
Adoption Assistance

The Role of the Assessor in Subsidy Negotiation

- Know the rules and policies regarding subsidy for the county providing the subsidy.
- Document the negotiation discussion in SACWIS.
- Prepare the adoptive family that through the negotiation process, they will be driven by emotions while subsidy negotiator will be more focused on the rules, regulations, and standards that guide the decision of subsidy.
- Discuss with the adoptive family the roles of parties involved and what level of communication to expect.
- Notify the subsidy negotiator of availability to be present for negotiation discussions.
- Ask for a subsidy information packet to be given to the family.
- Approach an adoptive family that has gone through the process to mentor or provide support to the adoptive family.
- Help prepare the adoptive family in understanding the steps within negotiation.
- Explain terms that the adoptive family may hear during the negotiation.
- Refer adoptive family to applicable training for additional resources and information about the subsidy process.
- Verify with the subsidy negotiator what information is needed from the family.
- Provide Adoptive family with assessment tools that they can use to establish their potential financial needs.
- Help the family clarify fiscal needs to the subsidy negotiator.
- Normalize common challenges found within the subsidy process prior to the settling stage.

Other tips from the discussion:
