

# Ohio Resource Guide

for Relatives Caring for Children





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To suggest more information for this guide, please contact:

Ohio Department of Job and Family Services  
Office of Families and Children  
Bureau of Protection Services, Child/Adult  
50 W. Town Street, 6th Floor  
Columbus, Ohio 43215  
614-466-1213

# Chapter 1

What is Kinship Care?



## What is Kinship Care?

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Kinship Care refers to a temporary or permanent arrangement in which a relative—or any non-relative adult who has a long-standing relationship or bond with the child and/or family—has taken over the full-time, substitute care of a child whose parents are unable or unwilling to do so. Reasons for this can include death or chronic illness, substance abuse, incarceration, domestic violence, child abuse or neglect, teenage pregnancy, unemployment, poverty, or other problems. Kinship care includes those relationships established through an informal arrangement, a legal custody or guardianship order, a relative foster care placement, or a kinship adoption. Regardless of the type of kinship care arrangement, the kinship caregivers' voluntary commitment to devote their lives to the children in their care is a courageous, life-changing decision.

## Are you raising your relatives?

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### How This Booklet Can Help

This booklet is written for kinship caregivers. It has information and ideas about:

- Meeting the child's needs
- Common problems
- Services that can help
- Applying for cash benefits
- Making decisions about legal issues
- Services for children who have been abused, neglected or abandoned

If your answer is yes, you are not alone. According to the Ohio Department of Aging, grandparents are filling the role of primary parents to their grandchildren in 10 percent of all Ohio households with children. According to 2000 Census data, 185,443 Ohio children live with their grandparents. In 86,000 Ohio households with children, the grandparent is the primary caregiver.

Kinship caregivers may be unable to obtain public assistance to buy food and clothing, to qualify and re-certify for public housing, to obtain medical care, or to enroll the children under their care in school. Caregivers and the children they raise may also experience serious emotional stress, in addition to their economic problems. Many kinship caregivers are grandparents and other older individuals who are unexpectedly raising a family for the second time. The stress of caring for young children, accompanied by their own difficulties, can be overwhelming.

Additionally, many kinship caregivers are left to care for children who may be dealing with issues resulting from the absence of their parents, prior abuse or neglect, behavioral problems or mental health needs. Regardless of the circumstances that have made these arrangements necessary, all kinship care families share the same need for resources, information, and government and community support. The Ohio Resource Guide seeks to address these needs.

# Frequently Asked Questions About Kinship Care

## Demographic Profile of Grandparents

*Age.* The average age of grandparents in Ohio who raise and care for their grandchildren is 55.

*Sex.* 87 percent of the grandparents raising and caring for their grandchildren are female, and 13 percent are male.

*Household Income.* 51 percent of Ohio grandparents live in households with incomes of less than \$30,000.

*Employment Status.* 45 percent of Ohio grandparents are employed; 22 percent are retired, disabled or unemployed; and 33 percent say they are “keeping house.”

*Source: Grandparents Raising Grandchildren Task Force Report*

1. I have just taken children into my home. What immediate issues might I face?

The safety of the children may be your first concern if you or a public children services agency (PCSA) removed them from a difficult and unsafe home environment. It may be necessary for you or the PCSA to assume legal custody of the children in order to continue to provide them with a safe home until it is determined that they can return to their parent.

2. Can the child’s biological parent(s) take the child from my home when I have told them “no”?

It depends on the child(ren)’s legal status. You have full rights to say “no” only if you have adopted the children. If you have legal custody, the parents may be granted the right to visit the children by court order. However, if there is no court order, they could take them without your consent. Legal custody means that you are responsible for taking care of the children until they are adults. If the county has custody of the children in your care, the biological parent cannot take them without the agreement of the PCSA or a court order. If you have not adopted the child(ren) and neither you nor the PCSA has either legal custody of the child(ren) or a temporary court injunction preventing the child(ren)’s removal, then the biological parent(s) could take back the child(ren) without your consent. If they do so, and you fear for their safety, you need to contact the PCSA to intervene.

3. If I become my little brother’s foster parent, can I keep him with me until he is grown?

As a foster parent, you would not have legal custody of your brother. The PCSA would have custody. By law, the county is charged with seeking a stable, permanent home for each child in care. Legally, your brother could be adopted by another family, he could be moved into another foster home, or another relative could gain custody of him. The only adults who have rights to keep children when they have been taken from their parents are those who have adopted the children or who have been granted legal custody of them.

4. My unmarried son wants to take his child into my home. Can we do this?

The first thing your son must do is legally establish that he is the father of the child. He should contact his local child support enforcement agency (CSEA) for help. Once he has legally established that he is the father of the child, he can then contact an attorney regarding the establishment of a custody or visitation order.

5. I have legal custody of my niece. Can I become her foster parent so I can get other financial help that the county gives to foster families?

No. Foster homes and foster parents are used only in situations where the county has temporary or permanent custody of the child. If you



## Frequently Asked Questions About Kinship Care, *Continued*

### Other Major Issues You May Face

Your expenses will increase. Your budget may not stretch to include the increased costs of feeding, clothing and caring for the children. You can apply for cash and/or food assistance through your county department of job and family services. Child support services can be accessed through your county child support enforcement agency.

Medical care for the children will be a concern. Application for medical coverage can be made through your county department of job and family services.

School placement can be a problem because public school districts have the right to limit enrollment to residents of their districts. If the children's status in your home is unclear, they may be denied school entry.

Behavior and discipline may present challenges because the children may act out feelings of anger, fear and sadness. You may need to find counseling and professional guidance for them from a social worker, clergy person, doctor or other adult caregiver.

have legal custody, there can be no foster home placement under current laws. You are entitled to seek child support from both parents. You can also apply for Ohio Works First, if your niece is under the age of 18. You may also be eligible for time-limited payments under the Kinship Permanency Incentive (KPI) program. (See page 16.)



#### 6. Should I consult an attorney?

Responsibility for the care of a child is a serious matter, and it is your right to seek legal advice. Whether the parents, the county, or you have custody of the child, legal issues are involved. There is often more than one right answer to the question of what is the best placement for the child.

#### 7. Do I have to give information about my income and financial resources to receive any government assistance for relatives in my care?

If you seek cash assistance or Medicaid coverage for yourself and/or Food Assistance for your household, you must disclose your income and financial resources. If you are requesting assistance only for the child in your care, you may not be required to give financial information.

#### 8. Does my income count in applying for child care assistance?

Yes. You would have to meet all eligibility requirements for the subsidized child care program, including financial need, based on your gross monthly income. It is important to note that, in all cases, the child care subsidy is available only to caregivers who are working full-time or part-time or are enrolled in education or training leading to employment. The child care subsidy pays a part of the child care cost; the family pays some of the cost on a sliding fee scale. The state issues payments to eligible providers of child care services, which include licensed child care centers and certified family child care home providers.



## Frequently Asked Questions About Kinship Care, *Continued*

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9. I am caring for my grandchildren, and I am worn out. Is there someone I can talk to about my problems?

Yes. You may want to consider counseling for yourself and the children. Also, you may want to join a grandparents' support group, where you can share ideas and concerns and get information. By joining a group, you will get a chance to spend time with others going through the same experiences in caring for children. You will know that you are not alone.

10. I am having trouble reaching one of the county caseworkers involved with my family. What do I do if I can't get the worker on the phone?

If you know the phone number, call the worker's supervisor. If not, call the main number for your county department of job and family services or public children services agency and ask to speak to your caseworker's supervisor. County agency information is listed in the appendix of this resource book.

### What is the role of a public children services agency?

If the children in your care were abused, neglected or abandoned by their parents, a part of your county government known as the public children services agency (PCSA) may become involved with your family. The PCSA's job is to protect children from abuse and neglect, and to help their families. Sometimes the agency becomes involved because a family asks for help. Other times, someone else—such as a neighbor or doctor—reports that a child is in danger.

Because it has the important job of keeping children safe, the PCSA has powers that other agencies do not have. If an agency worker finds a child in danger, the agency can take steps to physically remove the child from the parent or other caregiver. For example, a PCSA might remove a child from the parent's home and then ask you to care for the child.

That does not mean that an agency worker can move children from home to home at will. PCSAs must follow laws and rules, and judges must approve their actions. Parents and other caregivers can disagree with a PCSA's actions. They can tell the judge their side of the story, and have a lawyer present any other information that will help the judge decide. The court system—not the PCSA or the parent—will make the final decisions.



# Chapter 2

Caring for Children Who Were Abused, Neglected or Abandoned



# Caring for Children Who Were Abused, Neglected or Abandoned

For more information on receiving mental health services in your county, please call your information and referral service. A list of information and referral services in your county is located in the appendix.

Even if the children in your care are happy to be with you, they have been through a lot. Losing a parent is hard on a child, and so are too many changes. One or both parents may abuse drugs or alcohol, be violent or mentally unstable. Because of these problems, the children in your care may have been hurt physically or emotionally. They may have been left without enough food, or without the care they needed to stay safe and to grow. They may have been allowed to see sexual activity or even have been sexually abused. As a result, the children in your care may need special help to grow and thrive.

In addition to physical abuse or neglect, children who have suffered a loss seem to share several common mental health issues. However, each child's reaction or response to the loss depends on:

- The significance of the loss
- Whether the loss is temporary or permanent
- Inherent coping abilities of the child
- Availability of supports
- Age and cognitive abilities of the child (at the time of the loss and the present time)

Consequently, while some children may react in very extreme ways, others may respond mildly or not at all. In addition, one child may be affected in one area while another child may be affected in another area. Below is a list of common mental health issues that may affect the children in your care.

## Grief

When children have been separated from significant figures in their lives, their emotional response is one of grief and mourning. There are five identifiable stages of grief: shock/denial, anger/rage, bargaining, depression and resolution/understanding.

## Common Signs of Physical Abuse

- Inflicted bruises such as human hand marks, human bite marks or strap marks.
- Inflicted burns such as cigarette burns, match tip or incense burns, branding burns, or scalds.
- Inflicted retinal hemorrhages or subdural hematomas—a form of traumatic brain injury—caused by direct blows or violent shaking resulting in skull fractures.
- Inflicted head injuries such as subdural hematomas, scalp bruises or black eyes.
- Inflicted abdominal injuries such as ruptured liver or spleen, ruptured blood vessels, or injury to kidneys.
- Inflicted bone injuries such as chip fractures, fractures at different stages of healing, repeated fractures to the same site or unusual fractures such as those to the ribs.
- Underfeeding resulting in an underweight condition, failure to gain weight and ravenous appetite.

## **Control**

Many children who have experienced a loss feel that they have no control over their lives. Consequently, they may try to regain control by being orderly, compulsive, routine-focused or planning ahead. Other youth may demonstrate their need for control via power struggles with authority figures, truancy, defiance, substance abuse or tantrums.

## **Loyalty**

Having at least two sets of parents creates a conflict for the child. The child may feel that closeness and love for one set of parents may be an act of disloyalty toward the other set of parents.

## **Rejection/Fear of Abandonment**

Regardless of the circumstances surrounding the child's loss, the child may feel that s/he was rejected and abandoned by the birth family. To avoid the risk of that happening again, some children may not allow themselves to get close to others, or they may react by continually seeking acceptance and approval from those around them.

## **Self-Esteem**

The perception of being rejected is a direct blow to a child's self-esteem. They may feel unwanted and that something is wrong with them. School performance and self-confidence may suffer.

## **Trust**

This is a particularly crucial issue for children who have had multiple moves during their young lives. Separations at an early age may make it difficult for them to trust and become attached to their new caregivers.

## **Identity**

The lack of information and secrecy that often surround a child's history and birth family make it difficult for the child to establish his/her identity, a major task of adolescent development. The child may find this issue confusing, frustrating and scary.

Not all children will experience problems with these issues. Some may experience minor difficulties at different developmental stages. These minor difficulties may be handled successfully by the kinship caregiver or with the help of a professional. It is recommended that kinship caregivers experiencing these issues find supportive services that can address each child's specific needs.

For more information on mental health services in your county, please call your information and referral service. A list of information and referral services in your county is located in the appendix.



# Chapter 3

Finding Help with Expenses





## Finding Help With Expenses

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Raising children is expensive. No matter how much you love the children in your care, you have to be practical. Before the children came to live with you, you probably had a budget that met your needs (or, at least, almost did). Now it may be strained to the breaking point. This chapter looks at government programs that may help you provide for the children in your care.



## Kinship Permanency Incentive Program

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The Kinship Permanency Incentive (KPI) program provides temporary financial support for minor children in the legal and physical custody of grandparents, relatives or other “kinship caregivers.” (Ohio law defines a kinship caregiver as any relative or non-relative adult who has a long-standing relationship or bond with the child and/or family.) The KPI program is designed to promote permanent commitments by kinship caregivers, by helping defray some of the costs of caring for children.

KPI provides time-limited incentive payments to families caring for their kin. Eligible kinship caregivers will receive an initial payment to defray costs of initial placement and may receive subsequent payments at six-month intervals to support the stability of the child’s placement in the home. The maximum incentive amount may not exceed six payments and will not be provided for longer than thirty-six consecutive months. Participation in this program does not preclude these families from also receiving child-only Ohio Works First benefits (see page 17). To apply, eligible kinship caregivers need to fill out an application at their local public children service agency.

To be eligible for the Kinship Permanency Incentive, the following conditions must be met:

- A court must have awarded the kinship caregiver legal custody or guardianship of the child on or after July 1, 2005.

- A public children service agency must have approved the placement and conducted a home assessment.
- The gross income of the caregiver's family, including the child, may not exceed 300 percent of the federal poverty guidelines.

## Ohio Works First

You can apply for cash, food or medical assistance online, at your local Ohio Benefit Bank site, or your county department of job and family services. Please visit <http://ODJFSbenefits.Ohio.gov> or see the appendix for the phone number of the CDJFS in your county.

Kinship caregivers and the children in their care can apply for monthly cash assistance through the Ohio Works First (OWF) program. In order to be eligible for OWF, you must be related by blood or marriage, or be a legal guardian or custodian to the children in your care.

There are two ways kinship caregivers can receive OWF benefits. The first is for you to receive income only for the children in your care. In these cases, the county department of job and family services will not take into account any of your income and will not provide money for you as part of the OWF grant for the children. These are called child-only cases. You will generally be able to receive this money until the child turns 18 or leaves your home.

If you have a child-only grant, you will not be impacted by many of the OWF requirements that you may have heard about (such as work requirements or time limits). However, in order to receive child-only OWF assistance, you must be willing to cooperate with child support requirements to ensure that the child's parents are held financially responsible. You should call a legal service provider if you have more specific questions about receiving this benefit.

The second way for you to receive OWF for the child(ren) in your care is to be part of the grant yourself. This means that the county department

### What should you take with you when applying for Ohio Works First?

The best strategy is to bring as much information as possible. The more information you can provide, the more quickly your application can be processed. Bring as many of the following items as possible:

- A photo ID, such as a driver's license.
- A rent receipt, house payment book, or lease with the landlord name and phone number. This information verifies your current address.
- A birth certificate for each child, showing the parent's name and the date and place of birth. This helps verify your relationship with the child.
- Social Security cards for all people in your family who have Social Security numbers.
- A visa, green card or immigration papers if you or anyone requesting assistance is not a U.S. citizen.
- Proof of legal custody or legal guardianship.
- Pay stubs covering a period of one month, if you have a job. Pay stubs are necessary only if you are applying for cash assistance for yourself.
- Notice of your last pay raise, if you have a job.

of job and family services will look at your income, and if you are eligible for OWF, include you as part of the grant. You will receive more money because the grant will be for both you and the child(ren) in your care. However, the OWF work and time-limit requirements will apply to you. This means that you will probably be required to work and will be limited to three years of OWF assistance. If you are not sure which type of grant to apply for, it is a good idea to consult with a legal service provider.

Most kinship caregivers receive child-only grants and do not have to worry about work requirements or time limits. One problem many kinship caregivers face during the application process is proving that they are related to the child. You can generally use birth certificates to prove your relationship to the child. In complicated situations, you may need affidavits or other types of proof. If you are having trouble proving your relationship, you should seek help from a legal services provider.

You can apply for Ohio Works First online by going to <http://ODJFSBenefits.Ohio.gov>, or by filling out the "Request for Cash, Food and Medical Assistance" (JFS 7200) form and submitting it to your county department of job and family services. You can get the form at your county agency or at <http://www.odjfs.state.oh.us/forms/interfind.asp?formnum=07200>. For your county agency's location and phone number, see the appendix.

### What should you take with you when applying for Food Assistance?

The best strategy is to bring as much information as possible with you to your county department of job and family services. The more you can tell them, the quicker your application can be processed. Bring as many of the following items as possible, but remember that you can apply even if you do not have all of these papers. Your intake worker can help you get these documents after you have applied, or if you have applied online.

- A rent receipt, house payment book, or lease with the landlord name and phone number. This information verifies your current address and rent expenses.
- Utility and phone bills to show how much money you generally spend on heat, electricity, water and the telephone.
- Social Security cards for all people in your family who have Social Security numbers.
- Proof of any income deductions you can claim, such as child care expenses, tuition or care for an invalid.
- A visa, green card, or immigration/naturalization card if any member of your household is not a US citizen.
- Bank accounts, to provide proof of your income level.
- Proof of any benefits received through Unemployment Compensation, Social Security, Supplemental Security Income or Veteran Benefits.
- Statements of any scholarships or educational loans.

## Food Assistance

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You can apply for cash, food or medical assistance online, at your local Ohio Benefit Bank site, or your county department of job and family services. Please visit <http://ODJFSbenefits.Ohio.gov> or see the appendix for the phone number of the CDJFS in your county.

If you are eligible, you can use Food Assistance benefits (formerly known as food stamps) instead of cash to buy food at the grocery store. The benefits are approved and placed on a plastic debit card that can be used anywhere in the US. You may use the card by swiping it and entering your personal identification number (PIN). The amount of your purchase will then be automatically deducted from your account.

No sales tax is charged on Food Assistance purchases. These benefits cannot be used to buy non-food items such as soap, diapers, alcohol or tobacco, or hot food purchases that are prepared to be eaten immediately.

You can apply for Food Assistance online by going to <http://ODJFSbenefits.Ohio.gov>, or by filling out the "Request for Cash, Food and Medical Assistance" (JFS 7200) form and submitting it to your county department of job and family services. You can get the form at your county agency or at <http://www.odjfs.state.oh.us/forms/interfind.asp?formnum=07200>. For your county agency's location and phone number, see the appendix.

Your county department of job and family services will decide whether you are eligible by looking at the gross income and counted liquid assets of everyone in the household. Gross income includes almost all cash income, except things like loans and student financial aid. Counted liquid assets include cash, checking and savings accounts. Resources do not include the value of your home or residence, your vehicle or your furnishings.

If you have a child-only OWF grant for the children in your care, your income and assets may be too high for your family to obtain Food Assistance. Still, if you think you might be eligible, you should apply for both programs.

If your household is in a crisis situation, you may be able to get expedited Food Assistance within seven days. You qualify for expedited food stamps if (1) the members of your household have a combined monthly income of \$100, (2) your income and resources are not enough to pay the rent or mortgage and utilities this month, or (3) your household is homeless.

\* *Note: For expedited Food Assistance, only identification is required for verification. If you anticipate having trouble with the application process or getting to the store to use your benefits, you can designate an "authorized representative" to act on your behalf. In that case, the authorized representative also must present identification.*

## **Additional Services and Programs**

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### **Post Adoption Special Services Subsidy**

The Post Adoption Special Services Subsidy (PASSS) offers eligible families financial assistance to help pay for the treatment of a child's physical, developmental, mental or emotional condition—most often, mental health, respite care and counseling services. Ohio has been nationally recognized for this innovative program. Please contact your county PCSA for more information.

### **Adoption Assistance**

The Adoption Assistance program provides federal funds to states to facilitate the timely placement of children whose special needs or circumstances would otherwise make it difficult to place them with adoptive families. Families eligible for Adoption Assistance receive a monthly subsidy; each subsidy is paid for with a combination of federal, state and, in some instances, local funds. Family income is not considered when calculating this subsidy. Children receiving this benefit may be entitled to other assistance, as well, including Medicaid coverage. Please contact your county PCSA for more information.

### **State Adoption Assistance Program**

The State Adoption Subsidy Program is a state of Ohio financial assistance program that provides monthly maintenance subsidies to families who adopt children with special needs who are ineligible for the federal Adoption Assistance program. Children who qualify for the State Adoption Subsidy Program may also be eligible for Medicaid coverage. Public children services agencies are responsible for determining eligibility for the State Adoption Subsidy Program, and for administering it. The family's income is taken into consideration when determining eligibility for this program.

### **Child Support**

The Ohio child support program provides services that help to ensure that children receive the financial and medical support they are legally entitled to and deserve. In order to be eligible to receive child support, a caregiver must have physical custody of the child. This means that the child must live with and be cared for full-time by the caregiver. The amount of child support that the child's parents will be ordered to pay depends on both their ability to pay and the needs of the child. If the caregiver is already receiving OWF for the child, child support will be paid directly to the county department of job and family services.

Every county has a child support enforcement agency (CSEA) that provides services to obtain and maintain child support. A CSEA can help order child support wage withholding from a parent's paycheck, intercept tax refunds, help to locate an absent parent and/or establish paternity. See the appendix for the phone number of the CSEA in your county.

### **Disability Financial Assistance**

The Disability Financial Assistance (DFA) program provides a basic cash assistance payment to the very lowest-income Ohioans: those with

incomes at 14 percent of the federal poverty level. Recipients have resources totaling \$1,000 or less, are unable to work because of severe physical or mental impairments, and are often homeless. They also are not eligible for Ohio Works First. Most of them rely on a Disability Financial Assistance payment of up to \$115 a month while they wait for their Supplemental Security Income (SSI) applications to be determined. This can take as long as three years. To learn more about the DFA program, inquire at your county department of job and family services. For your county agency's location and phone number, see the appendix.

### **Publicly Funded Child Care**

ODJFS offers financial assistance to eligible needy parents or legal guardians to pay for child care while they engage in work or approved school or training activities. To be eligible for publicly funded child care, a family's



income must not exceed the current limit for the program. Families can be eligible for all or part of their monthly child care expenses. County departments of job and family services determine families' eligibility for this program. For more information, or to apply, inquire at your county department of job and family services. For your county agency's location and phone number, see the appendix.

### **Prevention, Retention and Contingency Program**

The Prevention, Retention and Contingency (PRC) program offers a variety of job training, employment assistance and other work support services to help low-income Ohioans find and maintain employment. Each county determines what PRC services it will provide, based on local needs. This can include such things as clothing and shelter assistance, domestic violence help, housing relocation and disaster assistance, and transportation help

## **Additional Services and Programs**, *Continued*

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(including auto repair expenses or a down payment on a car). For more information, please contact your county department of job and family services. For your county agency's location and phone number, see the appendix.

### **Housing Assistance**

If you are having difficulty making your mortgage payments, call the Save the Dream Ohio Hotline toll-free at 1-888-404-4674. The Save the Dream effort is designed to give struggling homeowners or renters more information about the foreclosure process and link them to possible sources of help, even if foreclosure proceedings have already started.

If you need emergency shelter or want to learn more about possible federal housing assistance, dial 2-1-1 or—if your area does not have 2-1-1 service—your local information and referral service. See the appendix to find the referral service in your county.

More than 75 percent of Ohioans have access to 2-1-1, a free, multilingual and confidential telephone information service that links callers with trained professionals who can give them information about local food banks, shelters, clothing sources, rent assistance, utility help and foreclosure assistance. Like 9-1-1, 2-1-1 is staffed 24 hours a day, seven days a week, 365 days a year.

### **Home Energy Assistance Program**

The Home Energy Assistance Program (HEAP) is designed to help low-income households pay their heating bills. HEAP makes a one-time payment for winter heating to the utility company or provides a voucher for those who do not have a utility bill in their name. In addition, a Winter Emergency Heating Assistance program offers help to those who have been, or are threatened with, being disconnected, or who have less than a 10-day fuel supply. You can obtain a HEAP application by contacting your county department of job and family services. For your county agency's location and phone number, see the appendix.

### **Home Weatherization Assistance Program**

The Home Weatherization Assistance Program (HWAP) is a no-cost energy assistance program designed for customers whose annual household income is at or below 200 percent of the federal poverty guidelines. Services include installation of improved insulation and heating system repair or replacement. For more information, call the Ohio Department of Development's Office of Community Services at 1-800-282-0880.



# Chapter 4

Finding Help with Medical  
Services for You and  
the Children in Your Care



## Healthy Start and Healthy Families Programs

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The Healthy Start and Healthy Families Medicaid programs offer free and low-cost comprehensive health care coverage to families, children (up to age 19) and pregnant women with limited income.

You may apply for Healthy Start and Healthy Families for yourself and for the children in your care. If you are receiving OWF through a child-only grant, the children in your care are automatically eligible, and no separate application is required. If eligible for coverage, your household will be issued a health card with a number. This card must be presented to your doctor, hospital or pharmacist each time you receive medical services or fill a prescription.

## Additional Services and Programs

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### Women, Infants and Children Program

The federal Women, Infants and Children (WIC) program provides grants to states for supplemental foods, health care referrals and nutrition education for low-income pregnant, breastfeeding and non-breastfeeding postpartum women, and to infants and children up to age five who are found to be at nutritional risk. Participants in the program receive coupons that can be used at authorized local stores to purchase nutritious foods such as milk, cheese, eggs, juice, beans, peanut butter, cereal and, if not breastfeeding, infant formula. Breastfeeding mothers may receive tuna and carrots. WIC has income-related and other eligibility requirements. For more information, and to locate the health agencies, hospitals and community action agencies in your county that provide WIC services, call the Help Me Grow Helpline at 1-800-755-GROW (4769).

### How to apply for Healthy Start and Healthy Families

You can apply for Healthy Start and Healthy Families online by going to <http://ODJFSBenefits.Ohio.gov>, or by filling out the “Combined Program Application” (JFS 7216) form and submitting it to your county department of job and family services. You can get the form by calling the Ohio Medicaid Consumer Hotline at 1-800-324-8680 or by visiting your county agency. For your county agency’s location and phone number, see the appendix.

No face-to-face interview is required when applying for health coverage using the Combined Program Application. However, you will need to submit the following items:

- Proof of income
- If pregnant, proof of pregnancy
- Alien status (if not a U.S. citizen)
- Other health insurance coverage (if applicable)



### **Expedited Medicaid**

The Expedited Medicaid Program is available to pregnant women whose applications for Healthy Start are being processed. To apply, complete the “Combined Programs Application” (JFS 7216) form and present proof of your identity, proof of pregnancy and an income statement. If you are found to be eligible, you will receive a Medicaid card good for 60 days until your Healthy Start application is processed. (The Expedited Medicaid card does not cover hospitalization.) To apply, call the Ohio Medicaid Consumer Hotline at 1-800-324-8680 or visit your county department of job and family services. For your county agency’s location and phone number, see the appendix.

### **Medicare**

Medicare is a federal health insurance program for those 65 years or older and some people with disabilities under the age of 65. To apply for Medicare, or to obtain more information, please contact your local Social Security office.

### **Bureau for Children with Medical Handicaps**

The Bureau for Children with Medical Handicaps (BCMh) is a health care program within the Ohio Department of Health that links families of children with special health care needs to a network of quality providers. It also helps families obtain payment for the services their children need. For more information, call the Help Me Grow Helpline at 1-800-755-GROW (4769).

### **Early Intervention Services Program**

The Early Intervention Services Program provides early intervention and treatment services for infants and children with developmental delays. For more information, call the Help Me Grow Helpline at 1-800-755-GROW (4769).

## **Additional Services and Programs**, *Continued*

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### **Help Me Grow**

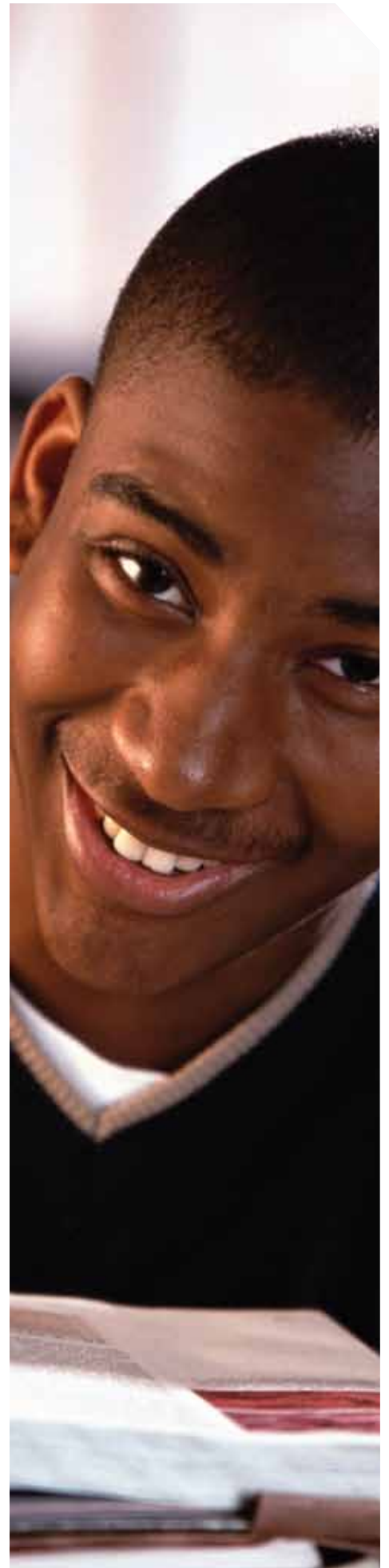
Help Me Grow is designed to encourage prenatal and well-baby care. By calling the Help Me Grow Helpline, you can receive free prenatal and wellness guides, including incentive coupons. The Help Me Grow Helpline also serves as an information and referral service to some other state programs. For more information, call 1-800-755-GROW (4769).

### **Sickle Cell Service Program**

The Ohio Department of Health's Sickle Cell Service Program is responsible for ensuring the availability and access to quality, comprehensive sickle cell services and promoting public awareness about this disease. For additional information, call (614) 466-1549.

# Chapter 5

Finding Help with  
Educational Services



## **Finding Help with Educational Services and Other Services**

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Kinship caregivers may find that the children in their care face challenging educational experiences. It is important for caregivers to have a good grasp of the rights and protections available to children in public schools, so they can effectively advocate for the children's needs.

Children who exhibit learning and behavioral problems may qualify for federally mandated identification and individualized services. Once identified, these children are entitled to appropriate interventions. The Individuals with Disabilities Education Act (IDEA) guarantees children with disabilities from ages 3 to 21 an appropriate, free public education designed to meet their individual needs.

Kinship caregivers can quickly and effectively seek school intervention by a written request for an evaluation and services. This letter should be mailed to the child's school principal and superintendent. Once received, the school district must act upon the request. Under IDEA, school districts must complete action within 90 days after receipt. Testing must be completed, reported and, if the child is found to be eligible, a special education plan must be developed within this time frame. To be eligible for services, the child must have one of the following: mental retardation, hearing impairment, speech or language impairment, visual impairment, serious emotional disturbance, orthopedic impairment, autism, traumatic brain injury, other health impairments, specific learning disability, or developmental delay for children ages 3 to 9.

If the children in your care are experiencing difficulty in school, contact your school principal or district superintendent's office for more information. For help obtaining appropriate educational services for the children in your care, contact one of the Special Education Regional Resource Centers on pages 29 - 30.

## **Special Education Regional Resource Centers**

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Special Education Regional Resource Centers provide timely and specialized assistance to parents and school personnel.

- They assist school district personnel in providing appropriate services to children with disabilities, through technical assistance and cooperative planning.
- They provide regular and special education teachers, support personnel, administrators and parents with resources designed to improve the quality of instruction for children with disabilities, through the delivery of instructional materials and methodologies designed to meet the individual needs of children with special needs.
- They provide staff development to local school district personnel and parents, on an individual and team basis, to improve the quality of instruction for children with disabilities.

# Special Education Regional Resource Centers

Special Education Regional Resource Centers play an essential role in state-wide networking, advocacy on behalf of students with disabilities, and state and national outreach and information dissemination. Below is a list of Special Education Regional Resource Centers and the counties they serve:

## “Red Flags” for the Need for Referral and Services

- The child was held back a grade.
- The child has failing grades.
- The child has expressed a dislike of school.
- The child has multiple behavior problems in school and/or multiple in-school suspensions.
- The child has experienced out-of-school suspension or expulsion.
- The child is more disorganized than is normal.
- The child has a medical or mental health problem giving rise to school-related problems (such as attention deficit disorder, depression, anxiety or obsessive compulsive disorder).

### **State Support Team Region 1**

Counties Served: Defiance, Fulton, Hancock, Henry, Lucas, Ottawa, Paulding, Putnam, Sandusky, Seneca, Van Wert, Williams, Wood

10142 Dowling Road  
Bowling Green, Ohio 43402  
419-833-6771

### **State Support Team Region 2**

Counties Served: Erie, Huron, Lorain

1230 Beechview Drive, Suite 100  
Vermillion, Ohio 44089-1604  
440-967-8355

### **State Support Team Region 3**

Counties Served: Cuyahoga  
Cedarwood Landing, Suite 130  
5811 Canal Road  
Valley View, Ohio 44125  
216-524-2770

### **State Support Team Region 4**

Counties Served: Geauga, Lake  
30 South Park Place, Suite 150  
Painesville, Ohio 44125  
440-350-2563

### **State Support Team Region 5**

Counties Served: Ashtabula, Trumbull, Mahoning  
5555 Youngstown-Warren Road,  
Unit 696  
Niles, Ohio 44446  
800-776-8298, 330-394-0310

### **State Support Team Region 6**

Counties Served: Allen, Auglaize, Champaign, Hardin, Logan, Mercer, Shelby

1045 Dearbaugh Ave., Suite 1  
Wapakoneta, Ohio 45895  
419-738-9224

### **State Support Team Region 7**

Counties Served: Ashland, Crawford, Knox, Marion, Morrow, Richland, Wyandot

1495 Longview Avenue, Ste. 200  
Mansfield, Ohio 44906  
419-747-4808

### **State Support Team Region 8**

Counties Served: Medina, Portage, Summit  
420 Washington Avenue, Ste. 100  
Cuyahoga Falls, Ohio 44221  
330-929-6634

### **State Support Team Region 9**

Counties Served: Columbiana, Stark, Wayne  
2100 38th Street NW, Door #6  
Canton, Ohio 44709  
330-492-8136, 800-733-7732

### **State Support Team Region 10**

Counties Served: Clark, Darke, Greene, Miami, Montgomery, Preble  
1831 Harshman Road  
Dayton, Ohio 45424  
937-236-9965



## Special Education Regional Resource Centers, *Continued*

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### **State Support Team Region 11**

Counties Served: Franklin, Delaware, Licking, Fairfield, Madison, Pickaway, Union  
470 Glenmont Avenue  
Columbus, Ohio 43214-3292  
614-262-4545

### **State Support Team Region 12**

Counties Served: Belmont, Carroll, Coshocton, Guernsey, Harrison, Holmes, Jefferson, Muskingum, Noble, Tuscarawas  
141 McDonald Drive, S.W.  
New Philadelphia, Ohio 44663  
330-343-3355

### **State Support Team Region 13**

Counties Served: Hamilton, Butler, Warren, Clermont  
1301 Bonnell, 3rd Floor  
Cincinnati, Ohio 45215  
513-563-0045

### **State Support Team Region 14**

Counties Served: Adams, Brown, Clinton, Fayette, Highland  
5350 West New Market Road  
Hillsboro, Ohio 45133  
937-393-1904

### **State Support Team Region 15**

Counties Served: Lawrence, Pike, Ross, Scioto  
411 Court Street, Room 206  
Portsmouth, Ohio 45662  
740-354-4526

### **State Support Team Region 16**

Counties Served: Athens, Gallia, Hocking, Jackson, Meigs, Monroe, Morgan, Perry, Vinton, Washington  
507 Richland Avenue  
Athens, Ohio 45701  
740-594-4235

### **OCALI Ohio Center for Autism and Low Incidence**

5520 North High Street  
Columbus, Ohio 43214  
614-410-0321

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## **Additional Services and Programs**

### **Head Start**

When a preschool-aged child comes to live with you, many questions come to mind. How can you be sure the child gets a good start mentally and physically? How do you care for a toddler properly without wearing yourself out? How can you prepare the child for elementary school? Enrolling the child in Head Start may be the answer to these and other questions. Head Start is a federally funded, all-day program for preschoolers that provides education, enrichment and many other services to small children and the adults raising them. The children enrolled in the program receive breakfast and lunch through the program.

Head Start provides the following services to children ages 3-5 who live at or below the federal poverty level, as well as children with disabilities and their families:

## **Additional Services and Programs**, *Continued*

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- Early childhood education
- Medical services
- Dental services
- Nutrition services
- Parent education
- Other social services

To obtain more information about Head Start or to apply, contact the local Head Start agency in your community.

### **High School Equivalency Diploma**

Individuals over the age of 18 who have not completed high school can take courses to earn a High School Equivalency Diploma. For more information about programs in your county, call the Adult Basic Literacy Education Program at 1-800-228-READ (7323).

### **Grants and Scholarships for Higher Education**

OWF recipients, children in foster care and other low-income children can qualify for government grants, scholarships and low-interest loans to help support the cost of college or other post-secondary education. For a free information packet, call the Ohio Board of Regents' State Grants and Scholarships Department at 1-888-833-1133.

### **Kinship Care Support Programs**

Additional kinship care support services may be available through your county public children services agency. See the appendix for the phone number of the public children services agency in your county. You can also find a support group in your area by going to [www.ohiograndparentkinship.org/](http://www.ohiograndparentkinship.org/) and then clicking on "Resources."



# **Chapter 6**

Finding Help with Legal Services  
and Understanding Legal Terms



## Finding Help with Legal Services

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As you raise the children in your care, you probably have your hands full. Lawyers—and, in fact, the whole legal system—may be the last thing you want to think about. You also have to be concerned about expenses. You may be thinking, “OK, if I must go to court, I’ll do it on my own.”

These concerns are legitimate, but the truth is you will probably have to use the legal system, and the services of a lawyer, if you continue to raise the children in your care. You will have to take some steps to keep the children safe and secure. You will probably need legal papers just to get them medical care or enroll them in school. You may also need legal help to plan for their future or to keep them safe from harm. You will need to make decisions that require sound legal advice.

## Making the Law Work for You

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This chapter explains the legal process and what it can and cannot do for you. It shows how decisions you make may affect the children in your care and your family. It also includes tips on finding the right lawyer—and what to do if you can’t pay for one.

Only you can decide what is right for your family, not your lawyer, not your neighbor, not your best friend. Start by looking at the needs of the children in your care and thinking about how best to meet them. Then think about what will work for your family. Be honest about what you do well and what will be hard for you. Try not only to think about today, but also later when the children—and you—are older. Remember that the law is a tool, and a lawyer is someone who can help you use that tool. With effort, you can make the law work for you.

## Finding a Lawyer

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Look for a lawyer with experience in abuse and neglect law, guardianship, *and* adoption. Ask if the lawyer knows about any program (like SSI or adoption subsidies) that may be an option for your family.

The decisions you make about legal issues are important. A lawyer can help you understand what each choice may mean for your family, and whether those choices might result in any legal risks. A lawyer can also help to work out agreements with the parents and present facts to the judge. If the children in your care need cash benefits or medical coverage from the government, a lawyer may help with this, too.

The attorney you hire should be one who knows the law, who will work well with you, and who can argue effectively for the rights of the children in your care. Call the offices of a few lawyers and ask about their legal experience and fees.

Look for a lawyer with experience in abuse and neglect law, guardianship and adoption. Ask if the lawyer knows about programs (such as SSI or adoption subsidies) that may be an option for your family.

## Finding a Lawyer, *Continued*

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When you find an attorney you like, preferably one who gives free initial consultations, make an appointment. Go to that first meeting with a list of the main facts of the case. Provide the lawyer with all of these facts, including facts that could hurt your case. Agree to hire the lawyer only if you feel comfortable with that individual and if you feel that you can work as a team.

### If You Can't Afford to Pay

**Legal Services.** Also known as Legal Aid, these law offices help low-income people with common legal problems. A list of legal resources can be found at the end of this chapter.

**Law School Clinics.** If you live near a law school, see if they have a clinic that represents kinship caregivers in child welfare or custody cases. A law student may be able to work with you, supervised by an experienced lawyer.

**Pro Bono Lawyers.** Sometimes private lawyers will work for free or for a reduced fee. If you are trying to change an unfair law or challenge an unfair state policy, you might find an interested lawyer. For more information, call the Ohio State Bar Association at 614-487-2050. Also contact your county or city bar association to see if they might have pro bono attorneys willing to take your case.

## What is Legal Custody?

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If you are an adult kinship caregiver, court-ordered legal custody can give you certain rights and responsibilities with respect to the child you are raising. Legal custody will allow you to:

- Provide emotional support for the child.
- Determine where and with whom the child will live.
- Make many of the major decisions regarding the child's care, upbringing, education and medical needs.
- Provide food, shelter, education and ordinary medical care for the child.
- Protect and discipline the child.

Legal custody is not limited to parents and blood relatives. If it is best for the emotional and physical well-being of the child, the court may award legal custody to an unrelated person who has demonstrated a willingness and ability to raise the child.

When a child is born, the mother automatically has legal custody—and so does the father, if they are married. Kinship caregivers, however, must go to a court to get legal custody of the children in their care.

## Types of Legal Custody

There are three ways to gain legal custody of a child:

**A Custody Order.** If a judge issues you a custody order, this means you will be responsible for the child's day-to-day care but the parents will continue to have a legal relationship with the child. They will have a right to visit (unless the judge says they cannot) and could someday ask a judge to return custody to them.

**Guardianship.** If you are appointed the child's legal guardian, this means you will be given day-to-day responsibility for the child, while the parents keep some rights. The main difference between a custody order and guardianship is that guardianship is usually granted in the probate court, with different rules.

**Adoption.** If you adopt the child, you will become the child's legal parent in every way. The legal relationship between the child and the child's birth parents will end, and you will decide if and when they visit. The birth parents will never again have the right to ask a judge to send the children back to them, except in extremely rare situations during the first year after an adoption decree is issued.

## Two Other Options

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If you are a grandparent currently caring for your grandchild, but you do not have legal custody or guardianship and are unable to make decisions about and access educational and medical services for your grandchild, there are two other ways you can obtain "care, physical custody and control": a Power of Attorney or a Child Caretaker Authorization Affidavit.

## Power of Attorney

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Power of Attorney allows you temporarily to:

- Authorize your grandchild's enrollment in school.
- Access educational information.
- Be involved in the child's educational planning.
- Provide consent for educational activities.
- Arrange for the child's routine and emergency medical, dental and psychological treatment.

To obtain Power of Attorney for your grandchild, you must:

- Fill out the appropriate form. (Refer to the appendix.)
- Understand and agree to the terms regarding Power of Attorney.
- Provide the signature of the consenting parent, yourself and the official notary.
- File the form with your local juvenile court within five days of signing.

A Power of Attorney does not give you authority over your grandchild's adoption, marriage or custody arrangements. If you have questions about obtaining a Power of Attorney, call the Ohio Department of Job and Family Services' Kinship Program Coordinator at 614-466-1213.



## Caretaker Authorization Affidavit

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If you have tried but failed to locate your grandchild's parents after making reasonable efforts to do so, you may obtain a Child Caretaker Authorization Affidavit. The Child Caretaker Authorization Affidavit allows you temporarily to:

- Authorize your grandchild's enrollment in school.
- Access educational information.
- Be involved in the child's educational planning.
- Provide consent for educational activities.
- Arrange for the child's routine and emergency medical, dental and psychological treatment.

To obtain a Child Caretaker Authorization Affidavit, you must:

- Fill out the appropriate form. (Refer to the appendix)
- Understand and agree to the terms regarding the Child Caretaker Authorization Affidavit.
- Provide your signature and that of an official notary.
- File the form with your local juvenile court within five days of signing it.

A Child Caretaker Authorization Affidavit does not give you authority over your grandchild's adoption, marriage or custody arrangements. If you have questions about obtaining a Caretaker Authorization Affidavit, call the Ohio Department of Job and Family Services' Kinship Program Coordinator at 614-466-1213.

## What is Foster Care?

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Foster Care is a federally mandated program administered by public children services agencies and supervised by the Ohio Department of Job and Family Services. The purpose of foster care is to provide a safe environment for children and youth who temporarily cannot live with their families. The goal of foster care is to safely return the child to the parents or, when that is not possible, move the child into an adoptive or permanent home. In cases where a court has found a child to be abused or neglected, the court may certify a related caregiver or family friend as the foster parent.

Once a child is formally placed with a relative or friend who has been officially approved and licensed as a foster parent, the public children services agency (not the caregiver) maintains legal custody over the child. In the eyes of the law, the public children services agency is considered the legal custodian of the child and has ultimate control over all decisions concerning the child, including the decision to keep or not to keep the child in the caregiver's home. While the foster caregiver does have certain daily responsibilities for the care of the child, the caregiver does not have legal authority unless legal custody, guardianship or adoption is pursued.



# Appendix

## County Resources



**POWER OF ATTORNEY**  
**AUTHORIZED BY SECTIONS 3109.57 to 3109.62 OF THE OHIO REVISED CODE**

I, the undersigned, residing at \_\_\_\_\_, in the county of \_\_\_\_\_, state of \_\_\_\_\_, hereby appoint the child's grandparent, \_\_\_\_\_, residing at \_\_\_\_\_, in the county of \_\_\_\_\_, in the state of Ohio, with whom the child of whom I am the parent, guardian, or custodian is residing, my attorney in fact to exercise any and all of my rights and responsibilities regarding the care, physical custody, and control of the child, \_\_\_\_\_, born \_\_\_\_\_, having social security number (optional) \_\_\_\_\_, except my authority to consent to marriage or adoption of the child \_\_\_\_\_, and to perform all acts necessary in the execution of the rights and responsibilities hereby granted, as fully as I might do if personally present. The rights I am transferring under this power of attorney include the ability to enroll the child in school, to obtain from the school district educational and behavioral information about the child, to consent to all school-related matters regarding the child, and to consent to medical, psychological, or dental treatment for the child. This transfer does not affect my rights in any future proceedings concerning the custody of the child or the allocation of the parental rights and responsibilities for the care of the child and does not give the attorney in fact legal custody of the child. This transfer does not terminate my right to have regular contact with the child.

I hereby certify that I am transferring the rights and responsibilities designated in this power of attorney because one of the following circumstances exists:

- (1) I am:
  - a. Seriously ill, incarcerated or about to be incarcerated,
  - b. Temporarily unable to provide financial support or parental guidance to the child,
  - c. Temporarily unable to provide adequate care and supervision of the child because of my physical or mental condition,
  - d. Homeless or without a residence because the current residence is destroyed or otherwise uninhabitable, or
  - e. In or about to enter a residential treatment program for substance abuse;
- (2) I am a parent of the child, the child's other parent is deceased, and I have authority to execute the power of attorney; or
- (3) I have a well-founded belief that the power of attorney is in the child's best interest.

I hereby certify that I am not transferring my rights and responsibilities regarding the child for the purpose of enrolling the child in a school or school district so that the child may participate in the academic or interscholastic athletic programs provided by that school or district.

I understand that this document does not authorize a child support enforcement agency to redirect child support payments to the grandparent designated as attorney in fact. I further understand that to have an existing child support order modified or a new child support order issued, administrative or judicial proceedings must be initiated. If a court order names me the residential parent and legal custodian of the child who is the subject of this power of attorney, and I am the sole parent signing this document, I hereby certify that one of the following is the case:

- (1) I have made reasonable efforts to locate and provide notice of the creation of this power of attorney to the other parent and have been unable to locate that parent;
- (2) The other parent is prohibited from receiving a notice of relocation; or
- (3) The parental rights of the other parent have been terminated by order of a juvenile court.

This POWER OF ATTORNEY is valid until the occurrence of whichever of the following events occurs first:

- (1) One year elapses following the date this POWER OF ATTORNEY is notarized;
- (2) I revoke this POWER OF ATTORNEY in writing;
- (3) The child ceases to reside with the grandparent designated as attorney in fact;
- (4) This POWER OF ATTORNEY is terminated by court order;
- (5) The death of the child who is the subject of the power of attorney; or
- (6) The death of the grandparent designated as the attorney in fact.

WARNING: DO NOT EXECUTE THIS POWER OF ATTORNEY IF ANY STATEMENT MADE IN THIS INSTRUMENT IS UNTRUE. FALSIFICATION IS A CRIME UNDER SECTION 2921.13 OF THE REVISED CODE, PUNISHABLE BY THE SANCTIONS UNDER CHAPTER 2929. OF THE REVISED CODE, INCLUDING A TERM OF IMPRISONMENT OF UP TO 6 MONTHS, A FINE OF UP TO \$1,000, OR BOTH.

Witness my hand this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

Parent/Custodian/Guardian’s signature

\_\_\_\_\_

Parent’s signature

\_\_\_\_\_

Grandparent designated as attorney in fact

State of Ohio )

) ss: \_\_\_\_\_

County of \_\_\_\_\_ )

Subscribed, sworn to, and acknowledged before me this \_\_\_\_ day

of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

Notary Public

## NOTICES REGARDING POWER OF ATTORNEY

- 1. A power of attorney may be executed only if one of the following circumstances exists:**
    - a. The parent, guardian, or custodian of the child is:**
      - i. Seriously ill, incarcerated or about to be incarcerated;**
      - ii. Temporarily unable to provide financial support or parental guidance to the child;**
      - iii. Temporarily unable to provide adequate care and supervision of the child because of the parent's, guardian's, or custodian's physical or mental condition;**
      - iv. Homeless or without a residence because the current residence is destroyed or otherwise uninhabitable; or**
      - v. In or about to enter a residential treatment program for substance abuse;**
    - b. One of the child's parents is deceased and the other parent, with authority to do so, seeks to execute a power of attorney; or**
    - c. The parent, guardian, or custodian has a well-founded belief that the power of attorney is in the child's best interest.**
  - 2. The signatures of the parent, guardian, or custodian of the child and the grandparent designated as the attorney in fact must be notarized by an Ohio notary public.**
  - 3. A parent, guardian, or custodian who creates a power of attorney must notify the parent of the child who is not the residential parent and legal custodian of the child unless one of the following circumstances applies:**
    - a. The parent is prohibited from receiving a notice of relocation in accordance with section 3109.051 of the Revised Code of the creation of the power of attorney;**
    - b. The parent's parental rights have been terminated by order of a juvenile court pursuant to Chapter 2151. of the Revised Code;**
    - c. The parent cannot be located with reasonable efforts;**
    - d. Both parents are executing the power of attorney.**
- The notice must be sent by certified mail not later than five days after the power of attorney is created and must state the name and address of the person designated as the attorney in fact.
- 4. A parent, guardian, or custodian who creates a power of attorney must file it with the juvenile court of the county in which the attorney in fact resides, or any other court that has jurisdiction over the child under a previously filed motion or proceeding. The power of attorney must be filed not later than five days after the date it is created and be accompanied by a receipt showing that the notice of creation of the power of attorney was sent to the parent who is not the residential parent and legal custodian by certified mail.**
  - 5. A parent, guardian, or custodian who creates a second or subsequent power of attorney regarding a child who is the subject of a prior power of attorney must file the power of attorney with the juvenile court of the county in which the attorney in fact resides or any other court that has jurisdiction over the child under a previously filed motion or proceeding. On filing, the court will schedule a hearing to determine whether the power of attorney is in the child's best interest.**
  - 6. This power of attorney does not affect the rights of the child's parents, guardian, or custodian regarding any future proceedings concerning the custody of the child or the allocation of the parental rights and responsibilities for the care of the child and does not give the attorney in fact legal custody of the child.**
  - 7. A person or entity that relies on this power of attorney, in good faith, has no obligation to make any further inquiry or investigation.**
  - 8. This power of attorney terminates on the occurrence of whichever of the following occurs first:**
    - a. One year elapses following the date the power of attorney is notarized;**
    - b. The power of attorney is revoked in writing by the person who created it;**

- c. The child ceases to live with the grandparent who is the attorney in fact;
- d. The power of attorney is terminated by court order;
- e. The death of the child who is the subject of the power of attorney; or
- f. The death of the grandparent designated as the attorney in fact.

If this power of attorney terminates other than by the death of the attorney in fact, the grandparent who served as the attorney in fact shall notify, in writing, all of the following:

- a. Any schools, health care providers, or health insurance coverage provider with which the child has been involved through the grandparent;
- b. Any other person or entity that has an ongoing relationship with the child or grandparent such that the other person or entity would reasonably rely on the power of attorney unless notified of the termination;
- c. The court in which the power of attorney was filed after its creation; and
- d. The parent who is not the residential parent and legal custodian of the child who is required to be given notice of its creation. The grandparent shall make the notifications not later than one week after the date the power of attorney terminates.

9. If this power of attorney is terminated by written revocation of the person who created it, or the revocation is regarding a second or subsequent power of attorney, a copy of the revocation must be filed with the court with which that power of attorney was filed.

#### **ADDITIONAL INFORMATION:**

To the grandparent designated as attorney in fact:

1. If the child stops living with you, you are required to notify, in writing, any school, health care provider, or health care insurance provider to which you have given this power of attorney. You are also required to notify, in writing, any other person or entity that has an ongoing relationship with you or the child such that the person or entity would reasonably rely on the power of attorney unless notified. The notification must be made not later than one week after the child stops living with you.

2. You must include with the power of attorney the following information:

- a. The child's present address, the addresses of the places where the child has lived within the last five years, and the name and present address of each person with whom the child has lived during that period;
- b. Whether you have participated as a party, a witness, or in any other capacity in any other litigation, in this state or any other state, that concerned the allocation, between the parents of the same child, of parental rights and responsibilities for the care of the child and the designation of the residential parent and legal custodian of the child or that otherwise concerned the custody of the same child;
- c. Whether you have information of any parenting proceeding concerning the child pending in a court of this or any other state;
- d. Whether you know of any person who has physical custody of the child or claims to be a parent of the child who is designated the residential parent and legal custodian of the child or to have parenting time rights with respect to the child or to be a person other than a parent of the child who has custody or visitation rights with respect to the child;
- e. Whether you previously have been convicted of or pleaded guilty to any criminal offense involving any act that resulted in a child being an abused child or a neglected child or previously have been determined, in a case in which a child has been adjudicated an abused child or a neglected child, to be the perpetrator of the abusive or neglectful act that was the basis of the adjudication.

To school officials:

- 1. Except as provided in section 3313.649 of the Revised Code, this power of attorney, properly completed and notarized, authorizes the child in question to attend school in the district in which the grandparent designated as attorney in fact resides and that grandparent is authorized to provide consent in all school-related matters and to obtain from the school district educational and behavioral information about the child. This power of attorney does not preclude the parent, guardian, or custodian of the child from having access to all school records pertinent to the child.**
- 2. The school district may require additional reasonable evidence that the grandparent lives in the school district.**
- 3. A school district or school official that reasonably and in good faith relies on this power of attorney has no obligation to make any further inquiry or investigation.**

To health care providers:

- 1. A person or entity that acts in good faith reliance on a power of attorney to provide medical, psychological, or dental treatment, without actual knowledge of facts contrary to those stated in the power of attorney, is not subject to criminal liability or to civil liability to any person or entity, and is not subject to professional disciplinary action, solely for such reliance if the power of attorney is completed and the signatures of the parent, guardian, or custodian of the child and the grandparent designated as attorney in fact are notarized.**
- 2. The decision of a grandparent designated as attorney in fact, based on a power of attorney, shall be honored by a health care facility or practitioner, school district, or school official.**



## CARETAKER AUTHORIZATION AFFIDAVIT

USE OF THIS AFFIDAVIT IS AUTHORIZED BY SECTIONS 3109.65 TO 3109.73 OF THE OHIO REVISED CODE.

Completion of items 1-7 and the signing and notarization of this affidavit is sufficient to authorize the grandparent signing to exercise care, physical custody, and control of the child who is its subject, including authority to enroll the child in school, to discuss with the school district the child's educational progress, to consent to all school-related matters regarding the child, and to consent to medical, psychological, or dental treatment for the child.

The child named below lives in my home, I am 18 years of age or older, and I am the child's grandparent.

- (1) **Name of child:** \_\_\_\_\_
  - (2) **Child's date and year of birth:** \_\_\_\_\_
  - (3) **Child's social security number (optional):** \_\_\_\_\_
  - (4) **My name:** \_\_\_\_\_
  - (5) **My home address:** \_\_\_\_\_
  - (6) **My date and year of birth:** \_\_\_\_\_
  - (7) **My Ohio driver's license number or identification card number:** \_\_\_\_\_
- 

- (8) **Despite having made reasonable attempts, I am either:**
- a. **Unable to locate or contact the child's parents, or the child's guardian or custodian; or**
  - b. **I am unable to locate or contact one of the child's parents and I am not required to contact the other parent because paternity has not been established; or**
  - c. **I am unable to locate or contact one of the child's parents and I am not required to contact the other parent because there is a custody order regarding the child and one of the following is the case:**
    - i. **The parent has been prohibited from receiving notice of a relocation; or**
    - ii. **The parental rights of the parent have been terminated.**

(9) **I hereby certify that this affidavit is not being executed for the purpose of enrolling the child in a school or school district so that the child may participate in the academic or interscholastic athletic programs provided by that school or district.**

**I understand that this document does not authorize a child support enforcement agency to redirect child support payments. I further understand that to have an existing child support order modified or a new child support order issued administrative or judicial proceedings must be initiated.**

**WARNING: DO NOT SIGN THIS FORM IF ANY OF THE ABOVE STATEMENTS ARE INCORRECT. FALSIFICATION IS A CRIME UNDER SECTION 2921.13 OF THE REVISED CODE, PUNISHABLE BY THE SANCTIONS UNDER CHAPTER 2929. OF THE REVISED CODE, INCLUDING A TERM OF IMPRISONMENT OF UP TO 6 MONTHS, A FINE OF UP TO \$1,000, OR BOTH.**

I declare that the foregoing is true and correct:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Grandparent

State of Ohio )  
 ) ss:

County of \_\_\_\_\_ )

Subscribed, sworn to, and acknowledged before me this \_\_\_\_ day

of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public

NOTICES REGARDING CARETAKER AUTHORIZATION

1. The grandparent’s signature must be notarized by an Ohio notary public.
2. The grandparent who executed this affidavit must file it with the juvenile court of the county in which the grandparent resides or any other court that has jurisdiction over the child under a previously filed motion or proceeding not later than five days after the date it is executed.
3. A grandparent who executes a second or subsequent caretaker authorization affidavit regarding a child who is the subject of a prior caretaker authorization affidavit must file the affidavit with the juvenile court of the county in which the grandparent resides or any other court that has jurisdiction over the child under a previously filed motion or proceeding. On filing, the court will schedule a hearing to determine whether the caretaker authorization affidavit is in the child’s best interest.
4. This affidavit does not affect the rights of the child’s parents, guardian, or custodian regarding the care, physical custody, and control of the child, and does not give the grandparent legal custody of the child.
5. A person or entity that relies on this affidavit, in good faith, has no obligation to make any further inquiry or investigation.
6. This affidavit terminates on the occurrence of whichever of the following occurs first:
  - (1) One year elapses following the date the affidavit is notarized;
  - (2) The child ceases to live with the grandparent who signs this form;
  - (3) The parent, guardian, or custodian of the child acts to negate, reverse, or otherwise disapprove an action or decision of the grandparent who signed this affidavit; or
  - (4) The affidavit is terminated by court order;
  - (5) The death of the child who is the subject of the affidavit; or
  - (6) The death of the grandparent who executed the affidavit.

**A parent, guardian, or custodian may negate, reverse, or disapprove a grandparent's action or decision only by delivering written notice of negation, reversal, or disapproval to the grandparent and the person acting on the grandparent's action or decision in reliance on this affidavit.**

**If this affidavit terminates other than by the death of the grandparent, the grandparent who signed this affidavit shall notify, in writing, all of the following:**

- (a) Any schools, health care providers, or health insurance coverage provider with which the child has been involved through the grandparent;**
- (b) Any other person or entity that has an ongoing relationship with the child or grandparent such that the person or entity would reasonably rely on the affidavit unless notified of the termination;**
- (c) The court in which the affidavit was filed after its creation.**

**The grandparent shall make the notifications not later than one week after the date the affidavit terminates.**

**7. The decision of a grandparent to consent to or to refuse medical treatment or school enrollment for a child is superseded by a contrary decision of a parent, custodian, or guardian of the child, unless the decision of the parent, guardian, or custodian would jeopardize the life, health, or safety of the child.**

#### **ADDITIONAL INFORMATION:**

To caretakers:

- 1. If the child stops living with you, you are required to notify, in writing, any school, health care provider, or health care insurance provider to which you have given this affidavit. You are also required to notify, in writing, any other person or entity that has an ongoing relationship with you or the child such that the person or entity would reasonably rely on the affidavit unless notified. The notifications must be made not later than one week after the child stops living with you.**
- 2. If you do not have the information requested in item 7 (Ohio driver's license or identification card), provide another form of identification such as your social security number or Medicaid number.**
- 3. You must include with the caretaker authorization affidavit the following information:**
  - (a) The child's present address, the addresses of the places where the child has lived within the last five years, and the name and present address of each person with whom the child has lived during that period;**
  - (b) Whether you have participated as a party, a witness, or in any other capacity in any other litigation, in this state or any other state, that concerned the allocation, between the parents of the same child, of parental rights and responsibilities for the care of the child and the designation of the residential parent and legal custodian of the child or that otherwise concerned the custody of the same child;**
  - (c) Whether you have information of any parenting proceeding concerning the child pending in a court of this or any other state;**
  - (d) Whether you know of any person who has physical custody of the child or claims to be a parent of the child who is designated the residential parent and legal custodian of the child or to have parenting time rights with respect to the child or to be a person other than a parent of the child who has custody or visitation rights with respect to the child;**
  - (e) Whether you previously have been convicted of or pleaded guilty to any criminal offense involving any act that resulted in a child being an abused child or a neglected child or previously have been determined, in a case in which a child has been adjudicated an abused child or a neglected child, to be the perpetrator of the abusive or neglectful act that was the basis of the adjudication.**

To school officials:

- 1. This affidavit, properly completed and notarized, authorizes the child in question to attend school in the district in which the grandparent who signed this affidavit resides and the grandparent is authorized to provide consent in all school-related matters and to discuss with the school district the child's educational progress. This affidavit does not preclude the parent, guardian, or custodian of the child from having access to all school records pertinent to the child.**
- 2. The school district may require additional reasonable evidence that the grandparent lives at the address provided in item 5.**
- 3. A school district or school official that reasonably and in good faith relies on this affidavit has no obligation to make any further inquiry or investigation.**
- 4. The act of a parent, guardian, or custodian of the child to negate, reverse, or otherwise disapprove an action or decision of the grandparent who signed this affidavit constitutes termination of this affidavit. A parent, guardian, or custodian may negate, reverse, or disapprove a grandparent's action or decision only by delivering written notice of negation, reversal, or disapproval to the grandparent and the person acting on the grandparent's action or decision in reliance on this affidavit.**

To health care providers:

- 1. A person or entity that acts in good faith reliance on a CARETAKER AUTHORIZATION AFFIDAVIT to provide medical, psychological, or dental treatment, without actual knowledge of facts contrary to those stated in the affidavit, is not subject to criminal liability or to civil liability to any person or entity, and is not subject to professional disciplinary action, solely for such reliance if the applicable portions of the form are completed and the grandparent's signature is notarized.**
- 2. The decision of a grandparent, based on a CARETAKER AUTHORIZATION AFFIDAVIT, shall be honored by a health care facility or practitioner, school district, or school official unless the health care facility or practitioner or educational facility or official has actual knowledge that a parent, guardian, or custodian of a child has made a contravening decision to consent to or to refuse medical treatment for the child.**
- 3. The act of a parent, guardian, or custodian of the child to negate, reverse, or otherwise disapprove an action or decision of the grandparent who signed this affidavit constitutes termination of this affidavit. A parent, guardian, or custodian may negate, reverse, or disapprove a grandparent's action or decision only by delivering written notice of negation, reversal, or disapproval to the grandparent and the person acting on the grandparent's action or decision in reliance on this affidavit.**

## County Resources

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### Adams County

#### Department of Job and Family Services

482 Rice Drive, P.O. Box 386  
West Union, OH 45693-0386

Phone: 937-544-2371

Fax: 937-544-5406

TTY/TTD: 800-750-0750, Ext. 269

Hours: 7am-4:45pm, M-Th  
7am-11am, F

Holiday week 7am-3:45pm, M-F

\* Closed from 11:30am-12:15pm

#### Child Support Enforcement Agency

482 Rice Drive, P.O. Box 386  
West Union, OH 45693-0386

Phone: 937-544-2371 or  
800-840-5711

Fax: 937-544-5406

TTY/TTD: 800-750-0750, Ext. 269

Hours: 7am-4:45pm, M-F

Ext. W by appt as needed

#### Public Children Services Agency

300 North Wilson Drive  
West Union, OH 45693-1157

Phone: 937-544-2511

Fax: 937-544-9724

After Hours Emergency:

937-544-2511

Hours: 8:30am-4:30pm, M-F

### Allen County

#### Department of Job and Family Services

1501 South Dixie Highway,  
P.O. Box 4506  
Lima, OH 45802-4506

Phone: 419-228-2621

Fax: 419-227-2448

TTY/TTD: 419-999-0370

Hours: 8am-4:30pm, T-F  
8am-6pm, M

#### Child Support Enforcement Agency

200 West Market Street,  
P.O. Box 1589  
Lima, OH 45802-1589

Phone: 419-224-7133 or

800-224-7133

Fax: 419-222-6135

Hours: 8am-4:30pm, M, T, W, F

9am-4:30pm, Th

#### Public Children Services Agency

123 West Spring Street  
Lima, OH 45801-4305

Phone: 419-227-8590

Fax: 419-229-2296

After Hours Emergency:

419-221-5680

[www.allencsb.com](http://www.allencsb.com)

Hours: 8:30am-5pm, M-F

### Ashland County

#### Department of Job and Family Services

15 West Fourth Street  
Ashland, OH 44805-2137

Phone: 419-282-5000 or

800-589-8141

Fax: 419-282-5010

TTY/TTD: 419-282-5002

[www.ashlandjfs.org](http://www.ashlandjfs.org)

Hours: 8am-4pm, M,W,Th,F

7:30am-6pm, T

#### Child Support Enforcement Agency

15 West Fourth Street  
Ashland, OH 44805-2137

Phone: 419-282-5000 or

800-589-8141

Fax: 419-282-5010

TTY/TTD: 419-282-5002

[www.ashlandjfs.org](http://www.ashlandjfs.org)

Hours: 8am-4pm, M,W,Th,F

7:30am-6pm, T

#### Public Children Services Agency

15 West Fourth Street  
Ashland, OH 44805-2137

Phone: 419-282-5001 or

800-589-8141

Fax: 419-282-5010

TTY/TTD: 419-282-5002

After Hours Emergency:

419-282-5001

[www.ashlandjfs.org](http://www.ashlandjfs.org)

Hours: 8am-4pm M,W,Th,F,

7:30am-6pm T

### Ashtabula County

#### Department of Job and Family Services

2924 Donahoe Drive  
Ashtabula, OH 44004-4540

Phone: 440-998-1110 or

800-935-0242

Fax: 440-998-1538

[www.acdjfs.org](http://www.acdjfs.org)

Hours: 8am-4:30pm, M-F

#### Child Support Enforcement Agency

4332 Main Avenue  
Ashtabula, OH 44004

Phone: 440-994-1212 or

800-935-0242

Fax: 440-998-1538

[www.acdjfs.org](http://www.acdjfs.org)

Hours: 8am-4:30pm, M-F

#### Public Children Services Agency

3914 C Court, P.O. Box 1175  
Ashtabula, OH 44005-1175

Phone: 440-998-1811 or

888-998-1811

Fax: 440-992-6828

TTY/TTD: 440-998-1811,

After Hours Emergency:

888-998-1811

[www.kidshelpine.org](http://www.kidshelpine.org)

Hours: 8am-5pm, M-F

## County Resources, *Continued*

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### **Athens County**

#### **Department of Job and Family Services**

184 North Lancaster Street  
Athens, OH 45701-1699

Phone: 740-797-2523 or  
800-762-3775 or  
800-338-4484

Fax: 740-797-2201

[www.jfs.athenscountygovernment.com](http://www.jfs.athenscountygovernment.com)

Hours: 8am-5pm, M-F

#### **Child Support Enforcement Agency**

184 North Lancaster Street  
Athens, OH 45701-1699

Phone: 740-593-5046 or  
800-436-8933

Fax: 740-797-2934

<http://csea.athenscountygovernment.com>

Hours: 8am-5pm, M-F

#### **Public Children Services Agency**

18 Stonybrook Drive, P.O. Box 1046  
Athens, OH 45701-1046

Phone: 740-592-3061 or  
877-477-0772

Fax: 740-797-2201

TTY/TTD: 440-998-1811

After Hours Emergency:  
888-998-1811

[www.athenschildrenservices.com](http://www.athenschildrenservices.com)

Hours: 8am-4:30 pm, M-F

### **Auglaize County**

#### **Department of Job and Family Services**

12 North Wood Street  
Wapakoneta, OH 45895

Phone: 419-739-6505

Fax: 419-739-6506

Hours: 7am-4:30pm, M-F

#### **Child Support Enforcement Agency**

12 North Wood Street  
Wapakoneta, OH 45895

Phone: 419-739-6510 or  
800-508-8817

Fax: 419-739-6511

Hours: 7am-4:30pm, M-F

#### **Public Children Services Agency**

12 North Wood Street  
Wapakoneta, OH 45895

Phone: 419-739-6505

Fax: 419-739-6506

After Hours Emergency:  
419-738-2147

Hours: 7am-4:30pm, M-F

### **Belmont County**

#### **Department of Job and Family Services**

310 Fox Shannon Place  
St. Clairsville, OH 43950-0428

Phone: 740-695-1075

Fax: 740-695-5251

Hours: 8am-4:30pm, M-F

#### **Child Support Enforcement Agency**

310 Fox Shannon Place  
St. Clairsville, OH 43950-0428

Phone: 740-695-1074 or  
800-494-1616

Fax: 740-695-9145

Hours: 8am-4:30pm, M-F

#### **Public Children Services Agency**

310 Fox Shannon Place  
St. Clairsville, OH 43950-0428

Phone: 740-695-3036

Fax: 740-695-3036

After Hours Emergency:  
740-695-3813

Hours: 8am-4:30pm, M-F

### **Brown County**

#### **Department of Job and Family Services**

775 Mt. Orab Pike  
Georgetown, OH 45121-0289

Phone: 937-378-6104

Fax: 937-378-4753

Hours: 7am-12pm, M-F and  
12:45pm-5:45pm, M-F

#### **Child Support Enforcement Agency**

740 Mt. Orab Pike  
Georgetown, OH 45121

Phone: 937-378-6414 or  
800-244-9833

Fax: 937-378-2552

Hours: 7:30am-4pm M-F

#### **Public Children Services Agency**

775 Mt. Orab Pike  
Georgetown, OH 45121-0289

Phone: 937-378-6104

Fax: 937-378-4753

After Hours Emergency:  
937-378-4435

Hours: 7am-12pm M-F and  
12:45pm-5:45pm, M-F

### **Butler County**

#### **Department of Job and Family Services**

315 High Street, P.O. Box 4000  
Hamilton, OH 45012-4000

Phone: 513-887-4000 or  
800-582-4267

Fax: 513-887-4296 or  
513-887-4334

TTY/TTD: 513-887-4322

[www.butlercountyohio.org/workplace](http://www.butlercountyohio.org/workplace)

Hours: 7am-5pm, M-F

## County Resources, *Continued*

### **Child Support Enforcement Agency**

315 High Street, 7th Floor  
Hamilton, OH 45011

Phone: 513-887-3362 or  
800-542-0806

Fax: 513-887-3699 or  
513-785-5888 (Adm)

[www.butlercountyohio.org/csea](http://www.butlercountyohio.org/csea)

Hours: 7am-5pm, M-F

### **Public Children Services Agency**

300 North Fair Avenue  
Hamilton, OH 45011-4249

Phone: 513-887-4055 or  
800-325-2685

Fax: 513-887-4260  
TTY/TTD: 513-887-4322  
After Hours Emergency:  
513-868-0888

[www.butlercountychildrenservices.org](http://www.butlercountychildrenservices.org)

Hours: 7:30am-5pm, M-F

### **Carroll County**

#### **Department of Job and Family Services**

95 East Main Street, P.O. Box 219  
Carrollton, OH 44615

Phone: 330-627-2571  
Fax: 330-627-3904

[www.carrollcountyohio.us](http://www.carrollcountyohio.us)

Hours: 8am-4:30pm, M-F

#### **Child Support Enforcement Agency**

7 East Main Street, P.O. Box 295  
Carrollton, OH 44615-0295

Phone: 330-627-5357 or  
800-567-5357

Fax: 330-627-3346

Hours: 8am-4pm, M-F

### **Public Children Services Agency**

95 East Main Street, P.O. Box 219  
Carrollton, OH 44615

Phone: 330-627-7313 or  
800-442-2545

Fax: 330-627-4969  
After Hours Emergency:  
330-627-2141 (Sheriff's office)

[www.carrollcountyohio.us](http://www.carrollcountyohio.us)

Hours: 8am-4:30pm, M-F

For more current contact  
information, visit  
<http://jfs.ohio.gov/county>.

### **Champaign County**

#### **Department of Job and Family Services**

1512 South US Highway 68,  
Suite N100  
Urbana, OH 43078-0353

Phone: 937-484-1500  
Fax: 937-484-1506  
TTY/TTD: 937-484-1590

<http://jfs.ctec.gochampaign.com>

Hours: 8am-4:30pm, M, W,Th,F  
7:30am-6pm, T

#### **Child Support Enforcement Agency**

1512 South US Highway 68,  
Suite N100  
Urbana, OH 43078-0353

Phone: 937-484-1500  
Fax: 937-484-1506  
TTY/TTD: 937-484-1590

<http://jfs.ctec.gochampaign.com>

Hours: 8am-4:30pm, M, W,Th,F  
7:30am-6pm, T

### **Public Children Services Agency**

1512 South US Highway 68,  
Suite N100  
Urbana, OH 43078-0353

Phone: 937-484-1500

Fax: 937-484-1506

TTY/TTD: 937-484-1590

After Hours Emergency:  
937-652-1311

<http://jfs.ctec.gochampaign.com>

Hours: 8am-4:30pm, M, W,Th,F  
7:30am-6pm, T

### **Clark County**

#### **Department of Job and Family Services**

1345 Lagonda Avenue  
Springfield, OH 45501-1037

Phone: 937-327-1700 or  
800-516-3463

Fax: 937-327-1996  
IM 937-327-1874

[www.clarkdjfs.org](http://www.clarkdjfs.org)

Hours: 7am-5pm, M,F  
7am-6pm, T,W,Th

#### **Child Support Enforcement Agency**

1345 Lagonda Avenue  
Springfield, OH 45501-1037

Phone: 937-327-1700 or  
800-516-3463

Fax: 937-327-3715

[www.clarkdjfs.org](http://www.clarkdjfs.org)

Hours: 7am-5pm, M,F  
7am-6pm, T,W,Th

#### **Public Children Services Agency**

1345 Lagonda Avenue  
Springfield, OH 45501-1037

Phone: 937-327-1700

Fax: 937-327-1910

After Hours Emergency:  
937-324-8687

[www.clarkdjfs.org](http://www.clarkdjfs.org)

Hours: 7am-5pm, M,F  
7am-6pm, T,W,Th

## County Resources, *Continued*

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### **Clermont County**

#### **Department of Job and Family Services**

2400 Clermont Center Drive  
Batavia, OH 45103

Phone: 513-732-7111

Fax: 513-732-7216

[www.djfs.clermontcountyohio.gov](http://www.djfs.clermontcountyohio.gov)

Hours: 7am-5:30pm, M-F

#### **Child Support Enforcement Agency**

2400 Clermont Center Drive,  
Suite 107

Batavia, OH 45103

Phone: 513-732-7248 or

800-571-0943

Fax: 513-732-7444

[www.clermontsupportskids.org](http://www.clermontsupportskids.org)

Hours: 7am-5:30pm, M-F

#### **Public Children Services Agency**

2400 Clermont Center Drive  
Batavia, OH 45103

Phone: 513-732-7173

Fax: 513-732-8013

After Hours Emergency:

513-731-7173

<http://cps.clermontcountyohio.gov>

Hours: 8am-4:30pm, M-F

### **Clinton County**

#### **Department of Job and Family Services**

1025 S. South Street, Suite 200  
Wilmington, OH 45177

Phone: 937-382-0963

Fax: 937-382-7039

Hours: 7:30am-4:30pm, M-F

#### **Child Support Enforcement Agency**

1025 S. South Street, Suite 400  
Wilmington, OH 45177

Phone: 937-382-5726 or

800-793-1290

Fax: 937-383-2400

Hours: 8am-5pm, M-F

#### **Public Children Services Agency**

1025 S. South Street, Suite 300  
Wilmington, OH 45177

Phone: 937-382-5935 or

800-284-8942

Fax: 937-382-1165

After Hours Emergency:

937-382-2449

Hours: 8am-4:30pm, M-F

### **Columbiana County**

#### **Department of Job and Family Services**

110 N. Nelson Avenue  
Lisbon, OH 44432

Phone: 330-424-1471

Fax: 330-424-0925

TTY/TTD: 330-424-7767

[www.columbianacountyjfs.org](http://www.columbianacountyjfs.org)

Hours: 8am-4:30, M-F

8am-6:30pm, 1<sup>st</sup> and 3<sup>rd</sup>Th

#### **Child Support Enforcement Agency**

110 N. Nelson Avenue  
Lisbon, OH 44432

Phone: 330-424-7781 or

800-353-0125

Fax: 330-424-0931

TTY/TTD: 330-424-7767

[www.columbianacountyjfs.org](http://www.columbianacountyjfs.org)

Hours: 8am-4:30pm, M-F

#### **Public Children Services Agency**

110 N. Nelson Avenue  
Lisbon, OH 44432

Phone: 330-424-7781 or

Fax: 330-424-0931

TTY/TTD: 330-424-7767

After Hours Emergency:

330-424-7767

[www.columbianacountyjfs.org](http://www.columbianacountyjfs.org)

Hours: 8am-4:30pm, M-F

#### **Department of Job and Family Services**

725 Pine St.  
Coshocton, OH 43812

Phone: 740-622-1020

Fax: 740-622-8642

[www.coshoctonjfs.org](http://www.coshoctonjfs.org)

Hours: 7am-4pm, M-F

#### **Child Support Enforcement Agency**

725 Pine St.  
Coshocton, OH 43812

Phone: 740-622-1020 or

800-622-7722

Fax: 740-622-5591

[www.coshoctonjfs.org](http://www.coshoctonjfs.org)

Hours: 7am-4pm, M-F

#### **Public Children Services Agency**

725 Pine St.  
Coshocton, OH 43812

Phone: 740-622-1020

Fax: 740-622-5591

After Hours Emergency:

740-622-2411

[www.coshoctonjfs.org](http://www.coshoctonjfs.org)

Hours: 7am-4pm, M-F

### **Crawford County**

#### **Department of Job and Family Services**

224 Norton Way  
Bucyrus, OH 44820-1831

Phone: 419-562-0015

Fax: 419-562-1056

TTY/TTD: 419-562-7906

Hours: 7:30am-4pm, M-F

#### **Child Support Enforcement Agency**

225 East Mary St.  
Bucyrus, OH 44820

Phone: 419-562-0773 or

800-761-0773

Fax: 419-562-2018

TTY/TTD: 419-562-7906

Hours: 7:30am-4pm, M-F



## County Resources, *Continued*

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### **Public Children Services Agency**

865 Harding Way West  
Galion, OH 44833-1685

Phone: 419-468-3255 or  
877-997-4344

Fax: 419-468-6771  
After Hours Emergency:  
877-997-4344

Hours: 7:30am-4:30pm, M-F

### **Cuyahoga County**

#### **Employment and Family Services**

Virgil E. Brown Center  
1641 Payne Avenue, Room 520  
Cleveland, OH 44114

Phone: 216-987-7000

#### **Child Support Enforcement Agency**

Virgil E. Brown Building  
1640 Superior Ave, P.O. Box 93318  
Cleveland, OH 44101-5318

Phone: 216-443-5100 or  
800-443-1431

Fax: 216-515-8484

[www.csea.cuyahogacounty.us](http://www.csea.cuyahogacounty.us)

#### **Department of Children and Family Services**

Jane Edna Hunter Building  
3955 Euclid Ave. Room 320-E  
Cleveland, OH 44115

Phone: 216-432-3390 or  
800-321-0322

Fax: 216-432-3379

### **Darke County**

#### **Department of Job and Family Services**

631 Wagner Ave.  
Greenville, OH 45331

Phone: 937-548-4132

Fax: 937-548-4928

TTY/TTD: 548-4132

Hours: 8am-5pm, M-F

### **Child Support Enforcement Agency**

631 Wagner Ave.  
Greenville, OH 45331

Phone: 937-548-4132 or  
800-501-5635

Fax: 937-548-4928

TTY/TTD: 548-4132

Hours: 8am-5pm, M-F

#### **Public Children Services Agency**

631 Wagner Ave.  
Greenville, OH 45331

Phone: 937-548-4132

Fax: 937-548-4928

TTY/TTD: 548-4132

After Hours Emergency:  
937-548-2020

Hours: 8am-5pm, M-F

### **Defiance County**

#### **Department of Job and Family Services**

06879 Evansport Road, Suite A  
Defiance, OH 43512-0639

Phone: 419-782-3881 or  
800-342-0160

Fax: 419-784-3249

Hours: 8am-4:30pm, M-F

#### **Child Support Enforcement Agency**

1300 East Second Street, Suite 204  
Defiance, OH 43512

Phone: 419-784-2123 or  
800-569-8003

Fax: 419-782-7680

Hours: 8am-5pm, M-F

#### **Public Children Services Association**

06879 Evansport Road, Suite A  
Defiance, OH 43512-0639

Phone: 419-782-3881

Fax: 419-784-3249

After Hours Emergency:  
419-784-1155

Hours: 8am-4:30pm, M-F

### **Delaware County**

#### **Department of Job and Family Services**

140 North Sandusky, 2nd Floor  
Delaware, OH 43015-1789

Phone: 740-833-2300 or  
800-899-3180

Fax: 740-833-2299

[www.delawaredjfs.org](http://www.delawaredjfs.org)

Hours: 8:15am-4:30pm, M-F

#### **Child Support Enforcement Agency**

140 North Sandusky, 3rd Floor  
Delaware, OH 43015-1733

Phone: 740-833-2720 or  
800-490-9534

Fax: 740-833-2719

TTY/TTD: 800-750-0750

[www.co.delaware.oh.us/csea](http://www.co.delaware.oh.us/csea)

Hours: 8am-4:45pm, M-F

#### **Public Children Services Agency**

140 North Sandusky, 2nd Floor  
Delaware, OH 43015-1789

Phone: 740-833-2300 or  
800-899-3130

Fax: 740-833-2339

TTY/TTD: 740-833-2800

After Hours Emergency:  
740-833-2300 (Sheriff)

[www.delawaredjfs.org](http://www.delawaredjfs.org)

Hours: 8:15am-4:30pm, M-F

### **Erie County**

#### **Department of Job and Family Services**

221 West Parish Street  
Sandusky, OH 44870-4886

Phone: 419-626-6781

Fax: 419-626-5854

TTY/TTD: 419-626-6781

Hours: 8am-5pm, M-F

## County Resources, *Continued*

### **Child Support Enforcement Agency**

221 West Parish Street  
Sandusky, OH 44870-4886

Phone: 419-626-6781 or  
800-454-3747

Fax: 419-624-6387  
TTY/TTD: 419-626-6781

Hours: 8am-5pm, M-F

### **Public Children Services Agency**

221 West Parish Street  
Sandusky, OH 44870-4886

Phone: 419-624-6401  
Fax: 419-626-5854

TTY/TTD: 419-626-6781  
After Hours Emergency:  
419-625-7951

Hours: 8am-4:30pm, M-F

### **Fairfield County**

#### **Department of Job and Family Services**

239 West Main Street  
Lancaster, OH 43130

Phone: 740-653-1701 or  
800-450-8845

Fax: 740-687-7182  
TTY/TTD: 740-681-7211

[www.fcjfs.org](http://www.fcjfs.org)

Hours: 8am-4pm, M-F  
Before/after hour by appt

#### **Child Support Enforcement Agency**

239 West Main Street  
Lancaster, OH 43130

Phone: 740-687-7155 or  
800-409-2732

Fax: 740-687-6787  
TTY/TTD: 740-681-7211

[www.fcjfs.org](http://www.fcjfs.org)

Hours: 8am-4pm, M-F  
Before/after hour by appt

### **Public Children Services Agency**

239 West Main Street  
Lancaster, OH 43130

Phone: 740-653-4060 or  
800-450-8845

Fax: 740-687-7070  
TTY/TTD: 740-681-7211

After Hours Emergency:  
740-653-5223

[www.fcjfs.org](http://www.fcjfs.org)

Hours: 8am-4pm, M-F  
Before/after hour by appt

### **Fayette County**

#### **Department of Job and Family Services**

133 South Main St.  
Washington Court House, OH 43160

Phone: 740-335-0350 or  
800-845-3272

Fax: 740-333-3572

Hours: 7:30am-4:30pm, M-F

#### **Child Support Enforcement Agency**

133 South Main St.  
Washington Court House, OH 43160

Phone: 740-335-0745 or  
800-922-0745

Fax: 740-333-3572

Hours: 7:30am-4:30pm, M-F

#### **Public Children Services Agency**

133 South Main St.  
Washington Court House, OH 43160

Phone: 740-335-0350  
Fax: 740-333-3581

After Hours Emergency:  
740-335-6171

Hours: 7:30am-4:30pm, M-F

For more current contact  
information, visit  
<http://jfs.ohio.gov/county>.

### **Franklin County**

#### **Department of Job and Family Services**

80 East Fulton St.  
Columbus, OH 43215-5127

Phone: 614-233-2000  
Fax: 614-525-5974

[www.co.franklin.oh.us/jafs](http://www.co.franklin.oh.us/jafs)

Hours: 8am-5pm, M-F

#### **Child Support Enforcement Agency**

80 East Fulton Street  
Columbus, OH 43215-5127

Phone: 614-525-3275 or  
800-827-3740

Fax: 614-224-5042  
TTY/TTD: 614-525-7697

[www.franklincountyohio.gov/  
commissioners/csea](http://www.franklincountyohio.gov/commissioners/csea)

Hours: 8am-5pm, M-F

#### **Public Children Services Agency**

855 West Mound St.  
Columbus, OH 43223

Phone: 614-525-2571  
Fax: 614-275-2755

TTY/TTD: 614-278-5925  
After Hours Emergency:  
614-229-7000

[www.franklincountyohio.gov/  
children\\_services](http://www.franklincountyohio.gov/children_services)

Hours: 8am-5pm, M-F

### **Fulton County**

Department of Job  
and Family Services  
604 South Shoop Avenue,  
Suite 200

Wauseon, OH 43567

Phone: 419-337-0010 or  
800-344-3575

Fax: 419-337-0061  
TTY/TTD: 419-337-7630

Hours: 8am-4:30pm, M-F

## County Resources, *Continued*

### **Child Support Enforcement Agency**

604 South Shoop Avenue,  
Suite 200  
Wauseon, OH 43567  
Phone: 419-337-0010 or  
800-344-3575  
Fax: 419-337-1914  
TTY/TTD: 419-337-7630  
Hours: 8am-4:30pm, M-F

### **Public Children Services Agency**

604 South Shoop Avenue,  
Suite 200  
Wauseon, OH 43567  
Phone: 419-337-0010 or  
800-344-3575  
Fax: 419-335-0337  
TTY/TTD: 419-337-7630  
Hours: 8am-4:30pm, M-F

### **Gallia County**

#### **Department of Job and Family Services**

848 Third Ave.  
Gallipolis, OH 45631-1661  
Phone: 740-446-3222, Ext. 229  
Fax: 740-446-8942  
[www.gallianet.net](http://www.gallianet.net)  
Hours: 7am-5pm, M-Th  
Closed Friday

#### **Child Support Enforcement Agency**

848 Third Ave.  
Gallipolis, OH 45631-1661  
Phone: 740-446-3222 or  
800-371-5987  
Fax: 740-446-8942  
[www.gallianet.net](http://www.gallianet.net)  
Hours: 7am-5pm, M-Th  
Closed Friday

### **Public Children Services Agency**

83 Shawnee Lane  
Gallipolis, OH 45631-8595  
Phone: 740-446-4963  
Fax: 740-446-2063  
After Hours Emergency:  
740-446-1221  
Hours: 8am-4pm, M-F

### **Geauga County**

#### **Department of Job and Family Services**

12480 Ravenwood Drive,  
P.O. Box 309  
Chardon, OH 44024-9009  
Phone: 440-285-9141 or  
800-209-7590  
Fax: 440-286-6654  
TTY/TTD: 440-285-9141  
After Hours Emergency:  
440-285-5665  
[www.geaugajfs.org](http://www.geaugajfs.org)  
Hours: 8am-4:30pm, M-F

#### **Child Support Enforcement Agency**

12480 Ravenwood Drive,  
P.O. Box 309  
Chardon, OH 44024-9009  
Phone: 440-285-9141 or  
800-209-7590  
Fax: 440-286-6654  
TTY/TTD: 440-285-9141  
[www.geaugajfs.org](http://www.geaugajfs.org)  
Hours: 8am-4:30pm, M-F

#### **Public Children Services Agency**

12480 Ravenwood Drive,  
P.O. Box 309  
Chardon, OH 44024-9009  
Phone: 440-285-9141 or  
800-209-7590  
Fax: 440-286-6654  
TTY/TTD: 440-285-9141  
After Hours Emergency:  
440-285-5665  
[www.geaugajfs.org](http://www.geaugajfs.org)  
Hours: 8am-4:30pm, M-F

### **Greene County**

#### **Department of Job and Family Services**

541 Ledbetter Road  
Xenia, OH 45385-3699  
Phone: 937-562-6000 or  
800-361-4450  
Fax: 937-562-6177 or  
937-562-6475

Hours: 7:30am-5pm, M-F

#### **Child Support Enforcement Agency**

541 Ledbetter Road  
Xenia, OH 45385-3699  
Phone: 937-562-6200 or  
800-337-1740  
Fax: 937-562-6285  
Hours: 7:30am-5pm, M-F

#### **Public Children Services Agency**

601 Ledbetter Road  
Xenia, OH 45385-5336  
Phone: 937-562-6600  
Fax: 937-562-6650  
After Hours Emergency:  
937-372-4357  
Hours: 8am-5pm, M-F

### **Guernsey County**

#### **Department of Job and Family Services**

324 Highland Avenue  
Cambridge, OH 43725  
Phone: 740-432-2381  
Fax: 740-432-1952  
[www.gcdjfs.com](http://www.gcdjfs.com)  
Hours: 7:30am-6pm, M  
7:30am-4:30pm, T-F

For more current contact  
information, visit  
<http://jfs.ohio.gov/county>.

## County Resources, *Continued*

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### **Child Support Enforcement Agency**

324 Highland Avenue  
Cambridge, OH 43725

Phone: 740-432-2381 or  
800-307-8422

Fax: 740-432-1952

[www.gcdjfs.com](http://www.gcdjfs.com)

Hours: 7:30am-6pm, M  
7:30am-4:30pm, T-F

### **Public Children Services Agency**

274 Highland Avenue  
Cambridge, OH 43725-2528

Phone: 740-439-5555

Fax: 740-439-5521

After Hours Emergency:  
740-439-5555

[www.guernseycsb.org](http://www.guernseycsb.org)

Hours: 8:30am-4:30pm, M-F

## **Hamilton County**

### **Department of Job and Family Services**

222 East Central Parkway  
Cincinnati, OH 45202

Phone: 513-946-1000

Fax: 513-946-2451

TTY/TTD: 513-946-1295

[www.hcjfs.org](http://www.hcjfs.org)

Hours: 7am-5pm, M-F

### **Child Support Enforcement Agency**

222 East Central Parkway  
Cincinnati, OH 45202-1225

Phone: 513-946-7387 or  
800-315-7119

800-860-2555

Fax: 513-946-2396

TTY/TTD: 513-946-1295

[www.hcjfs.hamilton-co.org](http://www.hcjfs.hamilton-co.org)

Hours: 7am-5pm, M-F

### **Public Children Services Agency**

222 East Central Parkway  
Cincinnati, OH 45202

Phone: 513-946-1000 or  
800-315-7119

Fax: 513-946-2265

TTY/TTD: 513-946-1295

After Hours Emergency:

513-241-5437

[www.hcjfs.hamilton-co.org](http://www.hcjfs.hamilton-co.org)

Hours: 7am-5pm, M-F

## **Hancock County**

### **Department of Job and Family Services**

7814 County Road 140,  
P.O. Box 270

Findlay, OH 45839-0270

Phone: 419-422-0182

Fax: 419-422-1081

[www.hancockjfs.org](http://www.hancockjfs.org)

### **Child Support Enforcement Agency**

7814 County Road 140,  
P.O. Box 270

Findlay, OH 45839-0270

Phone: 419-424-1365 or

800-228-2732

Fax: 419-422-1081

Hours: 8am-4:30pm, M-F

### **Public Children Services Agency**

7814 County Road 140,  
P.O. Box 270

Findlay, OH 45839-0270

Phone: 419-424-7022

Fax: 419-422-1081

After Hours Emergency:

419-424-7022

[www.hancockohiokids.org](http://www.hancockohiokids.org)

Hours: 8am-4:30pm, M,W,Th,F  
8am-5:30pm, T

## **Hardin County**

### **Department of Job and Family Services**

175 West Franklin Street, Suite 150  
Kenton, OH 43326-9902

Phone: 419-675-1130 or  
800-442-7346

Fax: 419-675-1100

TTY/TTD: 419-675-3630

After Hours Emergency:

419-673-1268

[www.hardincountyjfs.net](http://www.hardincountyjfs.net)

Hours: 8am-4:30pm, M-Th  
8:30am-2:30pm, F

### **Public Children Services Agency**

175 West Franklin Street, Suite 150  
Kenton, OH 43326-9902

Phone: 419-675-1130  
800-442-7346

Fax: 419-674-2340

TTY/TTD: 419-675-3630

After Hours Emergency:

419-673-1268

[www.hardincountyjfs.net](http://www.hardincountyjfs.net)

Hours: 8am-4:30pm, M-Th  
8:30am-2:30pm, F

### **Child Support Enforcement Agency**

175 West Franklin Street, Suite 220  
Kenton, OH 43326-0428

Phone: 419-674-2269 or  
800-320-2148

Fax: 419-673-1417

Hours: 8am-5pm, M-F

## **Harrison County**

### **Department of Job and Family Services**

520 North Main Street,  
P.O. Box 239

Cadiz, OH 43907-0239

Phone: 740-942-2171 or  
800-960-7820

Fax: 740-942-2370

After Hours Emergency:

740-942-2428

Hours: 8:30am-4:30pm, M-F

## County Resources, *Continued*

### **Child Support Enforcement Agency**

538 N. Main Street,  
Suite E, P.O. Box 273  
Cadiz, OH 43907-1116

Phone: 740-942-2900 or  
800-455-5355

Fax: 740-942-8135  
After Hours Emergency:  
740-942-2428

Hours: 8:30am-4:30pm, M-F

### **Public Children Services Agency**

520 North Main Street,  
P.O. Box 239  
Cadiz, OH 43907-0239

Phone: 740-942-3015 or  
800-960-7820

Fax: 740-942-2370  
After Hours Emergency:  
740-942-2197

Hours: 8:30am-4:30pm, M-F

### **Henry County**

Department of Job  
and Family Services  
104 East Washington Street  
Hahn Center, P.O. Box 527  
Napoleon, OH 43545-0527

Phone: 419-592-0946, Ext. 106 or  
888-844-6449 or  
419-592-4942 (Adm)

Fax: 419-599-9058  
TTY/TTD: 419-592-0946, Ext. 132  
After Hours Emergency:  
419-592-8010

[www.henrycounty.com](http://www.henrycounty.com)

Hours: 8am-5pm, T, Th  
8am-4:30pm, M, W, F

### **Child Support Enforcement Agency**

1809 Oakwood Avenue,  
P.O. Box 190  
Napoleon, OH 43545

Phone: 419-592-4633 or  
800-592-4633

Fax: 419-592-7433

Hours: 8:30am-4:30pm, M-F

### **Public Children Services Agency**

104 East Washington Street  
Hahn Center, P.O. Box 527  
Napoleon, OH 43545-0527

Phone: 419-592-4210 or  
888-844-6449

Fax: 419-592-4894  
TTY/TTD: 419-592-0946, Ext. 132  
After Hours Emergency:  
419-592-8010

[www.henrycounty.com](http://www.henrycounty.com)

Hours: 8am-5pm, T, Th  
8am-4:30pm, M, W, F

### **Highland County**

#### **County Department of Job and Family Services**

1575 North High Street, Suite 100  
Hillsboro, OH 45133-9442

Phone: 937-393-4278  
Fax: 937-393-4461

Hours: 8am-4:30pm, M-F  
8am-5:30pm, W

#### **Child Support Enforcement Agency**

1575 North High Street, Suite 100  
Hillsboro, OH 45133-9442

Phone: 937-393-4278 or  
800-391-9631

Fax: 937-393-4461

Hours: 8am-4:30pm, M-F  
8am-5:30pm, W

#### **Public Children Services Agency**

117 East Main Street  
Hillsboro, OH 45133-1468

Phone: 937-393-3111 or  
800-406-3822

Fax: 937-393-3299  
After Hours Emergency, Highland  
937-393-1421 (County sheriff)

[www.co.highland.oh.us](http://www.co.highland.oh.us)

Hours: 8am-4:30pm, M-F

### **Hocking County**

#### **Department of Job and Family Services**

350 State Route 664 North,  
P.O. Box 548  
Logan, OH 43138-0548

Phone: 740-385-5663 or  
800-599-6935

Fax: 740-385-1911  
TTY/TTD: 330-674-0966

Hours: 7:30am-4pm, M-F

#### **Child Support Enforcement Agency**

350 State Route 664 North,  
P.O. Box 548  
Logan, OH 43138-0548

Phone: 740-385-8905 or  
800-599-6935 or  
800-555-2480

Fax: 740-380-0309  
TTY/TTD: 330-674-0966

Hours: 7:30am-4pm, M-F

#### **Public Children Services Agency**

93 West Hunter Street  
Logan, OH 43138

Phone: 740-385-4168  
Fax: 740-385-2479

TTY/TTD: 330-674-0966  
After Hours Emergency:  
740-380-8239

Hours: 8:30am-4:30pm, M-F

### **Holmes County**

#### **Department of Job and Family Services**

85 North Grant Street, P.O. Box 72  
Millersburg, OH 44654-0072

Phone: 330-674-1111 or  
800-971-7979

Fax: 330-674-0770  
TTY/TTD: 330-674-0966

[www.holmescountydjfs.com](http://www.holmescountydjfs.com)

Hours: 7:30am-4:30pm, M-F

## County Resources, *Continued*

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### **Child Support Enforcement Agency**

85 North Grant Street, P.O. Box 72  
Millersburg, OH 44654-0072

Phone: 330-674-1111 or  
800-971-7979

Fax: 330-674-0770  
TTY/TTD: 330-674-0966

[www.holmescountydjfs.com](http://www.holmescountydjfs.com)

Hours: 7:30am-4:30pm, M-F

### **Public Children Services Agency**

85 North Grant Street, P.O. Box 72  
Millersburg, OH 44654-0072

Phone: 330-674-1111 or  
800-971-7979

Fax: 330-674-0770  
TTY/TTD: 330-674-0966  
After Hours Emergency:  
330-674-5437

[www.holmescountydjfs.com](http://www.holmescountydjfs.com)

Hours: 7:30am-4:30pm, M-F

## **Huron County**

### **Department of Job and Family Services**

185 Shady Lane Drive  
Norwalk, OH 44857-2373

Phone: 419-668-8126 or  
800-668-5175

Fax: 419-668-4738  
TTY/TTD: 419-668-8126

[www.huroncountydjfs.org](http://www.huroncountydjfs.org)

Hours: 8am-4:30pm, M-F

### **Child Support Enforcement Agency**

185 Shady Lane Drive  
Norwalk, OH 44857-2373

Phone: 419-668-9152 or  
800-668-9152

Fax: 419-668-4738  
TTY/TTD: 419-668-8126

Hours: 8am-4:30pm, M-F

### **Public Children Services Agency**

185 Shady Lane Drive  
Norwalk, OH 44857-2373

Phone: 419-668-8126  
Fax: 419-668-4738

TTY/TTD: 419-668-8126  
After Hours Emergency:  
419-668-5281

[www.huroncountydjfs.org](http://www.huroncountydjfs.org)

Hours: 8am-4:30pm, M-F

## **Jackson County**

### **Department of Job and Family Services**

25 East South Street  
Jackson, OH 45640-1638

Phone: 740-286-4181  
Fax: 740-286-4775

TTY/TTD: 740-286-5246

Hours: 8am-4:30pm, M, T, Th, F  
7:30am-5:30pm, W

### **Child Support Enforcement Agency**

25 East South Street  
Jackson, OH 45640-1638

Phone: 740-286-4181 or  
800-588-7161

Fax: 740-286-4775  
TTY/TTD: 740-286-5246

Hours: 8am-4:30pm, M, T, Th, F  
7:30am-5:30pm, W

### **Public Children Services Agency**

25 East South Street  
Jackson, OH 45640-1638

Phone: 740-286-4181  
Fax: 740-286-4775

TTY/TTD: 740-286-5246  
After Hours Emergency:  
800-252-5554

Hours: 8am-4:30pm, M, T, Th, F  
7:30am-5:30pm, W

## **Jefferson County**

### **Department of Job and Family Services**

125 South 5th Street  
Steubenville, OH 43952-2885

Phone: 740-282-0961  
Fax: 740-282-7425

[www.jcdjfs.com](http://www.jcdjfs.com)

Hours: 8am-4pm, M-F

### **Child Support Enforcement Agency**

125 South 5th Street  
Steubenville, OH 43952-2885

Phone: 740-264-5515  
Fax: 740-264-2860  
After Hours Emergency:  
740-264-5515

Hours: 8am-4pm, M-F

### **Public Children Services Agency**

240 John Scott Memorial Highway  
Steubenville, OH 43952-3090

Phone: 740-282-0961 or  
800-353-2716

Fax: 740-283-3400  
[www.jcdjfs.com](http://www.jcdjfs.com)

Hours: 8am-4pm, M-F

## **Knox County**

### **Department of Job and Family Services**

117 East High Street, 4th Floor  
Mount Vernon, OH 43050-3400

Phone: 740-397-7177  
Fax: 740-392-8882 or  
740-392-1249

Hours: 7:30am-4:30pm, M-F

### **Child Support Enforcement Agency**

117 East High Street, 4th Floor  
Mount Vernon, OH 43050-3400

Phone: 740-397-7177 or  
800-298-2223  
Fax: 740-392-8882

Hours: 7:30am-4:30pm, M-F

## County Resources, *Continued*

### **Public Children Services Agency**

117 East High Street, 4th Floor  
Mount Vernon, OH 43050-3400

Phone: 740-397-7177

Fax: 740-397-2617

After Hours Emergency:  
740-392-5437

Hours: 7:30am-4:30pm, M-F

### **Lake County**

#### **Department of Job and Family Services**

177 Main Street  
Painesville, OH 44077-9967

Phone: 440-350-4000

Fax: 440-350-4399

TTY/TTD: 440-350-3321

Hours: 8am-4:30pm, M,T,Th,F  
7:30am-6pm, W

#### **Child Support Enforcement Agency**

177 Main Street  
Painesville, OH 44077-9967

Phone: 440-350-4000 or  
800-442-1955

Fax: 440-350-4401

TTY/TTD: 440-350-3321

Hours: 8am-4:30pm, M,T,Th,F  
7:30am-6pm, W

#### **Public Children Services Agency**

177 Main Street  
Painesville, OH 44077-9967

Phone: 440-350-4000

Fax: 440-350-4399

TTY/TTD: 440-350-3321

After Hours Emergency:  
440-350-4000

Hours: 8am-4:30pm, M,T,Th,F  
7:30am-6pm, W

### **Lawrence County**

#### **Department of Job and Family Services**

1100 South 7th Street, P.O. Box 539  
Ironton, OH 45638-0539

Phone: 740-532-3324

Fax: 740-532-9490

TTY/TTD: 740-532-3080

Hours: 7:30am-4:30pm, M-F

#### **Child Support Enforcement Agency**

1100 South 7th Street  
Ironton, OH 45638

Phone: 740-533-4338 or  
800-510-4443

Fax: 740-534-9081

TTY/TTD: 740-532-3080

Hours: 7:30am-4:30pm, M-F

#### **Public Children Services Agency**

1100 South 7th Street, P.O. Box 539  
Ironton, OH 45638-0539

Phone: 740-532-3324

Fax: 740-532-9490

TTY/TTD: 740-532-3080

After Hours Emergency:  
740-532-1176

Hours: 7:30am-4:30pm, M-F

### **Licking County**

#### **Department of Job and Family Services**

74 South 2<sup>nd</sup> Street, P.O. Box 5030  
Newark, OH 43058-5030

Phone: 740-670-8999 or

888-895-2790

Fax: 740-670-8992

TTY/TTD: Available on request

[www.msmissp.com/lcdjfs](http://www.msmissp.com/lcdjfs)

Hours: 7am-5pm, M-F

### **Child Support Enforcement Agency**

65 East Main Street, P.O. Box 338  
Newark, OH 43055

Phone: 740-670-5998 or  
800-513-1128

Fax: 740-670-5900

[www.lcounty.com/csea](http://www.lcounty.com/csea)

Hours: 7:30am-5pm, M,T,W  
7:30am-7pm, Th  
9am-5pm, F

#### **Public Children Services Agency**

74 South 2nd Street, P.O. Box 5030  
Newark, OH 43058-5030

Phone: 740-670-8999 or  
888-895-2790

Fax: 740-670-8993

TTY/TTD: Available on request

After Hours Emergency:  
740-670-5500

Hours: 7am-5pm, M-F

### **Logan County**

#### **Department of Job and Family Services**

211 East Columbus Avenue  
Bellefontaine, OH 43311-9935

Phone: 937-599-5165

Fax: 937-592-4395

Hours: 8am-4:30pm, M-F

#### **Child Support Enforcement Agency**

120 East Sandusky Avenue,  
P.O. Box 517  
Bellefontaine, OH 43311-0517

Phone: 937-599-7232 or  
800-599-7232

Fax: 937-599-3176

Hours: 8am-4:30pm, M-F

#### **Public Children Services Agency**

1855 State Route 47 West  
Bellefontaine, OH 43311-9329

Phone: 937-599-7290

Fax: 937-599-7296

After Hours Emergency:  
937-599-7290

Hours: 8am-4:30pm, M-F

## County Resources, *Continued*

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### **Lorain County**

Department of Job  
and Family Services  
42485 North Ridge Road  
Elyria, OH 44035-1057

Phone: 440-323-5726 or  
440-244-4150

Fax: 440-323-3422  
TTY/TTD: 440-284-4125  
[www.lcdjfs.com](http://www.lcdjfs.com)

Hours: 7:30am-4:30pm, M-F  
7:30am-6:30pm, T

### **Child Support Enforcement Agency**

42485 North Ridge Road  
Elyria, OH 44035

Phone: 440-284-4401 or  
800-808-2991

Fax: 440-323-3422  
TTY/TTD: 440-284-4125

Hours: 7:30am-4:30pm, M-F  
7:30am-6:30pm, T

### **Public Children Services Agency**

226 Middle Avenue  
Elyria, OH 44035-5644

Phone: 440-329-5340  
Fax: 440-329-5378  
TTY/TTD: 440-329-5344  
After Hours Emergency:  
440-329-2121

[www.childreasureservices.org](http://www.childreasureservices.org)  
Hours: 8am-4:30pm, M-F

### **Lucas County**

#### **Department of Job and Family Services**

3210 Monroe Street,  
Caller No. 10007  
Toledo, OH 43699-0007

Phone: 419-213-8999  
Fax: 419-213-8820  
TTY/TTD: 419-245-8499

[www.lucasjfs.org](http://www.lucasjfs.org)

Hours: 7:30am-5:30pm, M-F

### **Child Support Enforcement Agency**

701 Adams Street  
Toledo, OH 43624-2400

Phone: 419-213-3001 or  
800-466-6396

Fax: 419-259-3033  
TTY/TTD: 419-259-3094

[www.co.lucas.oh.us](http://www.co.lucas.oh.us)

Hours: 8:30am-4:30pm, M,W,F  
7am-6pm, T,Th (Phone bank)

### **Public Children Services Agency**

705 Adams Street  
Toledo, OH 43604

Phone: 419-213-3200  
Fax: 419-327-3291

TTY/TTD: 419-327-3559  
After Hours Emergency:  
419-213-3200

<http://Lucaskids.net>

Hours: 8:30am-4:30pm, M-F

### **Madison County**

#### **Department of Job and Family Services**

200 Midway Street  
London, OH 43140-1356

Phone: 740-852-4770 or  
800-852-0243

Fax: 740-852-4756  
TTY/TTD: 800-852-0243

Hours: 8am-4pm, M-F

### **Child Support Enforcement Agency**

200 Midway Street  
London, OH 43140-1356

Phone: 740-852-4770 or  
800-852-0243

Fax: 740-852-4756  
TTY/TTD: 800-852-0243

Hours: 8am-4pm, M-F

### **Public Children Services Agency**

200 Midway Street  
London, OH 43140-1356

Phone: 740-852-4770

Fax: 740-852-4756

TTY/TTD: 800-852-0243

After Hours Emergency:  
740-852-4770

Hours: 8am-4pm, M-F

### **Mahoning County**

#### **Department of Job and Family Services**

P.O. Box 600, 345 Oak Hill Ave.  
Youngstown, OH 44501-0600

Phone: 330-740-2600 or  
800-548-7175

Fax: 330-740-2523  
TTY/TTD: 330-884-6180

Hours: 7:15am-4:30pm, M-F  
Other hours by appointment

### **Child Support Enforcement Agency**

P.O. Box 600, 345 Oak Hill Ave.  
Youngstown, OH 44501-0600

Phone: 330-740-2073 or  
800-528-9511

Fax: 330-740-2523 or  
330-740-2617

TTY/TTD: 330-884-6180

Hours: 7:15am-4:30pm, M-F  
Other hours by appointment

### **Public Children Services Agency**

222 West Federal Street, 4th Floor  
Youngstown, OH 44503-1206

Phone: 330-941-8888

Fax: 330-941-8787

TTY/TTD: 330-941-8888

After Hours Emergency:  
330-941-8888

Hours: 8:30am-4:30pm, M-F



## County Resources, *Continued*

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### **Marion County**

**Department of Job and Family Services**  
363 West Fairground Street  
Marion, OH 43302-1759  
Phone: 740-387-8560  
Fax: 740-387-2175  
[www.mcjfs.com](http://www.mcjfs.com)  
Hours: 7:30am-5pm, M-F

**Child Support Enforcement Agency**  
620 Leader Street  
Marion, OH 43302-2230  
Phone: 740-387-6688 or  
800-960-5437  
Fax: 740-387-2175  
[www.mcjfs.com](http://www.mcjfs.com)  
Hours: 7:30am-5pm, M-F

**Public Children Services Agency**  
1680 Marion-Waldo Road  
Marion, OH 43302-7426  
Phone: 740-389-2317  
Fax: 740-389-3499  
After Hours Emergency:  
740-382-8244  
[www.marionkids.com](http://www.marionkids.com)  
Hours: 8am-4:30pm, M-F

### **Medina County**

**Department of Job and Family Services**  
232 Northland Drive  
Medina, OH 44256  
Phone: 330-722-9300  
Fax: 330-722-3383  
[www.MCJFS.US](http://www.MCJFS.US)  
Hours: 7:30am-4:30pm, M-F

**Child Support Enforcement Agency**  
142 Highland Drive, P.O. Box 1389  
Medina, OH 44258-1389  
Phone: 330-722-9398 or  
800-706-2732  
Fax: 330-722-9238  
TTY/TTD: 330-725-9123  
Hours: 8am-4:30pm, M-F

**Public Children Services Agency**  
232 Northland Drive  
Medina, OH 44256  
Phone: 330-722-9300  
Fax: 330-722-9352  
After Hours Emergency:  
330-725-6631  
[www.MCJFS.US](http://www.MCJFS.US)  
Hours: 7:30am-4:30pm, M-F

### **Meigs County**

**Department of Job and Family Services**  
175 Race Street, P.O. Box 191  
Middleport, OH 45760-0191  
Phone: 740-992-2117 or  
800-992-2608  
Fax: 740-992-7500  
TTY/TTD: 740-992-2117  
[www.meigsdjfs.net](http://www.meigsdjfs.net)  
Hours: 8am-4:30pm, M-F  
8am-5:30pm, Th

**Child Support Enforcement Agency**  
175 Race Street, P.O. Box 191  
Middleport, OH 45760-0191  
Phone: 740-992-2117 or  
800-992-2608  
Fax: 740-992-5688  
TTY/TTD: 740-992-2117  
[www.meigsdjfs.net](http://www.meigsdjfs.net)  
Hours: 8am-4:30pm, M-F  
8am-5:30pm, Th

**Public Children Services Agency**  
175 Race Street, P.O. Box 191  
Middleport, OH 45760-0191  
Phone: 740-992-2117 or  
800-992-2608  
Fax: 740-992-5688  
TTY/TTD: 740-992-2117  
After Hours Emergency:  
740-992-3658  
[www.992caremeigs.com/](http://www.992caremeigs.com/)  
Hours: 8am-4:30pm, M-F  
8am-5:30pm, Th

### **Mercer County**

**Department of Job and Family Services**  
220 West Livingston Street,  
Suite 10  
Celina, OH 45822-1671  
Phone: 419-586-5106  
Fax: 419-586-5643  
Hours: 7:30pm, M  
8am-4:30pm, T-Th  
8am-3pm, F

**Child Support Enforcement Agency**  
220 West Livingston Street  
Suite B181, PO Box 649  
Celina, OH 45822-0649  
Phone: 419-586-7961 or  
800-207-3597  
Fax: 419-586-2151  
Hours: 8am-4:30pm, M-F

**Public Children Services Agency**  
220 West Livingston Street,  
Suite 10  
Celina, OH 45822-1671  
Phone: 419-586-5106  
Fax: 419-586-5643  
After Hours Emergency:  
419-586-2345  
Hours: 7:30am-5pm, M  
8am-4:30pm, T-Th  
8am-3pm, F

### **Miami County**

**Department of Job and Family Services**  
2040 North County Road 25-A  
Troy, OH 45373-1310  
Phone: 937-440-3471  
Fax: 937-335-2225  
Hours: 8am-5pm, T-F  
7am-6pm, M

## County Resources, *Continued*

### **Child Support Enforcement Agency**

2040 North County Road 25-A  
Troy, OH 45373-1310

Phone: 937-440-3470 or  
800-308-0264

Fax: 937-335-2225

Hours: 8am-5pm, T-F  
7am-6pm, M

Public Children Services Agency  
510 West Water Street, Suite 210  
Troy, OH 45373-9743

Phone: 937-335-4103 or  
800-443-2321

Fax: 937-339-7533

After Hours Emergency: 911 or  
937-339-6400 or  
800-443-2321

[www.miamicountykids.org](http://www.miamicountykids.org)

Hours: 8am-5:30pm, M-F

### **Monroe County**

#### **Department of Job and Family Services**

100 Home Avenue  
Woodsfield, OH 43793-1234

Phone: 740-472-1602

Fax: 740-472-5781

Hours: 7am-5:30pm, M-Th

#### **Child Support Enforcement Agency**

100 Home Avenue  
Woodsfield, OH 43793-1234

Phone: 740-472-1602 or  
800-472-1602

Fax: 740-472-5666

Hours: 7am-5:30pm, M-Th

#### **Public Children Services Agency**

100 Home Avenue  
Woodsfield, OH 43793-1234

Phone: 740-472-1602

Fax: 740-472-5666

After Hours Emergency:  
740-472-1612

Hours: 7am-5:30pm, M-Th

### **Montgomery County**

#### **Department of Job and Family Services**

1111 South Edwin C. Moses Blvd.  
Dayton, OH 45422-3600

Phone: 937-496-6654

Fax: 937-496-6654

TTY/TTD: 937-496-6652

Hours: 8am-6:30pm, M-Th  
8am-5pm, F

#### **Social Service and Income Support**

1111 South Edwin C. Moses Blvd.  
Dayton, OH 45422-3600

Phone: 937-496-6700

Fax: 937-225-6203

[www.mcoho.org/services/jobandfamily](http://www.mcoho.org/services/jobandfamily)

Hours: 8am-6:30pm, M-Th  
8am-5pm, F

#### **Child Support Enforcement Agency**

14 West 4th Street, P.O. Box 972  
Dayton, OH 45422

Phone: 937-225-4600 or  
800-555-0430

Fax: 937-496-7461

TTY/TTD: 937-225-5042

[www.mcoho.org/childsupport](http://www.mcoho.org/childsupport)

Hours: 8am-5pm, M-F

Public Children Services Agency

3304 North Main Street  
Dayton, OH 45405

Phone: 937-224-5437

Fax: 937-277-1127

After Hours Emergency:  
937-224-5437

[www.mcoho.org](http://www.mcoho.org)

Hours: 8am-5pm, M-F

For more current contact  
information, visit  
<http://jfs.ohio.gov/county>.

### **Morgan County**

#### **Department of Job and Family Services**

155 East Main St. Rm. 009  
McConnelsville, OH 43756

Phone: 740-962-4616 or  
888-257-9159

Fax: 740-962-5344

TTY/TTD: 740-962-2754

Hours: 7:30am-4pm, M-F

#### **Child Support Enforcement Agency**

155 East Main St. Rm. 009  
McConnelsville, OH 43756

Phone: 740-962-3000 or  
800-564-9234

Fax: 740-962-3833

TTY/TTD: 740-962-2754

Hours: 7:30am-4pm, M-F

#### **Public Children Services Agency**

155 East Main St. Rm. 009  
McConnelsville, OH 43756

Phone: 740-962-3838

Fax: 740-962-5344

TTY/TTD: 740-962-2754

After Hours Emergency:  
740-962-4044

Hours: 7:30am-4pm, M-F

### **Morrow County**

#### **Department of Job and Family Services**

619 West Marion Rd.  
Mt. Gilead, OH 43338-1280

Phone: 419-947-9111 or  
800-668-6458

Fax: 419-947-5447

TTY/TTD: 740-962-2754

Hours: 8am-4:30pm, M-F

## County Resources, *Continued*

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### **Child Support Enforcement Agency**

619 West Marion Rd.  
Mt. Gilead, OH 43338-1280

Phone: 419-947-8075 or  
800-533-0353

Fax: 419-947-8095  
TTY/TTD: 740-962-2754

Hours: 8am-4:30pm, M-F

### **Public Children Services Agency**

619 West Marion Rd.  
Mt. Gilead, OH 43338-1280

Phone: 419-947-9111 or  
800-668-6458

Fax: 419-947-1076  
TTY/TTD: 740-962-2754  
After Hours Emergency:

419-946-4444 or  
419-946-6991

Hours: 8am-4:30pm, M-F

### **Muskingum County**

#### **Department of Job and Family Services**

445 Woodlawn Avenue,  
P.O. Box 100  
Zanesville, OH 43702-0100

Phone: 740-454-0161 or  
800-242-0029

Fax: 740-454-0067  
TTY/TTD: 740-454-5188

**www.jobandfamily.com**

Hours: 7am-5pm, M-F

#### **Child Support Enforcement Agency**

1830 East Pike, P.O. Box 9  
Zanesville, OH 43702-0009

Phone: 740-455-7146 or  
800-450-7146

Fax: 740-588-4313  
TTY/TTD: 740-588-4345

**www.jobandfamily.com**

Hours: 7am-5pm, M-F

### **Public Children Services Agency**

205 North Seventh Street,  
P.O. Box 157  
Zanesville, OH 43702-0157

Phone: 740-455-6710

Fax: 740-455-6719  
After Hours Emergency:  
740-849-2344

**www.muskingumkids.com**

Hours: 8am-4:30pm, M-F

### **Noble County**

#### **Department of Job and Family Services**

18065 SR 78, P.O. Box 250  
Caldwell, OH 43724-0250

Phone: 740-732-2392 or  
800-905-2732

Fax: 740-732-4108  
TTY/TTD: 740-732-1412

Hours: 8am-5:30pm, M  
8am-4:30pm, T-F

#### **Child Support Enforcement Agency**

18065 SR 78, P.O. Box 250  
Caldwell, OH 43724-0250

Phone: 740-732-2392 or  
800-905-2732

Fax: 740-732-4108  
TTY/TTD: 740-732-1412

Hours: 8am-5:30pm, M  
8am-4:30pm, T-F

#### **Public Children Services Agency**

18065 SR 78, P.O. Box 250  
Caldwell, OH 43724-0250

Phone: 740-732-2392

Fax: 740-732-4108  
TTY/TTD: 740-732-1412

After Hours Emergency:  
740-732-5631 or  
740-576-7516 (Pager)

Hours: 8am-5:30pm, M  
8am-4:30pm, T-F

### **Ottawa County**

#### **Department of Job and Family Services**

8043 West State Route 163,  
Suite 200

Oak Harbor, OH 43449

Phone: 419-898-3688

Fax: 419-898-2436  
TTY/TTD: 419-898-3688

Hours: 8am-4:30pm, M-F

#### **Child Support Enforcement Agency**

8043 West State Route 163,  
Suite 200

Oak Harbor, OH 43449

Phone: 419-898-3688 or  
800-665-1677

Fax: 419-898-2048  
TTY/TTD: 419-898-3688

Hours: 8am-4:30pm, M-F

#### **Public Children Services Agency**

8043 West State Route 163,  
Suite 200

Oak Harbor, OH 43449

Phone: 419-898-3688

Fax: 419-898-2436  
TTY/TTD: 419-898-3688

After Hours Emergency:  
419-734-4404

Hours: 8am-4:30pm, M-F

### **Paulding County**

Department of Job  
and Family Services  
303 West Harrison Street  
Paulding, OH 45879-1497

Phone: 419-399-3756 or  
419-399-3791

Fax: 419-399-4674

Hours: 8am-4:30pm, M,W,Th,F  
8am-6pm, T

## County Resources, *Continued*

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### **Child Support Enforcement Agency**

201 East Caroline Street, Suite 1  
Paulding, OH 45879-0210

Phone: 419-399-8464 or  
800-399-2911

Fax: 419-399-8465

Hours: 8am-4:30pm, M-F

### **Public Children Services Agency**

303 West Harrison Street  
Paulding, OH 45879-1497

Phone: 419-399-3756

Fax: 419-399-4674

After Hours Emergency:  
419-399-3791

Hours: 8am-4:30pm, M,W,Th,F  
8am-6pm, T

### **Perry County**

#### **Department of Job and Family Services**

212 South Main Street, P.O. Box 311  
New Lexington, OH 43764-0311

Phone: 740-342-3551 or  
800-551-3551

Fax: 740-342-5491

TTY/TTD: 740-342-3551

<http://perryjfs.org>

Hours: 7am-4:30pm, M-F

#### **Child Support Enforcement Agency**

212 South Main Street,  
P.O. Box 308  
New Lexington, OH 43764-0308

Phone: 740-342-2278 or  
800-551-3551

Fax: 740-342-5509

TTY/TTD: 740-342-3551

Hours: 7am-4:30pm, M-F

### **Public Children Services Agency**

526 Mill Street  
New Lexington, OH 43764-1478

Phone: 740-342-3836

Fax: 740-342-5531

TTY/TTD: 740-342-3836

After Hours Emergency:  
740-342-3836

Hours: 8:30am-4:30pm, M-F

### **Pickaway County**

#### **Department of Job and Family Services**

110 Island Road, P.O. Box 610  
Circleville, OH 43113

Phone: 740-474-7588 or  
800-822-5437

Fax: 740-477-1023

TTY/TTD: 740-474-7588/3105

[www.pickawayjfs.org](http://www.pickawayjfs.org)

Hours: 8am-4:30pm, M-F

#### **Child Support Enforcement Agency**

110 Island Road, P.O. Box 610  
Circleville, OH 43113

Phone: 740-474-7588 or  
800-822-5437

Fax: 740-420-9945

TTY/TTD: 740-474-7588 or  
740-474-3105

Hours: 8am-4:30pm, M-F

#### **Public Children Services Agency**

110 Island Road, P.O. Box 610  
Circleville, OH 43113

Phone: 740-474-3105 or  
740-474-2176 or  
800-822-5437

Fax: 740-477-1023

TTY/TTD: 740-474-7588 or  
740-474-3105

After Hours Emergency:  
740-474-2176

Hours: 8am-4:30pm, M-F

### **Pike County**

#### **Department of Job and Family Services**

230 Waverly Plaza, Suite 700  
Waverly, OH 45690

Phone: 740-947-2171

Fax: 740-947-7628

TTY/TTD: 740-947-5380

Hours: 8am-4:30pm, M,W,Th,F  
7am-5:30pm, T

#### **Child Support Enforcement Agency**

230 Waverly Plaza, Suite 700  
Waverly, OH 45690

Phone: 740-947-2171 or  
800-646-2165

Fax: 740-947-7628

TTY/TTD: 740-947-5380

Hours: 8am-4:30pm, M,W,Th,F  
7am-5:30pm, T

#### **Public Children Services Agency**

525 Walnut St.  
Waverly, OH 45690

Phone: 740-947-5080 or  
740-947-7761 or  
740-947-7762

Fax: 740-947-8413

After Hours Emergency:  
740-947-5080

Hours: 8am-4:30pm, M-F

### **Portage County**

#### **Department of Job and Family Services**

449 South Meridian Street  
Ravenna, OH 44266-1208

Phone: 330-297-3750

Fax: 330-298-1107

Hours: 8am-4:30pm, M-F

#### **Child Support Enforcement Agency**

209 South Chestnut Street,  
2nd Floor, P.O. Box 1208  
Ravenna, OH 44266-1208

Phone: 330-297-3791

Fax: 330-297-4559

Hours: 8am-4:30pm, M-F

## County Resources, *Continued*

### **Public Children Services Agency**

449 South Meridian Street,  
P.O. Box 1208  
Ravenna, OH 44266-1208  
Phone: 330-297-3724  
Fax: 330-297-3738  
After Hours Emergency:  
330-296-CARE(2273)  
Hours: 8am-4:30pm, M-F

### **Preble County**

#### **Department of Job and Family Services**

1500 Park Avenue  
Eaton, OH 45320  
Phone: 937-456-6205  
Fax: 937-456-5591

Hours: 7:30am-4:30pm, M-F

#### **Child Support Enforcement Agency**

1500 Park Avenue  
Eaton, OH 45320  
Phone: 937-456-1499 or  
800-413-5899  
Fax: 937-456-5591

Hours: 7:30am-4:30pm, M-F

#### **Public Children Services Agency**

1500 Park Avenue  
Eaton, OH 45320  
Phone: 937-456-1135  
Fax: 937-456-6205  
After Hours Emergency:  
937-456-1135

Hours: 7:30am-4:30pm, M-F

### **Putnam County**

Department of Job  
and Family Services  
1225 East Third Street  
Ottawa, OH 45875-2062  
Phone: 419-523-4580 or  
800-998-5332  
Fax: 419-523-6130

**[www.putnamcountyohio.gov](http://www.putnamcountyohio.gov)**

Hours: 7am-4:30pm, M-F

### **Child Support Enforcement Agency**

227 E Main Street, P.O. Box 30  
Ottawa, OH 45875-0030  
Phone: 419-523-5586 or  
800-523-5799  
Fax: 419-523-9412

Hours: 8:30am-4:30pm, M-F

#### **Public Children Services Agency**

1225 East Third Street  
Ottawa, OH 45875-2062  
Phone: 419-523-4580 or  
800-998-5332  
Fax: 419-523-6130  
After Hours Emergency:  
419-532-8408 (Key in your number)  
Hours: 7am-4:30pm, M-F

### **Richland County**

#### **Department of Job and Family Services**

171 Park Avenue East, P.O. Box 188  
Mansfield, OH 44901-9978  
Phone: 419-774-5400  
Fax: 419-526-4802  
TTY/TTD: 419-774-5415

Hours: 7am-5pm, M-F

#### **Child Support Enforcement Agency**

161 Park Avenue East, P.O. Box 547  
Mansfield, OH 44901-9957  
Phone: 419-774-5700 or  
800-774-2552  
Fax: 419-524-1507

Hours: 7:30am-4pm, M-F

#### **Public Children Services Agency**

731 Scholl Road  
Mansfield, OH 44907-1571  
Phone: 419-774-4100  
Fax: 419-774-4114  
TTY/TTD: 419-774-4156  
After Hours Emergency:  
419-774-4100  
**[www.richlandcountychildrenservices.org](http://www.richlandcountychildrenservices.org)**

Hours: 8am-4:30pm, M-F

For more current contact  
information, visit  
<http://jfs.ohio.gov/county>.

### **Ross County**

#### **Department of Job and Family Services**

475 Western Avenue,  
Suite B, P.O. Box 469  
Chillicothe, OH 45601  
Phone: 740-773-2651 or  
800-413-3140  
Fax: 740-772-7552  
TTY/TTD: 800-750-0750  
**[www.rosscojfs.org](http://www.rosscojfs.org)**

Hours: 7:30am-5pm, M-F  
7:30am-6pm, Th

#### **Child Support Enforcement Agency**

475 Western Avenue,  
Suite B, P.O. Box 469  
Chillicothe, OH 45601  
Phone: 740-773-2651 or  
800-413-3140  
Fax: 740-772-7552  
TTY/TTD: 800-750-0750  
**[www.rosscojfs.org](http://www.rosscojfs.org)**

Hours: 7:30am-5pm, M-F  
7:30am-6pm, Th

#### **Public Children Services Agency**

150 East Second Street,  
P.O. Box 469  
Chillicothe, OH 45601  
Phone: 740-773-2651 or  
800-413-3140  
Fax: 740-772-7648  
TTY/TTD: 800-750-0750  
After Hours Emergency:  
740-702-4453  
**[www.rosscojfs.org](http://www.rosscojfs.org)**

Hours: 7:30am-5pm, M-F  
7:30am-6pm, Th

## County Resources, *Continued*

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### **Sandusky County**

**Department of Job and Family Services**  
2511 Countryside Drive  
Fremont, OH 43420-9987  
Phone: 419-334-3891  
Fax: 419-332-2156  
TTY/TTD: 419-334-8231  
Hours: 8am-4:30pm, M-F

**Child Support Enforcement Agency**  
2511 Countryside Drive  
Fremont, OH 43420-9987  
Phone: 419-334-2909 or  
800-883-8283  
Fax: 419-355-5344  
TTY/TTD: 419-334-8231  
Hours: 8am-4:30pm, M-F

**Public Children Services Agency**  
2511 Countryside Drive  
Fremont, OH 43420-9987  
Phone: 419-334-8708  
Fax: 419-355-5329  
TTY/TTD: 419-334-8231  
After Hours Emergency:  
419-334-8708  
Hours: 8am-4:30pm, M-F

### **Scioto County**

**Department of Job and Family Services**  
710 Court Street, P.O. Box 1347  
Portsmouth, OH 45662-1347  
Phone: 740-354-6661  
Fax: 740-353-2576  
Hours: 8am-4:30pm, M-F

**Child Support Enforcement Agency**  
710 Court Street, P.O. Box 1347  
Portsmouth, OH 45662-1347  
Phone: 740-355-8909 or  
800-354-6377  
Fax: 740-354-3351  
Hours: 8am-4:30pm, M-F

**Public Children Services Agency**  
3940 Gallia Street  
New Boston, OH 45662  
Phone: 740-456-4164  
Fax: 740-456-6728  
TTY/TTD: 740-456-4164  
After Hours Emergency:  
740-456-4164  
Hours: 8am-4:30pm, M-F

### **Seneca County**

**Department of Job and Family Services**  
3362 South Township Road 151  
Tiffin, OH 44883-9499  
Phone: 419-447-5011 or  
800-825-5011  
Fax: 419-447-5345  
TTY/TTD: 419-448-7036  
Hours: 8am-4:30pm, M-F

**Child Support Enforcement Agency**  
3362 South Township Road 151  
Tiffin, OH 44883-9499  
Phone: 419-447-5011 or  
419-447-3456 or  
800-825-5011  
Fax: 419-447-5345  
TTY/TTD: 419-448-7036  
Hours: 8am-4:30pm, M-F

**Public Children Services Agency**  
3362 South Township Road 151  
Tiffin, OH 44883-9499  
Phone: 419-447-5011  
Fax: 419-447-5345  
TTY/TTD: 419-448-7036  
After Hours Emergency:  
419-447-3456  
Hours: 8am-4:30pm, M-F

### **Shelby County**

**Department of Job and Family Services**  
227 South Ohio Avenue  
Sidney, OH 45365  
Phone: 937-498-4981  
Fax: 937-498-7396  
Hours: 7:30am-4pm, M-F  
7:30am-6pm, T

**Child Support Enforcement Agency**  
227 South Ohio Avenue  
Sidney, OH 45365  
Phone: 937-498-4981 or  
800-561-5548  
Fax: 937-498-7396  
Hours: 7:30am-4pm, M-F  
7:30am-6pm, T

**Public Children Services Agency**  
227 South Ohio Avenue  
Sidney, OH 45365  
Phone: 937-498-4981  
Fax: 937-498-1492  
After Hours Emergency:  
937-498-1111  
Hours: 7:30am-4pm, M-F  
7:30am-6pm, T

### **Stark County**

**Department of Job and Family Services**  
221 3rd Street, S.E.  
Canton, OH 44702-1293  
Phone: 330-452-4661  
Fax: 330-451-8928 or  
330-451-8925  
TTY/TTD: 330-451-8879  
[www.co.stark.oh.us/internet/HOME.DisplayPage?v\\_page=djfs#](http://www.co.stark.oh.us/internet/HOME.DisplayPage?v_page=djfs#)  
Hours: 8am-4:30pm, M-F

## County Resources, *Continued*

### **Child Support Enforcement Agency**

122 Cleveland Avenue North,  
P.O.Box 21337  
Canton, OH 44702-1337

Phone: 330-451-8930 or  
800-339-0349

Fax: 330-451-8924  
TTY/TTD: 330-451-8879

[www.co.stark.oh.us/internet/  
HOME.DisplayPage?v\\_page=djfs#](http://www.co.stark.oh.us/internet/HOME.DisplayPage?v_page=djfs#)

Hours: 8am-4pm, M-F

### **Public Children Services Agency**

300 Market Avenue North  
Canton, OH 44702

Phone: 330-451-8846 or  
800-233-5437

Fax: 330-451-8706  
TTY/TTD: 330-438-8879  
After Hours Emergency:  
800-233-5437 or  
330-455-5437

[www.co.stark.oh.us/internet/  
HOME.DisplayPage?v\\_page=djfs#](http://www.co.stark.oh.us/internet/HOME.DisplayPage?v_page=djfs#)

Hours: 8am-4:30pm, M-F

### **Summit County**

#### **Department of Job and Family Services**

47 North Main Street  
Akron, OH 44308-1991

Phone: 330-643-8200 or  
800-573-8080

Fax: 330-643-7351  
[www.summitdjfs.org](http://www.summitdjfs.org)

Hours: 7am-5:30pm, M-F

#### **Child Support Enforcement Agency**

175 South Main Street, Fifth Floor  
P.O. Box 80598  
Akron, OH 44308-0598

Phone: 330-643-2765 or  
800-726-2765

Fax: 330-643-2745  
TTY/TTD: 330-643-8754

[www.co.summit.oh.us/prosecutor/  
childsupp.htm](http://www.co.summit.oh.us/prosecutor/childsupp.htm)

Hours: 8am-4:30pm, M-F

### **Public Children Services Agency**

264 South Arlington Street  
Akron, OH 44306-1399

Phone: 330-379-1986

Fax: 330-379-1981

TTY/TTD: 330-379-2036

After Hours Emergency:  
330-379-1880

[www.summitkids.org](http://www.summitkids.org)

Hours: 8am-4:30pm, M-F

### **Trumbull County**

#### **Department of Job and Family Services**

280 North Park Avenue, Suite 1  
Warren, OH 44481-1109

Phone: 330-675-2000

Fax: 330-399-7824

<http://hs.co.trumbull.oh.us>

Hours: 7am-5:30pm, M-F

#### **Child Support Enforcement Agency**

106 High Street Northwest,  
P.O. Box 1350  
Warren, OH 44482-1350

Phone: 330-675-2732 or  
800-720-2732

Fax: 330-675-7874

<http://csea.co.trumbull.oh.us>

Hours: 8:30am-4:30pm, M-F

#### **Public Children Services Agency**

2282 Reeves Road Northeast  
Warren, OH 44483-4354

Phone: 330-372-2010

Fax: 330-372-3446

TTY/TTD: 330-372-2010

After Hours Emergency:  
330-372-2010

Hours: 8:30am-4:30pm, M-F

### **Tuscarawas County**

#### **Department of Job and Family Services**

389 16th Street, S.W.  
New Philadelphia, OH 44663-6401

Phone: 330-339-7791 or  
800-431-2347

Fax: 330-339-6388  
TTY/TTD: 800-750-0750

[www.tcjfs.org](http://www.tcjfs.org)

Hours: 8am-4:30pm, M-F  
After hours by appointment

Child Support Enforcement Agency  
154 Second Street Northeast  
New Philadelphia, OH 44663-1016

Phone: 330-343-0099 or  
800-685-2732

Fax: 330-364-4854

[www.co.tuscarawas.oh.us/csea](http://www.co.tuscarawas.oh.us/csea)

Hours: 8am-4:30pm, M-F

Public Children Services Agency  
389 16th Street, S.W.  
New Philadelphia, OH 44663-6401

Phone: 330-339-7791 or  
800-431-2347

Fax: 330-339-6388  
TTY/TTD: 800-750-0750

After Hours Emergency:  
330-339-2000

[www.tcjfs.org](http://www.tcjfs.org)

Hours: 8am-4:30pm, M-F  
After hours by appointment

### **Union County**

#### **Department of Job and Family Services**

940 London Avenue, Suite 1800,  
P.O. Box 389

Marysville, OH 43040-0389

Phone: 937-644-1010 or  
800-248-2347

Fax: 937-644-8700  
TTY/TTD: 937-644-1010

Hours: 7:30am-5pm, M-F

## County Resources, *Continued*

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### **Child Support Enforcement Agency**

940 London Avenue, Suite 1800,  
P.O. Box 389  
Marysville, OH 43040-0389  
Phone: 937-644-1010 or  
800-248-2347  
Fax: 937-644-8700  
TTY/TTD: 937-644-1010  
Hours: 7:30am-5pm, M-F

### **Public Children Services Agency**

940 London Avenue, Suite 1800,  
P.O. Box 389  
Marysville, OH 43040-0389  
Phone: 937-644-1010 or  
937-64-CHILD (Child Care  
Network)  
Fax: 937-644-8700  
TTY/TTD: 937-644-1010  
After Hours Emergency:  
937-644-5010  
Hours: 7:30am-5pm, M-F

### **Van Wert County**

#### **Department of Job and Family Services**

114 East Main Street, P.O. Box 595  
Van Wert, OH 45891-0595  
Phone: 419-238-5430 or  
800-830-0953  
Fax: 419-238-4432  
TTY/TTD: 419-238-5498  
After Hours Emergency:  
419-238-3866 (Sheriff)  
Hours: 8am-4:30pm, M-F

#### **Child Support Enforcement Agency**

114 East Main Street, P.O. Box 386  
Van Wert, OH 45891-0386  
Phone: 419-238-9566 or  
800-830-0954  
Fax: 419-238-5336  
TTY/TTD: 419-238-5498  
Hours: 8am-4:30pm, M-F

### **Public Children Services Agency**

114 East Main Street, P.O. Box 595  
Van Wert, OH 45891-0595  
Phone: 419-238-5430 or  
800-830-0953  
Fax: 419-238-2674  
TTY/TTD: 419-238-5498  
After Hours Emergency:  
419-238-3866 (Sheriff)  
Hours: 8am-4:30pm, M-F

### **Vinton County**

#### **Department of Job and Family Services**

30975 Industry Park Drive  
McArthur, OH 45651  
Phone: 740-596-2581 or  
740-596 4310 or  
800-482-2920  
Fax: 740-596-4562  
Hours: 7am-4:30pm, M-F

#### **Child Support Enforcement Agency**

30975 Industry Park Drive  
McArthur, OH 45651  
Phone: 740-596-2584  
800-679-8707  
Fax: 740-596-8315  
Hours: 7am-4:30pm, M-F

#### **Public Children Services Agency**

30975 Industry Park Drive  
McArthur, OH 45651  
Phone: 740-596-2571  
Fax: 740-596-1802  
After Hours Emergency:  
740-596-5242  
Hours: 7am-4:30pm, M-F

### **Warren County**

#### **Department of Job and Family Services**

416 South East Street  
Lebanon, OH 45036  
Phone: 513-695-1420  
Fax: 513-695-2940  
[www.co.warren.oh.us](http://www.co.warren.oh.us)  
Hours: 7am-5pm, M-F

#### **Child Support Enforcement Agency**

500 Justice Drive, P.O. Box 440  
Lebanon, OH 45036-0440  
Phone: 513-695-1580 or  
800-644-2732  
Fax: 513-695-2969  
TTY/TTD: 800-750-0750  
[www.co.warren.oh.us/  
wcchildsupport](http://www.co.warren.oh.us/wcchildsupport)  
Hours: 8am-4:30pm, M-F

#### **Public Children Services Agency**

416 South East Street, 3rd Floor  
Lebanon, OH 45036-0620  
Phone: 513-695-1546  
Fax: 513-695-2957  
After Hours Emergency:  
513-695-1600  
Hours: 8am-5pm, M-F

### **Washington County**

Department of Job  
and Family Services  
1115 Gilman Avenue  
Marietta, OH 45750

Phone 740-373-5513  
Fax: 740-374-7692  
TTY/TTD: 740-373-5513  
[www.wcdjfs.org](http://www.wcdjfs.org)

Hours: 7:30am-4:30pm, M-F



## County Resources, *Continued*

### **Child Support Enforcement Agency**

205 Putnam Street, 4th Floor  
Marietta, OH 45750

Phone: 740-373-9324 or  
800-888-2732

Fax: 740-373-9447

Hours: 8am-5pm, M-F

### **Public Children Services Agency**

204 Davis Avenue  
Marietta, OH 45750

Phone: 740-373-3485

Fax: 740-373-1856

After Hours Emergency:  
740-373-3485

[www.washingtoncountychildren.com](http://www.washingtoncountychildren.com)

Hours: 8am-5pm, M-F

### **Wayne County**

Department of Job  
and Family Services  
356 West North Street, P.O. Box 76  
Wooster, OH 44691-0076

Phone: 330-287-5800 or  
877-612-5800

Fax: 330-287-5899

TTY/TTD: 330-264-2065

[www.wayneohio.org/jobandfamily/index.php](http://www.wayneohio.org/jobandfamily/index.php)

Hours: 7:30am-4:30pm, M-F

Child Support Enforcement Agency  
201 East Liberty Street, Suite 202  
P.O. Box 217  
Wooster, OH 44691-0217

Phone: 330-287-5600 or  
800-216-6636

Fax: 330-287-5623

[www.wayneohio.org/jobandfamily/index.php](http://www.wayneohio.org/jobandfamily/index.php)

Hours: 8am-4:30pm, M-F

### **Public Children Services Agency**

2534 Burbank Road  
Wooster, OH 44691-1600

Phone: 330-345-5340

Fax: 330-345-7082

After Hours Emergency:  
330-345-5340

[www.waynecsb.org](http://www.waynecsb.org)

Hours: 8am-4:30pm, M-F

### **Williams County**

Department of Job  
and Family Services  
117 West Butler Street  
Bryan, OH 43506-1650

Phone: 419-636-6725 or  
888-763-7283 (Fraud)

Fax: 419-636-8843

Hours: 8am-5pm, M-F

### **Child Support Enforcement Agency**

117 West Butler Street  
Bryan, OH 43506-1650

Phone: 419-636-6725 or  
800-937-2732

Fax: 419-636-8843

Hours: 8am-5pm, M-F

### **Public Children Services Agency**

117 West Butler Street  
Bryan, OH 43506-1650

Phone: 419-636-6725

Fax: 419-636-8843

After Hours Emergency:  
419-636-3151

Hours: 8am-5pm, M-F

For more current contact  
information, visit  
<http://jfs.ohio.gov/county>.

### **Wood County**

#### **Department of Job and Family Services**

1928 East Gypsy Lane Road,  
P.O. Box 679  
Bowling Green, OH 43402-9396

Phone: 419-352-7566

Fax: 419-353-6091

TTY/TTD: 419-352-4606

Hours: 8am-4:30pm, M,W,Th,F  
8am-6pm, T

#### **Child Support Enforcement Agency**

1940 East Gypsy Lane Road,  
P.O. Box 1028  
Bowling Green, OH 43402

Phone: 419-354-9270 or  
866-861-0657

Fax: 419-354-9371

TTY/TTD: 419-354-9000

<http://childsupport.co.wood.oh.us>

Hours: 8:30am-4:30pm, M,W,Th,Fr  
8:30am-6pm, T

#### **Public Children Services Agency**

1928 East Gypsy Lane Road,  
P.O. Box 679  
Bowling Green, OH 43402-9396

Phone: 419-352-7566

Fax: 419-352-5951

TTY/TTD: 419-352-4606

After Hours Emergency:  
419-354-9669

Hours: 8am-4:30pm, M,W,Th,F  
8am-6pm, T

### **Wyandot County**

#### **Department of Job and Family Services**

120 East Johnson Street  
Upper Sandusky, OH 43351

Phone: 419-294-4977

Fax: 419-294-3501

TTY/TTD: 419-209-0796

Hours: 8am-4:30pm, M-F

## **County Resources**, *Continued*

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### **Child Support Enforcement Agency**

120 East Johnson Street  
Upper Sandusky, OH 43351

Phone: 419-294-4977, Ext. 236 or  
800-320-5211

Fax: 419-294-6419

Hours: 8am-4:30pm, M-F

### **Public Children Services Agency**

120 East Johnson Street  
Upper Sandusky, OH 43351

Phone: 419-294-4977

Fax: 419-294-5874

After Hours Emergency:  
419-294-2362

Hours: 8am-4:30pm, M-F



John R. Kasich, Governor  
State of Ohio

Michael B. Colbert, Director  
Ohio Department of Job and Family Services

Office of Communications  
JFS 08146 (Rev. 6/2011)

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