of Job and Family Services
57
### County Resources, Continued

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<tr>
<th>County</th>
<th>Department of Job and Family Services</th>
<th>Address</th>
<th>Phone 1</th>
<th>Phone 2</th>
<th>Fax 1</th>
<th>Fax 2</th>
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<td>Steubenville, OH 43952-2885</td>
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<td>Mount Vernon, OH 43050-3400</td>
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</table>
Public Children Services Agency
117 East High Street, 4th Floor
Mount Vernon, OH 43050-3400
Phone: 740-397-7177
Fax: 740-397-2617
After Hours Emergency: 740-392-5437
Hours: 7:30am-4:30pm, M-F

Lawrence County
Department of Job
and Family Services
1100 South 7th Street, P.O. Box 539
Ironton, OH 45638-0539
Phone: 740-532-3324
Fax: 740-532-9490
TTY/TTD: 740-532-3080
Hours: 7:30am-4:30pm, M-F

Child Support Enforcement Agency
1100 South 7th Street
Ironton, OH 45638
Phone: 740-533-4338 or 800-510-4443
Fax: 740-534-9081
TTY/TTD: 740-532-3080
Hours: 7:30am-4:30pm, M-F

Public Children Services Agency
1100 South 7th Street, P.O. Box 539
Ironton, OH 45638-0539
Phone: 740-532-3324
Fax: 740-532-9490
TTY/TTD: 740-532-3080
After Hours Emergency: 740-532-1176
Hours: 7:30am-4:30pm, M-F

Licking County
Department of Job
and Family Services
74 South 2nd Street, P.O. Box 5030
Newark, OH 43058-5030
Phone: 740-670-8999 or 888-895-2790
Fax: 740-670-8992
TTY/TTD: Available on request
www.msmisp.com/lcdjfs
Hours: 7am-5pm, M-F

Child Support Enforcement Agency
65 East Main Street, P.O. Box 338
Newark, OH 43055
Phone: 740-670-5998 or 800-513-1128
Fax: 740-670-5900
www.lcounty.com/csea
Hours: 7:30am-5pm, M, T, W 7:30am-7pm, Th 9am-5pm, F

Public Children Services Agency
17 South Main Street, P.O. Box 5030
Newark, OH 43058-5030
Phone: 740-670-5998 or 888-895-2790
Fax: 740-670-5900
www.lcounty.com/csea
Hours: 7am-5pm, M, T, W 7:30am-7pm, Th 9am-5pm, F

Logan County
Department of Job
and Family Services
211 East Columbus Avenue
Bellefontaine, OH 43311-9935
Phone: 937-599-5165
Fax: 937-592-4395
Hours: 8am-4:30pm, M-F

Child Support Enforcement Agency
120 East Sandusky Avenue,
P.O. Box 517
Bellefontaine, OH 43311-0517
Phone: 937-599-7232 or 800-599-7232
Fax: 937-599-3176
Hours: 8am-4:30pm, M-F

Public Children Services Agency
1855 State Route 47 West
Bellefontaine, OH 43311-9329
Phone: 937-599-7290
Fax: 937-599-7259
After Hours Emergency: 937-599-7290
Hours: 8am-4:30pm, M-F
## County Resources, Continued

### Lorain County

**Department of Job and Family Services**
42485 North Ridge Road
Elyria, OH 44035-1057
Phone: 440-323-5726 or 440-244-4150
Fax: 440-323-3422
TTY/TTD: 440-284-4125
www.lcdjfs.com

Hours: 7:30am-4:30pm, M-F
7:30am-6:30pm, T

**Child Support Enforcement Agency**
42485 North Ridge Road
Elyria, OH 44035
Phone: 440-284-4401 or 800-808-2991
Fax: 440-323-3422
TTY/TTD: 440-284-4125

Hours: 7:30am-4:30pm, M-F
7:30am-6:30pm, T

**Public Children Services Agency**
226 Middle Avenue
Elyria, OH 44035-5644
Phone: 440-329-5340
Fax: 440-329-5378
TTY/TTD: 440-329-5344

After Hours Emergency: 440-329-2121
www.childrenservices.org

Hours: 8am-4:30pm, M-F

### Lucas County

**Department of Job and Family Services**
3210 Monroe Street, Caller No. 10007
Toledo, OH 43699-0007
Phone: 419-213-8999
Fax: 419-213-8820
TTY/TTD: 419-245-8499
www.lucasjfs.org

Hours: 7:30am-5:30pm, M-F

**Child Support Enforcement Agency**
701 Adams Street
Toledo, OH 43624-2400
Phone: 419-213-3001 or 800-466-6396
Fax: 419-259-3033
TTY/TTD: 419-259-3094
www.co.lucas.oh.us

Hours: 8:30am-4:30pm, M,W,F
7am-6pm, T,Th (Phone bank)

**Public Children Services Agency**
705 Adams Street
Toledo, OH 43604
Phone: 419-213-3200
Fax: 419-327-3291
TTY/TTD: 419-327-3559

After Hours Emergency: 419-213-3200
http://Lucaskids.net

Hours: 8:30am-4:30pm, M-F

### Mahoning County

**Department of Job and Family Services**
P.O. Box 600, 345 Oak Hill Ave.
Youngstown, OH 44501-0600
Phone: 330-740-2600 or 800-548-7175
Fax: 330-740-2523 or 330-740-2617
TTY/TTD: 330-884-6180

Hours: 7:15am-4:30pm, M-F
Other hours by appointment

**Child Support Enforcement Agency**
P.O. Box 600, 345 Oak Hill Ave.
Youngstown, OH 44501-0600
Phone: 330-740-2073 or 800-528-9511
Fax: 330-740-2523 or 330-740-2617
TTY/TTD: 330-884-6180

Hours: 7:15am-4:30pm, M-F
Other hours by appointment

**Public Children Services Agency**
222 West Federal Street, 4th Floor
Youngstown, OH 44503-1206
Phone: 330-941-8888
Fax: 330-941-8787
TTY/TTD: 330-941-8888

After Hours Emergency: 330-941-8888

Hours: 8:30am-4:30pm, M-F
Marion County
Department of Job and Family Services
363 West Fairground Street
Marion, OH 43302-1759
Phone: 740-387-8560
Fax: 740-387-2175
www.mcjfs.com
Hours: 7:30am-5pm, M-F

Child Support Enforcement Agency
620 Leader Street
Marion, OH 43302-2230
Phone: 740-387-6688 or 800-960-5437
Fax: 740-387-2175
www.mcjfs.com
Hours: 7:30am-5pm, M-F

Public Children Services Agency
1680 Marion-Waldo Road
Marion, OH 43302-7426
Phone: 740-389-2317
Fax: 740-389-3499
After Hours Emergency: 740-382-8244
www.marionkids.com
Hours: 8am-4:30pm, M-F

Medina County
Department of Job and Family Services
232 Northland Drive
Medina, OH 44256
Phone: 330-722-9300
Fax: 330-722-3383
www.MCJFS.US
Hours: 7:30am-4:30pm, M-F

Child Support Enforcement Agency
142 Highland Drive, P.O. Box 1389
Medina, OH 44258-1389
Phone: 330-722-9398 or 800-706-2732
Fax: 330-722-9238
TTY/TTD: 330-725-9123
Hours: 8am-4:30pm, M-F

Meigs County
Department of Job and Family Services
175 Race Street, P.O. Box 191
Middleport, OH 45760-0191
Phone: 740-992-2117 or 800-992-2608
Fax: 740-992-7500
TTY/TTD: 740-992-2117
www.meigsdjfs.net
Hours: 8am-4:30pm, M-F

Child Support Enforcement Agency
175 Race Street, P.O. Box 191
Middleport, OH 45760-0191
Phone: 740-992-2117 or 800-992-2608
Fax: 740-992-5688
TTY/TTD: 740-992-2117
www.meigsdjfs.net
Hours: 8am-4:30pm, M-F

Public Children Services Agency
175 Race Street, P.O. Box 191
Middleport, OH 45760-0191
Phone: 740-992-2117 or 800-992-2608
Fax: 740-992-5688
TTY/TTD: 740-992-2117
www.992caremeigs.com
Hours: 7:30am-5pm, M-F
8am-4:30pm, T-Th
8am-3pm, F

Miami County
Department of Job and Family Services
2040 North County Road 25-A
Troy, OH 45373-1310
Phone: 937-440-3471
Fax: 937-335-2225
Hours: 8am-5pm, T-F
7am-6pm, M

Mercer County
Department of Job and Family Services
220 West Livingston Street,
Suite 10
Celina, OH 45822-1671
Phone: 419-586-5106
Fax: 419-586-5643
Hours: 7:30pm, M
8am-4:30pm, T-Th
8am-3pm, F
County Resources, Continued

Child Support Enforcement Agency
2040 North County Road 25-A
Troy, OH 45373-1310
Phone: 937-440-3470 or 800-308-0264
Fax: 937-335-2225
Hours: 8am-5pm, T-F
7am-6pm, M

Public Children Services Agency
510 West Water Street, Suite 210
Troy, OH 45373-9743
Phone: 937-335-4103 or 800-443-2321
Fax: 937-339-7533
After Hours Emergency: 911 or 937-339-6400 or 800-443-2321
www.miamicountykids.org
Hours: 8am-5:30pm, M-F

Monroe County
Department of Job and Family Services
100 Home Avenue
Woodsfield, OH 43793-1234
Phone: 740-472-1602
Fax: 740-472-5781
Hours: 7am-5:30pm, M-Th

Child Support Enforcement Agency
100 Home Avenue
Woodsfield, OH 43793-1234
Phone: 740-472-1602 or 800-472-1602
Fax: 740-472-5666
Hours: 7am-5:30pm, M-Th

Public Children Services Agency
100 Home Avenue
Woodsfield, OH 43793-1234
Phone: 740-472-1602
Fax: 740-472-5666
After Hours Emergency: 740-472-1612
Hours: 7am-5:30pm, M-Th

Montgomery County
Department of Job and Family Services
1111 South Edwin C. Moses Blvd.
Dayton, OH 45422-3600
Phone: 937-496-6654
Fax: 937-496-6654
TTY/TTD: 937-496-6652
Hours: 8am-6:30pm, M-Th
8am-5pm, F

Social Service and Income Support
1111 South Edwin C. Moses Blvd.
Dayton, OH 45422-3600
Phone: 937-496-6700
Fax: 937-225-6203
www.mcohio.org/services/jobandfamily
Hours: 8am-6:30pm, M-Th
8am-5pm, F

Child Support Enforcement Agency
14 West 4th Street, PO Box 972
Dayton, OH 45422
Phone: 937-225-4600 or 800-555-0430
Fax: 937-496-7461
TTY/TTD: 937-225-5042
www.mcohio.org/childsupport
Hours: 8am-5pm, M-F

Public Children Services Agency
3304 North Main Street
Dayton, OH 45405
Phone: 937-224-5437
Fax: 937-277-1127
After Hours Emergency: 937-224-5437
www.mcohio.org
Hours: 8am-5pm, M-F

For more current contact information, visit http://jfs.ohio.gov/county.

Morgan County
Department of Job and Family Services
155 East Main St. Rm. 009
McConnelsville, OH 43756
Phone: 740-962-4616 or 888-257-9159
Fax: 740-962-5344
TTY/TTD: 740-962-2754
Hours: 7:30am-4pm, M-F

Child Support Enforcement Agency
155 East Main St. Rm. 009
McConnelsville, OH 43756
Phone: 740-962-3000 or 800-564-9234
Fax: 740-962-3833
TTY/TTD: 740-962-2754
Hours: 7:30am-4pm, M-F

Public Children Services Agency
155 East Main St. Rm. 009
McConnelsville, OH 43756
Phone: 740-962-3838
Fax: 740-962-3833
TTY/TTD: 740-962-2754
After Hours Emergency: 740-962-4044
Hours: 7:30am-4pm, M-F

Morrow County
Department of Job and Family Services
619 West Marion Rd.
Mt. Gilead, OH 43338-1280
Phone: 419-947-9111 or 800-668-6458
Fax: 419-947-5447
TTY/TTD: 740-962-2754
Hours: 8am-4:30pm, M-F
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<th>County Resources</th>
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<tr>
<td><strong>Child Support Enforcement Agency</strong> 619 West Marion Rd. Mt. Gilead, OH 43338-1280 Phone: 419-947-8075 or 800-533-0353 Fax: 419-947-8095 TTY/TTD: 740-962-2754 Hours: 8am-4:30pm, M-F</td>
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<td><strong>Public Children Services Agency</strong> 619 West Marion Rd. Mt. Gilead, OH 43338-1280 Phone: 419-947-9111 or 800-668-6458 Fax: 419-947-1076 TTY/TTD: 740-962-2754 After Hours Emergency: 419-946-4444 or 419-946-6991 Hours: 8am-4:30pm, M-F</td>
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<td><strong>Noble County</strong> Department of Job and Family Services 18065 SR 78, P.O. Box 250 Caldwell, OH 43724-0250 Phone: 740-732-2392 or 800-905-2732 Fax: 740-732-4108 TTY/TTD: 740-732-1412 Hours: 8am-5:30pm, M 8am-4:30pm, T-F</td>
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<td><strong>Child Support Enforcement Agency</strong> 18065 SR 78, P.O. Box 250 Caldwell, OH 43724-0250 Phone: 740-732-2392 or 800-905-2732 Fax: 740-732-4108 TTY/TTD: 740-732-1412 After Hours Emergency: 419-734-4404 Hours: 8am-4:30pm, M-F</td>
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<td><strong>Public Children Services Agency</strong> 205 North Seventh Street, P.O. Box 157 Zanesville, OH 43702-0157 Phone: 740-455-6710 Fax: 740-455-6719 After Hours Emergency: 740-849-2344 <a href="http://www.muskingumkids.com">www.muskingumkids.com</a> Hours: 8am-4:30pm, M-F</td>
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<td><strong>Muskingum County</strong> Department of Job and Family Services 445 Woodlawn Avenue, P.O. Box 100 Zanesville, OH 43702-0100 Phone: 740-454-0161 or 800-242-0029 Fax: 740-454-0067 TTY/TTD: 740-454-5188 <a href="http://www.jobandfamily.com">www.jobandfamily.com</a> Hours: 7am-5pm, M-F</td>
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<td><strong>Child Support Enforcement Agency</strong> 1830 East Pike, P.O. Box 9 Zanesville, OH 43702-0009 Phone: 740-455-7146 or 800-450-7146 Fax: 740-588-4313 TTY/TTD: 740-588-4345 <a href="http://www.jobandfamily.com">www.jobandfamily.com</a> Hours: 7am-5pm, M-F</td>
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<td><strong>Public Children Services Agency</strong> 2065 West Marion Rd. Mt. Gilead, OH 43338-1280 Phone: 419-947-9111 or 800-668-6458 Fax: 419-947-1076 TTY/TTD: 740-962-2754 Hours: 8am-4:30pm, M-F</td>
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<tr>
<td><strong>Ottawa County</strong> Department of Job and Family Services 8043 West State Route 163, Suite 200 Oak Harbor, OH 43449 Phone: 419-898-3688 or 800-665-1677 Fax: 419-898-2048 TTY/TTD: 419-898-3688 Hours: 8am-4:30pm, M-F</td>
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<td><strong>Child Support Enforcement Agency</strong> 8043 West State Route 163, Caldwell, OH 43724-0250 Phone: 740-732-2392 or 800-905-2732 Fax: 740-732-4108 TTY/TTD: 740-732-1412 After Hours Emergency: 419-898-6820 Hours: 8am-4:30pm, M-F</td>
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<td><strong>Public Children Services Agency</strong> 8043 West State Route 163, Oak Harbor, OH 43449 Phone: 419-898-3688 Fax: 419-898-2436 TTY/TTD: 419-898-3688 Hours: 8am-4:30pm, M-F</td>
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<tr>
<td><strong>Paulding County</strong> Department of Job and Family Services 303 West Harrison Street Paulding, OH 45879-1497 Phone: 419-399-3756 or 419-399-3791 Fax: 419-399-4674 Hours: 8am-4:30pm, M,W,Th,F 8am-6pm, T</td>
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County Resources, Continued

Child Support Enforcement Agency
201 East Caroline Street, Suite 1
Paulding, OH 45879-0210
Phone: 419-399-8464 or 800-399-2911
Fax: 419-399-8465
Hours: 8am-4:30pm, M-F

Public Children Services Agency
303 West Harrison Street
Paulding, OH 45879-1497
Phone: 419-399-3756
Fax: 419-399-4674
After Hours Emergency:
419-399-3791
Hours: 8am-4:30pm, M,W,Th,F 8am-6pm, T

Perry County
Department of Job and Family Services
212 South Main Street, P.O. Box 311
New Lexington, OH 43764-0311
Phone: 740-342-3551 or 800-551-3551
Fax: 740-342-5491
TTY/TTD: 740-342-3551
http://perryjfs.org
Hours: 7am-4:30pm, M-F

Child Support Enforcement Agency
212 South Main Street,
PO. Box 308
New Lexington, OH 43764-0308
Phone: 740-342-2278 or 800-551-3551
Fax: 740-342-5509
TTY/TTD: 740-342-3551
Hours: 7am-4:30pm, M-F

Public Children Services Agency
526 Mill Street
New Lexington, OH 43764-1478
Phone: 740-342-3836
Fax: 740-342-5531
TTY/TTD: 740-342-3836
After Hours Emergency:
740-342-3836
Hours: 8:30am-4:30pm, M-F

Pickaway County
Department of Job and Family Services
110 Island Road, P.O. Box 610
 Circleville, OH 43113
Phone: 740-474-7588 or 800-822-5437
Fax: 740-477-1023
TTY/TTD: 740-474-7588/3105
www.pickawayjfs.org
Hours: 8am-4:30pm, M-F

Child Support Enforcement Agency
110 Island Road, P.O. Box 610
Circleville, OH 43113
Phone: 740-474-7588 or 800-822-5437
Fax: 740-420-9945
TTY/TTD: 740-474-7588 or 740-474-3105
Hours: 8am-4:30pm, M-F

Public Children Services Agency
525 Walnut St.
Waverly, OH 45690
Phone: 740-947-5080 or 740-947-7761 or 740-947-7762
Fax: 740-947-8413
After Hours Emergency:
740-947-5080
Hours: 8am-4:30pm, M-F

Portage County
Department of Job and Family Services
449 South Meridian Street
Ravenna, OH 44266-1208
Phone: 330-297-3750
Fax: 330-298-1107
Hours: 8am-4:30pm, M-F

Child Support Enforcement Agency
209 South Chestnut Street,
2nd Floor, P.O. Box 1208
Ravenna, OH 44266-1208
Phone: 330-297-3791
Fax: 330-297-4559
Hours: 8am-4:30pm, M-F

Pike County
Department of Job and Family Services
230 Waverly Plaza, Suite 700
Waverly, OH 45690
Phone: 740-947-2171 or 800-646-2165
Fax: 740-947-7628
TTY/TTD: 740-947-5380
Hours: 8am-4:30pm, M,W,Th,F 7am-5:30pm, T
Public Children Services Agency
449 South Meridian Street,
Ravenna, OH 44266-1208
Phone: 330-297-3724
Fax: 330-297-3738
After Hours Emergency:
330-296-CARE (2273)
Hours: 8am-4:30pm, M-F

Preble County
Department of Job
and Family Services
1500 Park Avenue
Eaton, OH 45320
Phone: 937-456-6205
Fax: 937-456-5591
Hours: 7:30am-4:30pm, M-F

Child Support Enforcement Agency
1500 Park Avenue
Eaton, OH 45320
Phone: 937-456-1499 or
800-998-5332
Fax: 937-456-5591
Hours: 7:30am-4:30pm, M-F

Public Children Services Agency
1500 Park Avenue
Eaton, OH 45320
Phone: 937-456-1135
Fax: 937-456-6205
After Hours Emergency:
937-456-1135
Hours: 7:30am-4:30pm, M-F

Putnam County
Department of Job
and Family Services
1225 East Third Street
Ottawa, OH 45875-2062
Phone: 419-523-4580 or
800-998-5332
Fax: 419-523-6130
TTY/TTD: 800-998-5332
Hours: 7am-4:30pm, M-F

Child Support Enforcement Agency
227 E Main Street, P.O. Box 30
Ottawa, OH 45875-0030
Phone: 419-523-5586 or
800-923-9799
Fax: 419-523-9412
Hours: 8:30am-4:30pm, M-F

Public Children Services Agency
1225 East Third Street
Ottawa, OH 45875-2062
Phone: 419-523-4580 or
800-998-5332
Fax: 419-523-6130
After Hours Emergency:
419-532-8408 (Key in your number)
Hours: 7am-4:30pm, M-F

Richland County
Department of Job
and Family Services
171 Park Avenue East, P.O. Box 188
Mansfield, OH 44901-9978
Phone: 419-774-5400
Fax: 419-526-4802
TTY/TTD: 419-774-5415
Hours: 7am-5pm, M-F

Child Support Enforcement Agency
161 Park Avenue East, P.O. Box 547
Mansfield, OH 44901-9957
Phone: 419-774-5700 or
800-774-2552
Fax: 419-524-1507
Hours: 7:30am-4pm, M-F

Public Children Services Agency
731 Scholl Road
Mansfield, OH 44907-1571
Phone: 419-774-4100
Fax: 419-774-4114
TTY/TTD: 419-774-4156
After Hours Emergency:
419-774-4100
www.richlandcountychildren
services.org
Hours: 8am-4:30pm, M-F

Ross County
Department of Job
and Family Services
475 Western Avenue,
Suite B, P.O. Box 469
Chillicothe, OH 45601
Phone: 740-773-2651 or
800-413-3140
Fax: 740-772-7552
TTY/TTD: 800-750-0750
www.rosscojfs.org
Hours: 7:30am-5pm, M-F
7:30am-6pm, Th

Child Support Enforcement Agency
475 Western Avenue,
Suite B, P.O. Box 469
Chillicothe, OH 45601
Phone: 740-773-2651 or
800-413-3140
Fax: 740-772-7552
TTY/TTD: 800-750-0750
www.rosscojfs.org
Hours: 7:30am-5pm, M-F
7:30am-6pm, Th

Public Children Services Agency
150 East Second Street,
P.O. Box 469
Chillicothe, OH 45601
Phone: 740-773-2651 or
800-413-3140
Fax: 740-772-7552
TTY/TTD: 800-750-0750
www.rosscojfs.org
Hours: 7:30am-5pm, M-F
7:30am-6pm, Th
## County Resources, Continued

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<td>Child Support Enforcement Agency</td>
<td>710 Court Street, P.O. Box 1347</td>
<td>937-498-4981</td>
<td>800-561-5548</td>
<td>937-498-7396</td>
<td>7am-4pm, M-F, 7:30am-6pm, T</td>
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<td><strong>Stark County</strong></td>
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<tr>
<td></td>
<td>Department of Job and Family Services</td>
<td>221 3rd Street, S.E.</td>
<td>330-452-4661</td>
<td>330-451-8928 or 330-451-8925</td>
<td>330-451-8879</td>
<td>8am-4:30pm, M-F</td>
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<td></td>
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<td>Canton, OH 44702-1293</td>
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<td>Phone: 330-452-4661</td>
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<td></td>
<td>Fax: 330-451-8928 or 330-451-8925</td>
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**Appendix: County Resources**
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<tr>
<th>County</th>
<th>Department of Job and Family Services</th>
<th>Address</th>
<th>Phone Numbers</th>
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<th>TTY/TTD Numbers</th>
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<tr>
<td>Stark County</td>
<td>Child Support Enforcement Agency</td>
<td>122 Cleveland Avenue North,</td>
<td>Phone: 330-451-8930 or 800-339-0349</td>
<td>Fax: 330-451-8924</td>
<td>TTY/TTD: 330-451-8879</td>
<td><a href="http://www.co.stark.oh.us/internet/">www.co.stark.oh.us/internet/</a></td>
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<td></td>
<td>Public Children Services Agency</td>
<td>122 Cleveland Avenue North,</td>
<td>Phone: 330-451-8846 or 800-233-5437</td>
<td>Fax: 330-451-8706</td>
<td>TTY/TTD: 330-438-8879</td>
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<td>Summit County</td>
<td>Department of Job and Family Services</td>
<td>Phone: 330-643-8200 or 800-573-8080</td>
<td>Fax: 330-643-7351</td>
<td></td>
<td><a href="http://www.summitdjfs.org">www.summitdjfs.org</a></td>
<td>7am-5:30pm, M-F</td>
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<td></td>
<td></td>
<td>47 North Main Street Akron, OH 44308-1991</td>
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<td><a href="http://www.fame.com">www.fame.com</a></td>
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<td>Child Support Enforcement Agency</td>
<td>175 South Main Street, Fifth Floor</td>
<td>Phone: 330-643-2765 or 800-726-2765</td>
<td>Fax: 330-643-2745</td>
<td>TTY/TTD: 330-643-8754</td>
<td><a href="http://www.co.summit.oh.us/prosecutor/childsupp.htm">www.co.summit.oh.us/prosecutor/childsupp.htm</a></td>
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<td>Tuscarawas County</td>
<td>Department of Job and Family Services</td>
<td>389 16th Street, S.W. New Philadelphia, OH 44663-6401</td>
<td>Phone: 330-339-7791 or 800-431-2347</td>
<td>Fax: 330-339-6388</td>
<td>TTY/TTD: 800-750-0750</td>
<td><a href="http://www.tcjfs.org">www.tcjfs.org</a></td>
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<td>Rochester, OH 44663-1016</td>
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<td>Child Support Enforcement Agency</td>
<td>106 High Street Northwest,</td>
<td>Phone: 330-675-2732 or 800-720-2732</td>
<td>Fax: 330-675-7874</td>
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<td><a href="http://hs.co.trumbull.oh.us">http://hs.co.trumbull.oh.us</a></td>
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<td>Warren, OH 44483-4354</td>
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<td><a href="http://www.cs.trumbull.oh.us">www.cs.trumbull.oh.us</a></td>
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<td></td>
<td>Child Support Enforcement Agency</td>
<td>154 Second Street Northeast</td>
<td>Phone: 330-343-0099 or 800-685-2732</td>
<td>Fax: 330-364-4854</td>
<td>TTY/TTD: 800-750-0750</td>
<td><a href="http://www.csea.co.oh.us">www.csea.co.oh.us</a></td>
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<td>Public Children Services Agency</td>
<td>2282 Reeves Road Northeast</td>
<td>Phone: 330-339-7791 or 800-431-2347</td>
<td>Fax: 330-339-6388</td>
<td>TTY/TTD: 800-750-0750</td>
<td><a href="http://www.summitkids.org">www.summitkids.org</a></td>
<td>8am-4:30pm, M-F</td>
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<td>TTY/TTD: 330-643-8754</td>
<td><a href="http://www.cs.trumbull.oh.us">www.cs.trumbull.oh.us</a></td>
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<td>175 South Main Street, Fifth Floor</td>
<td>Phone: 330-643-2765 or 800-726-2765</td>
<td>Fax: 330-643-2745</td>
<td>TTY/TTD: 330-643-8754</td>
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<td>TTY/TTD: 800-750-0750</td>
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Appendix: County Resources
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<th>County Resources</th>
<th>Child Support Enforcement Agency</th>
<th>114 East Main Street, PO. Box 595</th>
<th>Van Wert, OH 45891-0595</th>
<th>Phone: 419-238-5430 or 800-830-0953</th>
<th>Fax: 419-238-2674</th>
<th>TTY/TTD: 419-238-5498</th>
<th>After Hours Emergency: 419-238-3866 (Sheriff)</th>
<th>Hours: 7am-4:30pm, M-F</th>
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<td>Public Children Services Agency</td>
<td>114 East Main Street, PO. Box 386</td>
<td>Van Wert, OH 45891-0386</td>
<td>Phone: 419-238-9566 or 800-830-0954</td>
<td>Fax: 419-238-5336</td>
<td>TTY/TTD: 419-238-5498</td>
<td>Hours: 8am-4:30pm, M-F</td>
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<tr>
<td>Vinton County</td>
<td>Department of Job and Family Services</td>
<td>30975 Industry Park Drive</td>
<td>McArthur, OH 45651</td>
<td>Phone: 740-596-2581 or 740-596-4310 or 800-482-2920</td>
<td>Fax: 740-596-4562</td>
<td>Hours: 7am-4:30pm, M-F</td>
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<td></td>
<td>Child Support Enforcement Agency</td>
<td>30975 Industry Park Drive</td>
<td>McArthur, OH 45651</td>
<td>Phone: 740-596-2584 or 800-679-8707</td>
<td>Fax: 740-596-8315</td>
<td>Hours: 7am-4:30pm, M-F</td>
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<td></td>
<td>Public Children Services Agency</td>
<td>30975 Industry Park Drive</td>
<td>McArthur, OH 45651</td>
<td>Phone: 740-596-2571</td>
<td>Fax: 740-596-1802</td>
<td>After Hours Emergency: 740-596-5242</td>
<td>Hours: 7am-4:30pm, M-F</td>
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<tr>
<td>Warren County</td>
<td>Department of Job and Family Services</td>
<td>416 South East Street</td>
<td>Lebanon, OH 45036</td>
<td>Phone: 513-695-1546</td>
<td>Fax: 513-695-2957</td>
<td>After Hours Emergency: 513-695-1600</td>
<td>Hours: 8am-5pm, M-F</td>
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<td>Child Support Enforcement Agency</td>
<td>500 Justice Drive, P.O. Box 440</td>
<td>Lebanon, OH 45036-0440</td>
<td>Phone: 513-695-1580 or 800-644-2732</td>
<td>Fax: 513-695-2969</td>
<td>TTY/TTD: 800-750-0750</td>
<td><a href="http://www.co.warren.oh.us/wcchildsupport">www.co.warren.oh.us/wcchildsupport</a></td>
<td>Hours: 8am-4:30pm, M-F</td>
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<td></td>
<td>Public Children Services Agency</td>
<td>416 South East Street, 3rd Floor</td>
<td>Lebanon, OH 45036-0620</td>
<td>Phone: 513-695-1580</td>
<td>Fax: 513-695-2969</td>
<td>TTY/TTD: 800-750-0750</td>
<td><a href="http://www.co.warren.oh.us/wcchildsupport">www.co.warren.oh.us/wcchildsupport</a></td>
<td>Hours: 8am-5pm, M-F</td>
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<td>Washington County</td>
<td>Department of Job and Family Services</td>
<td>1115 Gilman Avenue</td>
<td>Marietta, OH 45750</td>
<td>Phone: 740-373-5513</td>
<td>Fax: 740-374-7692</td>
<td>TTY/TTD: 740-373-5513</td>
<td><a href="http://www.wcdjfs.org">www.wcdjfs.org</a></td>
<td>Hours: 7:30am-4:30pm, M-F</td>
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## County Resources, Continued

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<th>Child Support Enforcement Agency</th>
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<td>Wayne County</td>
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<td>Child Support Enforcement Agency</td>
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<td>356 West North Street, P.O. Box 76</td>
<td>117 West Butler Street, Bryan, OH 43506-1650</td>
<td>117 West Butler Street, Bryan, OH 43506-1650</td>
<td>117 West Butler Street, Bryan, OH 43506-1650</td>
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<td>Wooster, OH 44691-0076</td>
<td>Bryan, OH 43506-1650</td>
<td>Bryan, OH 43506-1650</td>
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<tr>
<td></td>
<td>Phone: 330-287-5800</td>
<td>Phone: 419-636-6725 or 888-763-7283 (Fraud)</td>
<td>Phone: 419-636-6725 or 800-937-2732</td>
<td>Phone: 419-636-6725</td>
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<td>Fax: 330-287-5899</td>
<td>Fax: 419-636-8843</td>
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<td>TTY/TTD: 330-264-2065</td>
<td>Hours: 8am-5pm, M-F</td>
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<td>Hours: 7:30am-4:30pm, M-F</td>
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**For more current contact information, visit**


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**Wood County**

- **Department of Job and Family Services**
  - 1928 East Gypsy Lane Road, P.O. Box 679
  - Bowling Green, OH 43402-9396
  - Phone: 419-352-7566
  - Fax: 419-353-6091
  - TTY/TTD: 419-352-4606
  - Hours: 8am-4:30pm, M,W,Th,F 8am-6pm, T

- **Child Support Enforcement Agency**
  - 1940 East Gypsy Lane Road, P.O. Box 1028
  - Bowling Green, OH 43402
  - Phone: 419-354-9270 or 866-861-0657
  - Fax: 419-354-9371
  - TTY/TTD: 419-354-9000
  - [http://childsupport.co.wood.oh.us](http://childsupport.co.wood.oh.us)
  - Hours: 8:30am-4:30pm, M,W,Th,Fr 8:30am-6pm, T

- **Public Children Services Agency**
  - 1928 East Gypsy Lane Road, P.O. Box 679
  - Bowling Green, OH 43402-9396
  - Phone: 419-352-7566
  - Fax: 419-352-5951
  - TTY/TTD: 419-354-9669
  - Hours: 8am-4:30pm, M,W,Th,F 8am-6pm, T

**Wyandot County**

- **Department of Job and Family Services**
  - 120 East Johnson Street
  - Upper Sandusky, OH 43351
  - Phone: 419-294-4977
  - Fax: 419-294-3501
  - TTY/TTD: 419-209-0796
  - Hours: 8am-4:30pm, M-F
County Resources, Continued

**Child Support Enforcement Agency**  
120 East Johnson Street  
Upper Sandusky, OH 43351  
Phone: 419-294-4977, Ext. 236 or  
800-320-5211  
Fax: 419-294-6419  
Hours: 8am-4:30pm, M-F

**Public Children Services Agency**  
120 East Johnson Street  
Upper Sandusky, OH 43351  
Phone: 419-294-4977  
Fax: 419-294-5874  
After Hours Emergency:  
419-294-2362  
Hours: 8am-4:30pm, M-F